



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Procurement  
**ACM:** Christine Taylor  
**DATE:** September 9, 2025

### **SUBJECT**

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Boot Barn, Inc., for the citywide full service boot program for various city departments; providing for the expenditure of funds therefor; and providing an effective date (RFP 8769 – awarded to Boot Barn Inc., for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$750,000.00).

### **INFORMATION/BACKGROUND**

The City of Denton currently purchases safety footwear for field service employees from Red Wing Brands of America, Inc., utilizing GSA Contract #47QSWA22D00AB. This federal contract provides fixed pricing for special-purpose safety footwear based on individual and department requirements. These boots are essential for employee protection and help reduce workplace injuries. Departments that utilize this contract include Water, Wastewater, Solid Waste, Denton Municipal Electric (DME), Parks, Streets, Traffic, Airport, Facilities, and Warehouse.

Recently, several departments have reported challenges with the availability of Red Wing safety boots. Due to ongoing supply chain and economic factors, the selection of special-purpose boots has become limited or unavailable. As a result, the city is experiencing a shortage of the required styles and specifications of safety footwear.

To address this issue, Boot Barn Inc. has been selected by the evaluation committee to be a better supplier with a robust inventory of safety-specific boots that meet the City's needs. We have estimated, based on historical spend, that the city purchases roughly 599 pairs of safety boots per year.

Project Description	Spend
Year One	\$135,000
Year Two	135,000
Year Three	135,000
Year Four	135,000
Year Five	135,000
Contingency - 10%	75,000
<b>Total:</b>	<b>\$750,000</b>

Request for Proposals was sent to 132 prospective suppliers, including eight (8) Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download and advertised in the local newspaper. Three (3) proposals were received, references were checked, and proposals were evaluated based upon published criteria, including price, delivery, compliance with specifications, and probable performance. Best and Final Offers (BAFO) were requested from the top firm. Based upon this evaluation, Boot Barn, Inc. was ranked the highest and determined to be the best value for the City.

NIGP Code Used for Solicitation:	800 – Shoes and Boots
Notifications sent for Solicitation sent in IonWave:	132
Number of Suppliers that viewed Solicitation in IonWave:	23
HUB-Historically Underutilized Business Invitations sent out:	23
SBE-Small Business Enterprise Invitations sent out:	57
Responses from Solicitation:	3

### **RECOMMENDATION**

Award a contract with Boot Barn, Inc., for the citywide full service boot program for various city departments, in a one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$750,000.

### **PRINCIPAL PLACE OF BUSINESS**

Boot Barn, Inc.  
Irvine, CA

### **ESTIMATED SCHEDULE OF PROJECT**

This is an initial one (1) year contract with options to extend the contract for two (4) additional one (1) year periods, with all terms and conditions remaining the same.

### **FISCAL INFORMATION**

These products will be funded through the using department's budget. Requisitions will be entered on an as-needed basis. The budgeted amount for this item is \$750,000.

### **EXHIBITS**

Exhibit 1: Agenda Information Sheet  
Exhibit 2: Pricing Evaluation  
Exhibit 3: Ordinance and Contract

Respectfully submitted:  
Lori Hewell, 940-349-7100  
Purchasing Manager

For information concerning this acquisition, contact: Steve Swanberg, 940-349-7808.

Legal point of contact: Marcella Lunn at 940-349-8333.