

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF DENTON AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT BETWEEN DENTON INDEPENDENT SCHOOL DISTRICT AND THE CITY OF DENTON TO WORK COLLABORATIVELY TO ENABLE STUDENTS AND EMPLOYEES OF DISD TO HAVE GREATER ACCESS TO DENTON PUBLIC LIBRARY RESOURCES THROUGH A BOOKS2GO ACCOUNT AT THE DENTON PUBLIC LIBRARY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Denton ("City") and the Denton Independent School District ("DISD") desire to enter into an agreement to provide reduce barriers to public library services; and

WHEREAS, the City and DISD wish to increase awareness of Denton Public Library resources for students and school district employees; and

WHEREAS, the City and DISD agree to establish a seamless library experience for DISD students; and

WHEREAS, the City and DISD wish to provide access to library resources to DISD employees as they support student education; and

WHEREAS, DISD and the City agree and by the execution hereof are bound to the mutual obligations outlined in the Memorandum of Understanding ("MOU") attached hereto and made a part hereof by reference; and

WHEREAS, the City Council of the City of Denton hereby finds that the agreement between the City and DISD serves a municipal and public purpose, is in the public interest, and is of a benefit to the citizens of the City of Denton; NOW THEREFORE,

THE COUNCIL OF THE CITY OF DENTON HEREBY ORDAINS:

SECTION 1. The findings set forth in the preamble of this ordinance are incorporated herein by reference.

SECTION 2. The City Manager, or their designee, is hereby authorized to execute the Memorandum of Understanding with the Denton Independent School District to carry out the duties and responsibilities of the City under the MOU.

SECTION 3. This ordinance shall become effective immediately upon its passage and approval.

The motion to approve this ordinance was made by \_\_\_\_\_ and seconded by \_\_\_\_\_; the ordinance was passed and approved by the following vote:

[ \_\_\_ - \_\_\_ ]:

	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Mayor Gerard Hudspeth:	_____	_____	_____	_____
Vicki Byrd, District 1:	_____	_____	_____	_____
Brian Beck, District 2:	_____	_____	_____	_____
Paul Meltzer, District 3:	_____	_____	_____	_____
Joe Holland, District 4:	_____	_____	_____	_____
Brandon Chase McGee, At Large Place 5:	_____	_____	_____	_____
Chris Watts, At Large Place 6:	_____	_____	_____	_____

PASSED AND APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
GERARD HUDSPETH, MAYOR

ATTEST:  
JESUS SALAZAR, CITY SECRETARY

BY: \_\_\_\_\_

APPROVED AS TO LEGAL FORM:  
MACK REINWAND, CITY ATTORNEY

BY:  \_\_\_\_\_

Digitally signed by Marcella Lunn  
DN: dc=com, dc=cityofdenton,  
dc=codad, ou=Department Users  
and Groups, ou=General  
Government, ou=Legal, cn=Marcella  
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email=Marcella.Lunn@cityofdenton.  
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**MEMORANDUM OF UNDERSTANDING (MOU)**  
**RE: DISD Students and Employees Checking Out Materials**  
**from Denton Public Library using DISD ID**

This Memorandum of Understanding (“MOU”) is between Denton Independent School District (hereinafter “DISD”) and the City of Denton, a Texas home rule municipal corporation (hereinafter “City”) to provide DISD students access to City Public Library materials (“Program”).

Nothing in this MOU should be construed as limiting or impeding the basic spirit of cooperation which exists between the participating entities listed above.

I. Purpose

This MOU establishes and delineates the mission of mutual resource sharing agreement as a joint cooperative effort whereby the City hereby wishes to provide the students and employees of DISD with access to physical materials and digital resources. The Books2Go Account program began in the 2020-2021 school year serving students of DISD. Beginning in the 2023-2024 school year, the program will be expanded to include DISD students and employees. Future expansion may include pickup and delivery of materials between the City and DISD. This MOU formalizes relationships between the participating entities to provide a “student and educator centric” approach towards building a positive relationship between the City library and students and school district employees.

II. Mission

The mission of the program is to work collaboratively to enable students in DISD and employees of DISD to have greater access to library resources by partnering with the City.

III. Program Goals

The following goals are established to accomplish the mission of the program.

- A. Promote use of the City library to all DISD students including those living outside the Denton city limits.
- B. Provide access to physical and digital library resources to support curricular assignments and student choice in reading materials.
- C. Provide access to physical and digital library resources to support educators and DISD employees as they provide support and services to DISD students.

- D. Establish a positive relationship between students and DISD employees and the library.

#### IV. Procedures

##### A. Concept

###### DISD Students

1. DISD parents or guardians will be given an option during enrollment to opt-in to allow students to get a Denton Public Library account to borrow materials from the City library.
2. DISD will provide a regular import of student data throughout the school year as determined by DISD and the City's technology departments.
3. DISD parents or guardians may activate the student account by visiting or calling any Denton Public Library location during operating hours or submitting an online form after the school year begins.
4. DISD students may use their school ID Cards or ID number to access physical materials and digital resources from the City library.
5. DISD students may check out 3 physical items and access digital resources.
6. Denton Public Library does not charge overdue fines.
7. DISD students will be responsible for any physical materials lost or damaged. If the lost material is found and returned in usable condition after it has been paid for, the cost of the item will be refunded.

###### DISD Employees

8. Current DISD employees who are not eligible for a full-service resident account may apply for a Books2Go Account by visiting any Denton Public Library location during operating hours.
9. DISD employees must present their DISD employee badge when requesting an account.
10. DISD employees may check out 3 physical items and access digital resources.
11. DISD employee accounts expire on September 1 of the following school year and must be renewed annually by presenting their DISD employee badge when renewing the account.
12. Denton Public Library does not charge overdue fines.
13. DISD employees will be responsible for any physical materials lost or damaged. If the lost material is found and returned in usable condition after it has been paid for, the cost of the item will be refunded.

B. Future Program Expansion Options

1. DISD may provide delivery services to and from Denton Public Library locations.
2. Bins would be provided by the City.
3. Bags for small materials would be provided by DISD.

D. Legal Implications

DISD and the City will abide by federal FERPA law, State law 552.124 (p. 40), and the guidelines set forth by the American Library Association regarding student privacy (<http://www.ala.org/privacypolicy>). This policy requires a subpoena for the release of confidential patron information, personal data such as name and address, as well as a list of materials checked out.

VI. Termination

This MOU may be terminated by either party upon 30 days written notice to the other party at the addresses provided below.

VII. Timeframe

This MOU will commence as of the date of the last signature hereto and will dissolve on June 30, 2026 unless extended. The City shall have the right, but not the obligation, to extend the term of this agreement for three (3) additional one-year periods.

Authorized signatures:

\_\_\_\_\_  
Sara Hensley, City Manager  
City of Denton  
215 E. McKinney  
Denton, TX 76201

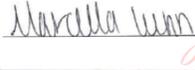
  
\_\_\_\_\_  
Dr. Jamie Wilson  
Superintendent of Schools  
Denton Independent School District  
1307 N. Locust  
Denton, TX 76201

ATTEST:

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Jesus Salazar, City Secretary  
City of Denton

APPROVED AS TO LEGAL FORM:



Digitally signed by Marcella Lunn  
DN: dc=com, dc=cityofdenton, dc=codad,  
ou=Department Users and Groups,  
ou=General Government, ou=Legal,  
cn=Marcella Lunn,  
email=Marcella.Lunn@cityofdenton.com  
Date: 2024.01.18 09:04:18 -06'00'

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Mack Reinwand, City Attorney  
City of Denton



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Deron Robinson, General Counsel  
Denton Independent School District