



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Cassey Ogden
DATE: May 7, 2024

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the approval of a first amendment to a Professional Services Agreement between the City of Denton and Parkhill, Smith & Cooper, Inc., amending the contract approved by the City Council on January 11, 2022, in the not-to-exceed amount of \$1,011,665.00; said first amendment to provide additional construction administration services for the updated construction schedule of the development plans for Fire Station No. 9 for the Capital Projects Department; providing for the expenditure of funds therefor; and providing an effective date (RFQ 7818-002 – providing for an additional first amendment expenditure amount not-to-exceed \$99,931.33, with the total contract amount not-to-exceed \$1,111,596.33).

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Enhance Infrastructure and Mobility.

INFORMATION/BACKGROUND

The Fire Department continues to see an increase in the overall call for service volume, specifically in the northwest portion of the city. Data and response trends allow staff to conservatively predict the workload of future years. Staff ran a response analysis and compared call response times based on National Fire Protection Association Standard 1710, Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments. A proposed Airport/Fire Station 9, when constructed, will reduce extended response times west of Interstate 35 including Denton Enterprise Airport and industrial area, as well as assist with the coverage of the western portion of the City.

In January 2022, a professional services agreement was executed with Parkhill for Professional Design Services for Fire Station 9. Initial Notice to Proceed (NTP) for the project was issued in November 2022 in which construction coordination began between Parkhill and Core Construction. Parkhill's original construction administration fee was utilized from December 2022 through October 2023. The Additional Fee requested within this amendment will cover the remainder of the updated construction schedule, from November 2023 through June 2024.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On January 11, 2022, City Council approved a Professional Service Agreement with Parkhill, Smith & Cooper, Inc., in the not-to-exceed amount of \$1,011,665.00 (Ordinance 22-078).

RECOMMENDATION

Award Amendment No. 1 with Parkhill, Smith & Cooper, Inc., for additional construction administration services for the updated construction schedule of the development plans for Fire Station No. 9 for the Capital Projects Department, in a not-to-exceed amount of \$99,931.33, for a total amended contract amount of \$1,111,596.33.

PRINCIPAL PLACE OF BUSINESS

Parkhill, Smith & Cooper, Inc.
Frisco, TX

ESTIMATED SCHEDULE OF PROJECT

The estimated completion for this project is Q3 of 2024.

FISCAL INFORMATION

These services will be funded from the project account 100318409.1360.20100. Purchase Order #199240 will be revised to include the first amendment amount of \$99,931.33. The total amended amount of this contract is \$1,111,596.33.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Original Ordinance and Contract
Exhibit 3: Ordinance and Amendment 1

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Giovanni Pineiro-Villalba, 940-349-7107.

Legal point of contact: Marcella Lunn at 940-349-8333.