

## HOTEL OCCUPANCY TAX COMMITTEE MINUTES

April 20, 2017

After determining that a quorum is present, the Hotel Occupancy Tax Committee (HOT) convened into an Open Meeting on Thursday, April 20, 2017, at 10:02 a.m., in the City Hall Conference Room, City of Denton City Hall, 215 E. McKinney Street, Denton, Texas.

PRESENT: Committee Chair, Joey Hawkins and Councilmember, Dalton Gregory

### STAFF PRESENT:

Todd Hileman, City Manager  
Bryan Langley, Deputy City Manager  
Chuck Springer, Director of Finance  
Jerry Drake, First Assistant City Attorney  
Antonio Puente, Jr., Assistant Director of Finance  
Ranee Klingle, Treasury Services Specialist  
Kristen Solares, Budget Analyst

### AGENDA ITEM 1: CONSIDER APPROVAL OF HOTEL OCCUPANCY TAX MINUTES FROM AUGUST 2, 2016.

Minutes were approved as written by Dalton Gregory, seconded by Joey Hawkins, Motion passed unanimously.

### AGENDA ITEM 2: RECEIVE A REPORT, HOLD A DISCUSSION AND PROVIDE DIRECTION REGARDING THE HOTEL OCCUPANCY TAX PROGRAM YEAR 2018 FOR FY 2017-18.

Director of Finance, Chuck Springer, introduced the item by providing the past practice and purpose of reviewing both the program guidelines and application annually. Staff did not recommend any program changes for the next program year.

Staff member advised committee upon Councilmember Gregory's request that the committee should expect two to three new budget requests along with the twenty-seven from the last program year.

The Program Year 2018 Guidelines and Application were approved as presented. Councilmember Gregory requested staff to find an alternate date to the proposed timeline date of June 13 for the next committee meeting.

### AGENDA ITEM 3: NEW BUSINESS

No new business.

Meeting adjourned 10:07 a.m.

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COMMITTEE CHAIR  
CITY OF DENTON, TEXAS

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RANDEE KLINGELE  
RECORDING SECRETARY  
CITY OF DENTON, TEXAS