



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Christine Taylor
DATE: December 2, 2025

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with T & W Tire, L.L.C., for the purchase and repairs of wheels and tires for light-medium duty vehicles and equipment for the Fleet Services Department; providing for the expenditure of funds therefor; and providing an effective date (RFP 8908 – awarded to T & W Tire, L.L.C., for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$378,303.00).

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Enhance Infrastructure and Mobility.

INFORMATION/BACKGROUND

The City of Denton Fleet Services Department is establishing a contract for the procurement, maintenance, and repair of tires and wheels for its light-medium duty vehicle and equipment fleet, which consists of over 900 assets. Reliable tire and wheel maintenance is crucial for maintaining efficient city operations, particularly in supporting critical services such as emergency response, parks and recreation, public works, and internal City services. Proper tire pressure maintenance, timely flat repairs, and routine tire rotations help maximize the lifespan of tires, ensuring the fleet remains operational with minimal disruptions.

Given the specialized equipment, safety risks, and expertise required for light-medium duty tire repairs and replacements, Fleet Services has determined that outsourcing these services to a qualified provider is the most effective solution. The contract will cover on-site flat repairs, tire replacements, dismounting and mounting of various tire sizes, light-medium duty tire rotations, and the supply of essential components such as valve stems, tubes, and tire plugs. Additionally, the contracted provider will conduct periodic fleet tire inspections to identify potential issues before they impact operations.

This contract is structured to enhance service efficiency by ensuring rapid response times, 24/7 availability for emergency repairs, and high-quality maintenance that extends the lifespan of fleet assets. By securing a reliable tire service provider, the City of Denton will reduce downtime, improve fleet safety, and maintain uninterrupted delivery of essential public services, including public safety operations, parks and recreation, and public works.

The contract value is based on historical fleet maintenance expenditures while accounting for future growth and service demands. By securing this agreement, the City ensures cost stability, reliable parts availability,

and uninterrupted service delivery. This partnership supports the efficiency of Fleet Services, reinforces fiscal responsibility, and strengthens the City's ability to maintain a safe and dependable vehicle and equipment fleet.

Estimated Contract Expenses

Category	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	Total
Tire Replacements	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
Repair Services	52,651	57,036	61,729	66,750	72,123	310,289
Sub Total	\$62,651	\$67,036	\$71,729	\$76,750	\$82,123	\$360,289
Contingency	3,133	3,352	3,586	3,838	4,106	18,014
Total	\$65,784	\$70,388	\$75,315	\$80,588	\$86,229	\$378,303

Request for Proposals was sent to 36 prospective suppliers, including two (2) Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download and advertised in the local newspaper. Two (2) proposals were received, references were checked, and proposals were evaluated based upon published criteria, including compliance with specifications, experience, qualifications, performance, and price. Best and Final Offers (BAFO) were requested from the top firm. Based upon this evaluation, T & W Tire, L.L.C. was ranked the highest and determined to be the best value for the City.

NIGP Code Used for Solicitation:	863 - Tires and Tubes (Incl. Recapped/Retreaded Tires)
Notifications sent for Solicitation sent in IonWave:	36
Number of Suppliers that viewed Solicitation in IonWave:	21
HUB-Historically Underutilized Business Invitations sent out:	10
SBE-Small Business Enterprise Invitations sent out:	27
Responses from Solicitation:	2

RECOMMENDATION

Award a contract with T & W Tire, L.L.C., for the purchase and repairs of wheels and tires for light-medium duty vehicles and equipment for the Fleet Services Department, in a one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$378,303.

PRINCIPAL PLACE OF BUSINESS

T & W Tire, L.L.C.
Lancaster, TX

ESTIMATED SCHEDULE OF PROJECT

This is an initial one (1) year, with the option for four (4) additional one (1) year extensions, in a total five (5) year term, with all terms and conditions remaining the same.

FISCAL INFORMATION

These products and services will be funded through Fleet Operations accounts. Requisitions will be entered on an as-needed basis. The budgeted amount for this item is \$378,303. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Pricing Evaluation
Exhibit 3: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Tom Gramer, 940-349-7467.

Legal point of contact: Marcella Lunn at 940-349-8333.