



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Meeting Agenda

Library Board

Monday, July 14, 2025

5:30 PM

South Branch Library

After determining that a quorum is present, the Library Board of the City of Denton, Texas will convene in a Regular Meeting on Monday, July 14, 2025, at 5:30 p.m. in the Meeting Room at the South Branch Library at 3228 Teasley Lane, Denton, Texas at which the following items will be considered:

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

This section of the agenda permits a person to make comments regarding public business on items not listed on the agenda. This is limited to two speakers per meeting with each speaker allowed a maximum of four (4) minutes.

2. ITEMS FOR CONSIDERATION

- A. [LB25-042](#) Consider approval of the minutes of June 9, 2025.

Attachments: [Library Board Minutes - June 9 2025](#)

- B. [LB25-043](#) Receive an informational report and hold a discussion about digital newspapers and magazines at Denton Public Library.

Attachments: [Agenda Information Sheet-Digital Periodicals](#)
[Digital Periodicals Presentation](#)

- C. [LB25-045](#) Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.

Attachments: [Agenda Information Sheet-Friends](#)

- D. [LB25-044](#) Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.

Attachments: [Agenda Information Sheet-Foundation](#)

- E. [LB25-046](#) Receive a report, hold a discussion, and consider recommending approval of the following Denton Public Library Policy updates:

- Community Use Operating Policy for the Forge Makerspace
- Community Use Operating Policy for the Legacy Lab
- Genealogy and Local History Research Operating Policy
- Bulletin Boards and Public Notices Operating Policy

Attachments: [Agenda Information Sheet-Policy Updates](#)
[Community Use Operating Policy for the Forge Makerspace](#)
[Community Use Operating Policy for the Legacy Lab](#)
[Genealogy and Local History Research Operating Policy](#)
[Bulletin Boards and Public Notices Operating Policy](#)

- F. [LB25-047](#) Receive a report, hold a discussion, and give staff direction regarding:
- Summer Reading Challenge
 - Staffing Update
 - North Branch HVAC Replacement

Attachments: [Agenda Information Sheet](#)

3. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Library Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on July 10, 2025, in advance of the 72-hour posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.



City of Denton

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Legislation Text

File #: LB25-042, **Version:** 1

AGENDA CAPTION

Consider approval of the minutes of June 9, 2025.

MINUTES
CITY OF DENTON
DENTON PUBLIC LIBRARY BOARD
North Branch Library – June 9, 2025

After determining that a quorum was present, the Denton Public Library Board convened on Monday, June 9, at 5:36 p.m. The meeting was held at the North Branch Library at 3020 North Locust, Denton, Texas.

PRESENT: Rebecca Fridley, Kathryn Pole, Patricia Peters, Eva Poole, and Kerol Harrod

ABSENT: Ellen Sullivan

Also present: Jennifer Bekker and Marcella Lunn

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

None.

2. ITEMS FOR CONSIDERATION

A. LB25-040

Consider approval of the minutes of May 12, 2025.

The Board accepted and approved the minutes of the May 12, 2025 meeting. Patricia Peters motioned, Rebecca Fridley seconded, all in favor.

B. LB25-041

The Board received an informational report regarding the Interlibrary Loan services at Denton Public Library.

Kat Estill, Library Specialist, provided an overview of Interlibrary Loan services.

Interlibrary Loan (ILL) is a patron-initiated service allowing libraries to lend and borrow materials with other libraries to provide materials to patrons. Denton Public Library (DPL) patrons with full-service accounts can request materials that are not owned by DPL. DPL will request titles through the state-wide ILL system software and a library that owns the title can accept the request and ship the item to DPL. The DPL patron will then check out the item at one of our three branches and return it to any DPL location. Library staff will then process the item for return and shipping to the owning library system. DPL also lends materials to other libraries.

C. LB25-038

The Board received an informational report regarding the Friends of the Denton Public Libraries.

- The Friends held a Big Book Sale on May 10, 2025. The sale raised a total of \$3,923.75.

D. LB25-037

The Board received an informational report regarding the Emily Fowler Library Foundation.

- There have been no changes since the last Library Board meeting. Library staff is coordinating with Foundation Trustees to schedule a meeting in the new year.

E. LB25-039

The Board received a report and held a discussion regarding:

North Branch Facility HVAC replacement (August 2025) - The North Branch Library HVAC units will be replaced August 16-20. The building will be closed and the parking lot inaccessible while the cranes are working. Library staff will work at other branches during the closure. The closure posting along with information about extending holds due to the closure will be made available several weeks before the facility improvement.

2025 TLA-HEB Summer at the Library Grant Award - The library has been awarded \$2,000 from the 2025 TLA-HEB Summer at the Library Grant. Dawn Terrizzi, Adult Services Librarian, wrote and submitted the grant to support literacy. The grant project allows children and young adults who may not have access to the library to participate in a Summer Reading Challenge and receive prize books at one of three local non-profit agencies serving youth and families. Denton County Friends of the Family, Denton Juvenile Detention Center, and Explorium Denton will support the program by having participants read at least 30 minutes for five days. Once they complete the program, participants will be able to select a free prize book, funded by the grant. In addition, approximately 30% of the grant funding would purchase books for babies, early readers, and elementary and middle-grade students to provide books for clients of those agencies.

Ticketing at Story Times and Large Audience Events - To meet safety requirements, the library has begun ticketing for Baby-Time, Toddler Time, and Story Time programs as well as any programs expecting large audience attendance. Ticketing is based on the maximum occupancy of the meeting and program rooms:

- Emily Fowler Meeting Room-82
- South Branch Meeting Room-88
- North Branch Program Room-88
- North Branch Meeting Room-100

Storage Units – The library rents storage units to house shelving components. There is no storage space available at any library facility to

house the components. With the help of Facilities Management, the shelving in the three storage units will be moved into another storage facility and organized to maximize space. The move will consolidate items and reduce costs.

Summer Activity at DPL - Summer is the busiest season for the library. Library visits, program attendance, and circulation are the highest of the year in June and July. A few summer library event and program highlights are below:

- **Summer Reading Challenge** - June 1-July 31 - All ages are encouraged to register, log reading, and earn prizes
- **Splish Splash Story Time** - Thursdays June and July (no program 6/19) - a special Story Time in the Children's Play Pool at Water Works Park, for ages 1-5 with their caregivers
- **Denton's Public Art: Adding Color to Your World** - Thursday, June 12, 7 p.m. @ Emily Fowler, for ages 18+
- **A Journey Through African Dance** - Saturday, June 14, 11 a.m. @ North Branch, for ages 6-10
- **Denton Jazz Workshops Family Jam** - Saturday, June 14, 2:30 p.m. @ Emily Fowler, for all ages
- **Juneteenth 101 with Donald Cox** - Wednesday, June 18, 3 p.m. @ South Branch, for all ages
- **Music & Magic in Polka Color** - Saturday, June 21, 2 p.m. @ North Branch, for all ages
- **Murder Among the Mateys** (registration required) - Wednesday, July 9, 6:30 p.m. @ South Branch, for ages 11-17
- **Chalk Color War & Popsicles Summer Reading Challenge Event** - Wednesday July 16, 6-8 p.m. @ South Branch, for all ages

3. CONCLUDING ITEMS

The Meeting adjourned at 5:57 p.m.

Kerol Harrod, Chair

Cynthia Carter, Administrative Assistant
City of Denton, TX

Minutes approved on: _____



City of Denton

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Legislation Text

File #: LB25-043, **Version:** 1

AGENDA CAPTION

Receive an informational report and hold a discussion about digital newspapers and magazines at Denton Public Library.



City of Denton

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AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Frank Dixon

DATE: July 14, 2025

SUBJECT

Receive an informational report and hold a discussion about digital newspapers and magazines at Denton Public Library.

BACKGROUND

Rachel Reeves, Technical Services Manager, will provide an overview and demonstration of the new PressReader™ digital newspaper and magazine service.

PressReader™ is a digital periodical platform for newspapers and magazines. Library patrons have access to over 7,000 publications in over 60 languages from countries across the world. The service allows reading, downloading issues or articles, reading in magazine or text view, printing, and accessibility features such as font change and listening. In addition to the PressReader™ content, Denton Public Library has added digital access to The Wall Street Journal and New York Times newspapers. New York Times content includes all NYT content including historical issues dating back to 1851, Wirecutter, The New York Times Cooking, The Athletic, and more.

The presentation slides are attached as Exhibit 2.

EXHIBITS

1. Agenda Information Sheet
2. Digital Periodicals Presentation

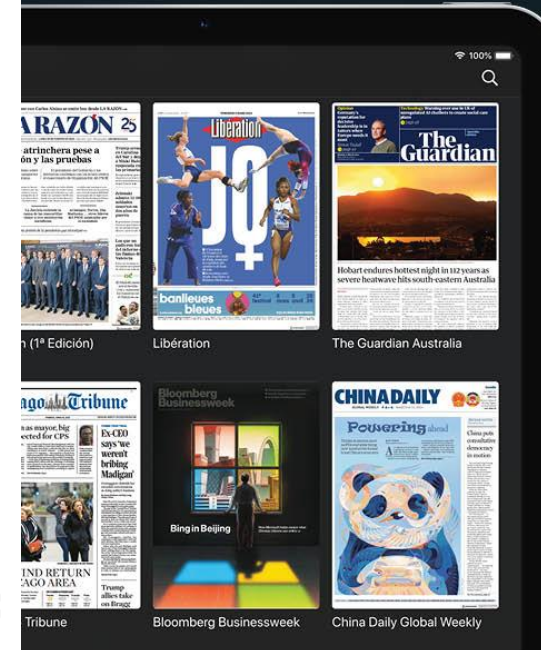
Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries

Digital Periodicals



Thousands of newspapers and magazines.



One app.



**Transform
Lives**

**Strengthen
Community**

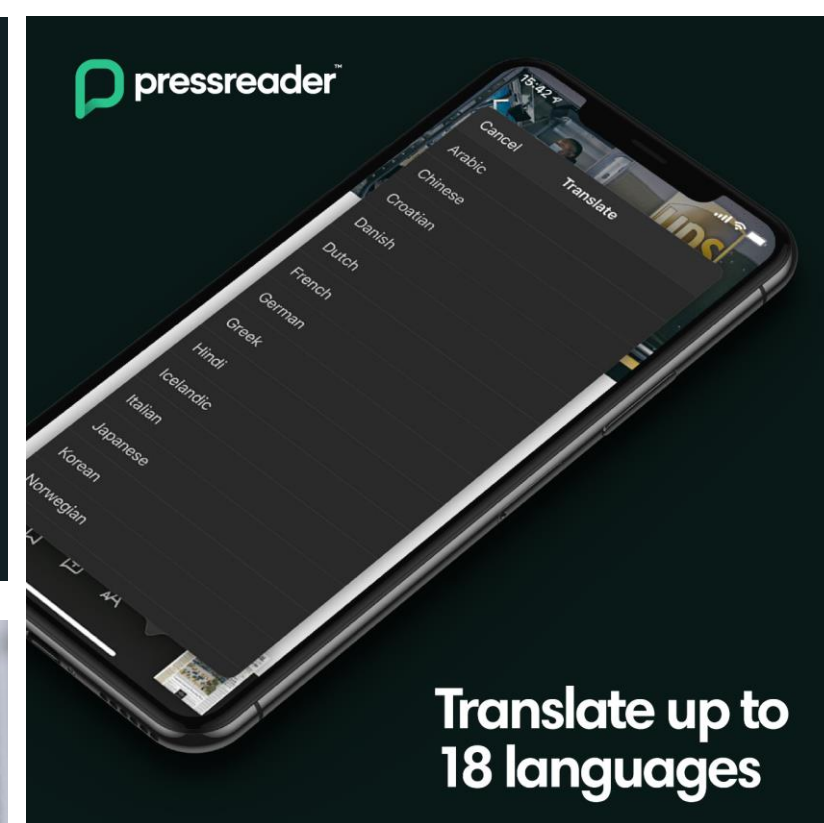
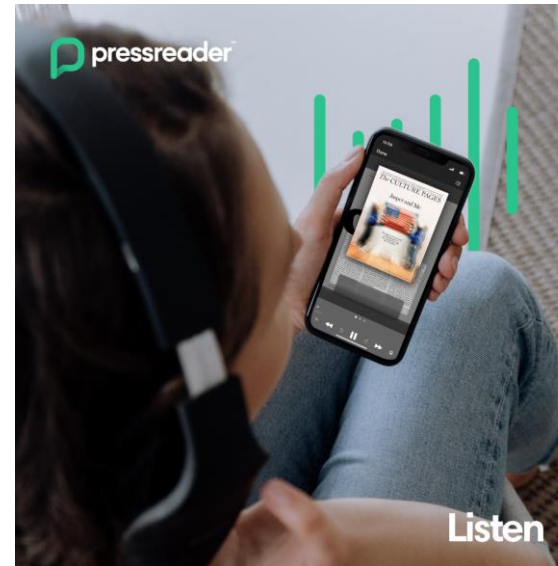
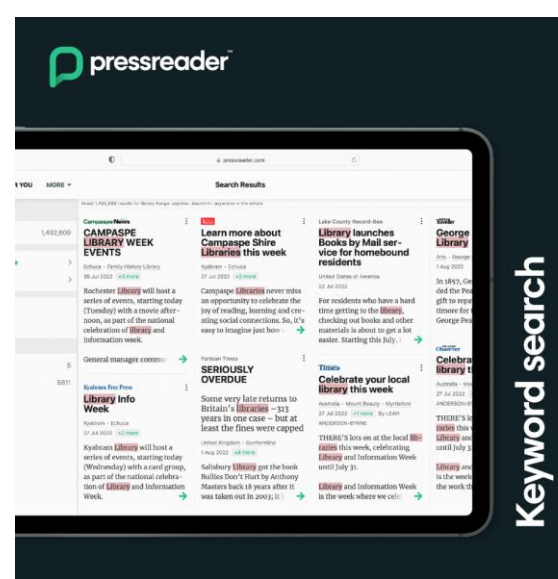
**Inspire
Imagination**

Vision Statement

Denton Public Library empowers the community by providing inclusive services and resources which inspire innovation, imagination, and lifelong learning

Why go digital?

- Demand
- Quality and Breadth
- Convenience
- Accessibility
- Sustainability



The New York Times
THE WALL STREET JOURNAL.

THE WALL STREET JOURNAL.



- Unlimited articles on WSJ.com
- A four-year archive/article search
- The e-replica of the daily paper
- More than 30 newsletters and alerts
- Informative videos and podcasts, featuring interviews with WSJ editors and notable influencers

The New York Times

New York Times | All Access

NEWS

The global reporting, analysis, cultural commentary and more to deepen students' understanding of the world.



150
Pieces of journalism
published daily

GAMES

From The Crossword to Wordle and Spelling Bee — word, visual and number games that build problem-solving skills, provide a mental break, and delight solvers.



Games was played
4+ Billion
Times in 2022

COOKING

A digital cookbook and cooking guide alike that will support your students' total wellness and kitchen confidence, deliciously.



700+
Essential and
diverse recipes
published in
2022

WIRECUTTER

Independent product recommendations and reviews based on real-world testing that can help your students choose products confidently.



330+
Articles and
525+
Updated guides
published in
2022

THE ATHLETIC

In-depth, personalized sports coverage that can foster media literacy on a subject students are passionate about.



1K+
Teams and
40+
Leagues
covered

The New York Times

TimesMachine

Over 150 years of New York Times journalism, as it originally appeared.

SUNDAY, JULY 2, 1916

109 YEARS AGO

ADDS \$210,000,000 TO NATION'S TAXES

ATTACK ON 25-MILE FRONT

American Inventor Uses Egypt's Sun for Power

Fine Specimens of Donatello's Sculpture Here

MORE IN THIS ISSUE

Baker, Newton Diehl
Army
Mexico
European War
Adelt, Leonhard

SEE FULL INDEX



SELECT AN ISSUE: 07/02/1916

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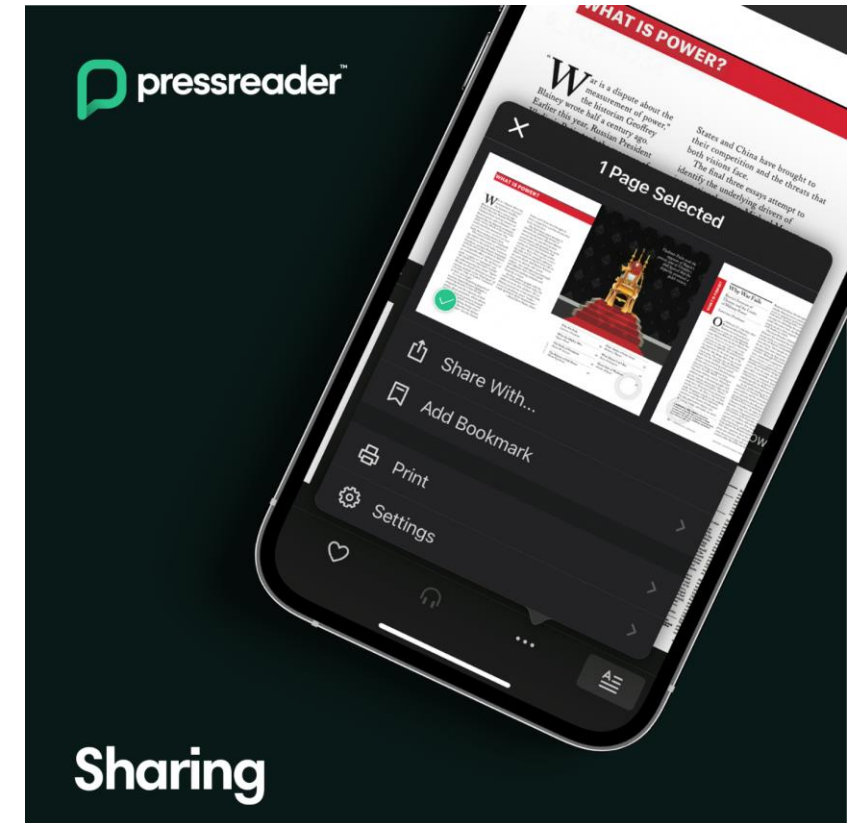
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- Features



PRINT PERIODICALS

All Branches:

- Consumer Reports
- Denton Record-Chronicle
- D Magazine
- Dallas Morning News
- Essence Magazine
- Fortune 500
- National Geographic
- National Geographic Kids
- People Weekly
- Real Simple
- Southern Living
- Texas Gardener
- Texas Highways
- Texas Monthly
- Texas Observer
- Texas Parks & Wildlife

Emily Fowler:

- Babybug
- Better Homes & Gardens
- Cooks Illustrated



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Legislation Text

File #: LB25-045, **Version:** 1

AGENDA CAPTION

Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.



City of Denton

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AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Frank Dixon

DATE: July 14, 2025

SUBJECT

Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.

BACKGROUND

The Friends of the Denton Public Libraries is a nonprofit organization that supports the Denton Public Library through community service and fundraising to provide materials and equipment to improve and extend Library services. This report provides an update on the organization's activities and fundraising efforts.

The Friends Executive Board meets on Thursday, July 10, 2025.

2025 Friends Executive Board Meetings (in North Branch Meeting Room at 5:30 p.m.)

Thursday, July 10, 2025

Thursday, October 9, 2025

2025 Friends Big Book Sales (in North Branch Meeting Room)

Saturday, August 9, 2025

Saturday, November 8, 2025

EXHIBITS

1. Agenda Information Sheet-Friends

Respectfully submitted:

Jennifer Bekker

Director of Libraries

Prepared by:

Jennifer Bekker

Director of Libraries



City of Denton

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Legislation Text

File #: LB25-044, **Version:** 1

AGENDA CAPTION

Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.



AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Frank Dixon

DATE: July 14, 2025

SUBJECT

Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.

BACKGROUND

The Emily Fowler Library Foundation is a nonprofit organization that supports the Denton Public Library's mission. This report provides an update on the Foundation's activities, goals, and fundraising efforts.

The Foundation currently has a \$100,000 CD that will come to maturity in April 2026. The Foundation checking account has a balance of \$9,091.51 as of the latest statement in May 2025. The Foundation's goal is to focus on bequests or planned giving donations that can be used for large scale Library initiatives or capital projects.

There have been no changes since the last Library Board meeting.

Library staff are working to schedule a Foundation meeting in August. Library staff recommends that the Foundation Trustee positions be expanded to add two or three new Trustees.

From the Emily Fowler Library Foundation Trust Agreement:

"At any time the City of Denton Library Board shall have the right, without the consent of the other then members of the Board of Trustees, (1) to appoint a new member in addition to the other then members of the Board of Trustees, and (2) to appoint a new member to fill any vacancy in the Board of Trustees, and (3) to discharge any member of the Board of Trustees."

RECOMMENDATION:

Board members make recommendations for nomination to the Emily Fowler Library Foundation Board of Trustees to the August 11, 2025, Library Board meeting discussion.

EXHIBITS

1. Agenda Information Sheet-Foundation

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries



City of Denton

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Legislation Text

File #: LB25-046, **Version:** 1

AGENDA CAPTION

Receive a report, hold a discussion, and consider recommending approval of the following Denton Public Library Policy updates:

- Community Use Operating Policy for the Forge Makerspace
- Community Use Operating Policy for the Legacy Lab
- Genealogy and Local History Research Operating Policy
- Bulletin Boards and Public Notices Operating Policy



AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Frank Dixon

DATE: July 14, 2024

SUBJECT

Receive a report, hold a discussion, and consider recommending approval of the following Denton Public Library Policy updates:

- Community Use Operating Policy for the Forge Makerspace
- Community Use Operating Policy for the Legacy Lab
- Genealogy and Local History Research Operating Policy
- Bulletin Boards and Public Notices Operating Policy

BACKGROUND

The following policy updates are recommended to the Library Board:

Community Use Operating Policy for the Forge Makerspace-Exhibit 2

The redline draft shows proposed clarifying language.

Community Use Operating Policy for the Legacy Lab-Exhibit 3

The redline draft shows proposed clarifying language.

Genealogy and Local History Research Operating Policy-Exhibit 4

The redline draft shows proposed clarifying language.

Bulletin Boards and Public Notices Operating Policy-Exhibit 5

The redline draft shows proposed clarifying language.

RECOMMENDATIONS

Library staff recommends approval of the policy updates.

EXHIBITS

1. Agenda Information Sheet
2. Community Use Operating Policy for the Forge Makerspace
3. Community Use Operating Policy for the Legacy Lab
4. Genealogy and Local History Research Operating Policy
5. Bulletin Boards and Public Notices Operating Policy

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries



DENTON PUBLIC LIBRARY

COMMUNITY USE OPERATING POLICY FOR THE FORGE MAKERSPACE

Approved by the Denton Public Library Board, April 14, 2014
Library Board approved revision, October 9, 2023

Makerspaces are intended to promote discovery, creativity, learning, and technology literacy. As such, providing a makerspace is directly in keeping with the Denton Public Library's mission statement: *The Denton Public Library transforms lives, strengthens community, and inspires imagination.*

The Forge is a makerspace at the North Branch of the Denton Public Library available for use by individuals or small groups. The Forge provides tools, equipment, and software for use in fabrication, technology, crafting, digital design, and music projects.

The Forge will maintain scheduled hours for general use by the public on a first come, first served basis. Appointments for equipment use outside makerspace hours may ~~also~~ be available as staffing allows. Customers are permitted a maximum of one appointment per calendar month for no longer than one hour. A patron may request an appointment for the use of multiple pieces of equipment, but multiple users cannot use the same equipment at the same time. There may be more than one appointment scheduled concurrently, but equipment will not be double-booked. Customers who do not show up for appointments may have future appointment privileges revoked for a three-month period.

The makerspace may be reserved outside the Forge operational hours by the Denton Public Library for training, staff use, or public programs and by City of Denton departments for training, meetings, or other professional development opportunities. The Forge may be unavailable during scheduled hours due to insufficient staffing or building maintenance without prior notice.

Makerspaces are environments intended for learning, sharing, cooperating, and creating. As such, they are inherently active environments and there is no guarantee of quiet. ~~However, excessively boisterous behavior or activities prohibited by the Denton Public Library Rules of Conduct will not be permitted.~~

Willful misuse of Forge equipment will result in loss of use privileges for the individual and charges for damages. All equipment and materials must remain within the Forge.

Computers within the Forge are subject to the Computer Use and Internet Use policies. No user files will be retained on Forge computers after they reboot. Customers must save their work to an external device or cloud-based storage to ensure retention. Printers in the Forge may only be used if printing is required to use when related to projects involving other makerspace equipment ~~in the Forge~~.

No equipment may be used to create any of the following:

- Items in violation of local, state, or federal law
- Functioning weapons [or items that appear to be weapons](#)
- Offensive, obscene, or racist objects. Objects must be appropriate for a public library setting.
- Items that violate patent, copyright, trademark, or otherwise infringe upon the intellectual property of others.

The library reserves the right to refuse to create any ~~object~~[item](#).

[Some materials will be available for purchase.](#)

~~While patrons may bring approved supplies or materials for some equipment, certain equipment may require only approved materials. Some approved materials will be provided by the Library for a small fee. Approved~~ [Materials](#) ~~Materials~~ brought in by customers may require staff ~~verification~~ [approval](#) prior to use. Refer to specific material fees posted in The Forge for current materials available and applicable charges.

Only one device of the same kind may be used by a customer at a time [during makerspace regular hours of operation](#).

The Forge is open to customers ages 11-Adult. Children under 11 must be accompanied by a parent, guardian or adult instructor. Some equipment in the Forge uses extreme heat, low electrical voltage, lasers, cuttings tools, ~~and other~~ [and may pose](#) slight risks. Customers assume all responsibility for any risks and are responsible for the correct and safe use of equipment in the Forge makerspace. A waiver ~~may be~~ [is](#) required for the use of some maker tools or equipment. Equipment guides and training will be available for users online ~~and~~ [in print](#). Library staff will provide equipment orientation and safety training for some equipment prior to use. Certain equipment may only be operated by library staff or designated volunteers.

Makerspace activities must be completed at least 30 minutes before the end of the business day to give staff time to shut down the equipment and prepare the building for closing.

No food or drinks are permitted in the Forge. Patrons using the Forge must leave the room in its original condition [by](#); removing personal property, disposing of trash, and generally straightening up their work area at the end of use. The library will not be held responsible for any property left in the Forge.



DENTON PUBLIC LIBRARY

COMMUNITY USE OPERATING POLICY FOR THE LEGACY LAB

Revised by the Library Management Team, December 21, 2023
Library Board approved revision, February 12, 2024

The Legacy Lab at the Emily Fowler Central Library is a self-service digital archiving and conversion lab that provides users with the tools and the training to digitize their materials independently.

The Legacy Lab is to be used for the purpose of digitizing personal/family collections and materials of a civic, cultural or educational nature. Copyright law prohibits copying commercial works and violators may lose their library privileges.

LOAN PERIODS AND AVAILABILITY

Customers using the lab for the first time must also attend a training session for the equipment being used. During the training, library staff will provide an overview of the use of the equipment and software, how to access the training materials, and answer general questions about the lab. Library staff are not available for intensive or personalized computer instruction.

The Legacy Lab is available during regular library hours. Reservations for the equipment or computers will be made by library staff. If no reservations are pending, customers may use the equipment on a first come, first served basis. Customers must have a valid Denton Public Library card or technology card and complete a [Legacy Lab Borrower Responsibility Agreement Library Makerspace Release Waiver](#). Each session is up to three (3) hours and may be renewed in one-hour increments if no one is waiting. Customers must be at least 10 years old to use the equipment.

All equipment and materials must remain within the Special Collections research area. Equipment must be returned to the Reference desk at the end of the session and all components must be included in the container. The Library reserves the right to terminate the use of equipment or computers at any time, without notice to the customer, if a library employee believes the equipment or computer has been left unattended by the customer, used in violation of policies, or used in a manner that is likely to damage the machine. The Library also reserves the right to refuse use of equipment or computers to any person who has damaged library equipment in the past or used computer equipment in violation of Denton Public Library policies.

No user files are retained on the computers after they reboot. Customers must save their work to an external device or cloud-based storage to ensure retention.

When transferring from analog, such as VHS or audio cassette to digital formats, media will be captured in real time. Customers are required to stay with their belongings.

LIABILITY

Willful misuse may result in loss of privileges for the individual and charges for damages.

Customers using the Legacy Lab assume all risk for loss or damage to their property and the Denton Public Library will not be held responsible for said losses or damages. The Denton Public Library makes no guarantees whatsoever regarding the abilities, quality or efficacy of the equipment in the lab.



DENTON PUBLIC LIBRARY

GENEALOGY AND LOCAL HISTORY RESEARCH OPERATING POLICY

Library Board approved last revision, July 12, 2021
~~Reviewed by the Library Management Team, August 9, 2023~~

~~The staff of the Special Collections Department can provide specialized assistance to genealogists and researchers interested in local or regional historical topics. limited genealogical and local history research assistance.~~

Staff will assist customers who come to the library for ~~genealogical and local history~~ research as time allows. ~~The Library~~ staff will explain ~~the resources what is~~ available in the collection, how to ~~locate the materials, use the indexes,~~ and how to use the equipment. Staff can assist ~~the customers~~ in using library materials ~~and conducting research~~; however, ~~they library employees~~ cannot ~~do in-depth research or~~ complete family trees for ~~on-site~~ customers. ~~Staff may respond at the time of the request or communicate research results via phone or email at a later date.~~

~~Research requests are also accepted through email, mail, social media, and Customers who are unable to visit the library in person may request information by telephone, mail, fax, or email via genealogy@cityofdenton.com. Customers inquiring by phone may be asked to submit their request by mail or email. Requests are answered in the order they are received.~~

Requests ~~for research assistance must be made for should be specific in nature information.~~ Customers who submit a request that is too broad in scope will be contacted for further clarification to narrow down the research question.

~~Examples of acceptable requests:~~

- ~~1. Please locate JOHN SMITH b 1883, KS in the 1910, 1920 census. He lived in Bates County, Missouri. I think the wife was Lucy?~~
- ~~2. Please check for burial information for JOHN SMITH and his wife Lucy in the KS cemetery records. They were in the 1910 census.~~
- ~~3. Can you locate an obituary for JOHN SMITH who died in March of 2001 in Texas?~~

~~Examples of unacceptable requests:~~

- ~~1. Will you check your records for any information on the JOHN SMITH family of Kansas City?~~
- ~~2. My grandmother died in Kansas, but I don't know when. Can you find her obituary?~~

There are no fees charged for research assistance services. However, A donations to the Denton Public Library Special Collections are accepted. ~~is encouraged in recognizing staff time dedicated to answering requests.~~

~~Customers can make photocopies or digital copies of non-fragile materials using the library's self-service copy machine or open book scanner. Print or digital copies may also be made from the microfilm readers/scanners. Customers may copy microform and online materials to a personal USB drive, and photograph printed materials using a personal digital device.~~

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DENTON PUBLIC LIBRARY

BULLETIN BOARDS AND PUBLIC NOTICES OPERATING POLICY

Approved by Denton Public Library Board, December 12, 1996
~~Reviewed by the Library Management Team, September 27, 2023~~

POLICY STATEMENT: To meet the objectives of the library system as a community resource center, the library provides limited space for announcements of educational, cultural, recreational, or informational events sponsored by non-profit organizations and for the distribution of free magazines and other free materials. First Ppriority is given to Library and City of Denton ~~supported~~ events. Secondary priority is given to other government agency events. The display of any item does not imply advocacy or endorsement by the Library or the City of Denton.

The following general guidelines apply:

1. Announcements and/or advertisements of a commercial or personal nature, such as want ads, lost and found notices, garage sales, political campaigns or business opportunities will not be approved.
2. Approval for all materials for display or distribution must be obtained from the Branch Manager. Items posted without approval will be removed and discarded by Library staff.
3. Items will be displayed only if space allows and cannot be guaranteed to be displayed for a particular period of time.
4. Library staff will not notify representatives/organizations regarding material postings.
5. Library staff will not hold posting materials for representatives/organizations retrieval of items.
- 5-6. Materials will not be posted longer than 3 months.



City of Denton

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Denton, Texas 76201
www.cityofdenton.com

Legislation Text

File #: LB25-047, Version: 1

AGENDA CAPTION

Receive a report, hold a discussion, and give staff direction regarding:

- Summer Reading Challenge
- Staffing Update
- North Branch HVAC Replacement



AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Frank Dixon

DATE: July 14, 2025

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding:

- Summer Reading Challenge
- Staffing Update
- North Branch HVAC Replacement

BACKGROUND

The 2025 Summer Reading Challenge is a literacy program to support literacy and encourage individuals of all ages to develop a love of reading. The program runs June 1 through July 31. As of July 9, 2,338 people have registered for the program. Last year a total of 2,073 people registered for the program.

There have been some recent staffing changes. Interviews are complete and a final candidate for the Part-Time Librarian at South Branch has been selected to fill that vacancy. Library staff are working with Human Resources to complete the hiring process. Chuck Voellinger, Librarian at Emily Fowler Central Library, is retiring this week. The South Branch Manager position remains vacant.

The North Branch Library HVAC units will be replaced August 16-22. The building will be closed and the parking lot inaccessible while the cranes are working. Library staff will work at other branches during the closure. The closure posting along with information about extending holds due to the closure will be made available several weeks before the facility improvement.

EXHIBITS

1. Agenda Information Sheet

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries