

**CITY OF DENTON SUSTAINABILITY  
FRAMEWORK ADVISORY COMMITTEE MINUTES  
May 27, 2026**

After determining that a quorum was present, the Sustainability Framework Advisory Committee of the City of Denton, Texas, convened in a Regular Meeting on Wednesday, May 27, 2026, at 1:00 p.m. in the City Council Work Session Room at 215 E. McKinney St, Denton, Texas.

PRESENT: Chair Edward Soph, Vice Chair Brand Richter, Member Dave Helms, and Member Briggle

LEGAL REPRESENTATION: Christopher Mullins

ABSENT: Member Camelia Maier

**REGULAR MEETING**

**1. ITEMS FOR INDIVIDUAL CONSIDERATION**

**A. SFAC26-001** Consider approval of the February 25, 2026, minutes.

Chair Soph requested consideration of the previous meeting minutes for February 25, 2026. Member Helms moved to approve the minutes. Member Richter seconded. Motion carried.

AYES (3): Chair Soph, Vice Chair Richter, Member Helms  
NAYS (0): None  
ABSTENTIONS (1): Member Briggle

**B. SFAC26-004** Consider approval of the March 25, 2026, minutes.

Chair Soph requested consideration of the previous meeting minutes for March 25, 2026. Member Helms moved to approve the minutes. Vice Chair Richter seconded. Motion carried.

AYES (3): Chair Soph, Vice Chair Richter, Member Helms  
NAYS (0): None  
ABSTENTIONS (1): Member Briggle

**C. SFAC26-007** Consider approval of the April 22, 2026, minutes

Chair Soph requested consideration of the previous meeting minutes for April 22, 2026. Member Helms moved to approve the minutes. Vice Chair Richter seconded. Motion carried.

AYES (4): Chair Soph, Vice Chair Richter, Member Helms, Member Briggle  
NAYS (0): None

- D. SFAC26-006** Receive a report, hold a discussion, and give staff direction on the update of the 2024-2025 Fiscal Year and 2025-2026 Fiscal Year to date Sustainability Framework Fund Incentive Programs' estimated greenhouse gas emissions reductions.

The item was presented by Kaitlynn Mather, and discussion followed.

- E. SFAC26-002** Receive a report, hold a discussion, and give staff direction regarding projects and programs, and prioritize funding for the development of a Fiscal Year 2026-2027 Sustainability Framework Fund Workplan for City Council consideration.

The item was presented by Katherine Barnett and discussion followed.

- F. SFAC26-003** Staff Reports

1. Committee Appointments Memo
2. Matrix Items Memo
3. Matrix

- Vice Chair Richter requested an update on the Low-Income Minor Home Repair program.
- Vice Chair Richter requested the Sustainability Framework Fund Incentives embodied carbon & emissions equivalency.

## 2. CONCLUDING ITEMS

With no further business, Chair Soph requested a motion to adjourn. Chair Soph closed the meeting at 1:52 p.m.

AYES (4): Chair Soph, Vice Chair Richter, Member Helms, and Member Briggie

NAYS (0): None

---

**Edward Soph**  
Chair  
City of Denton, Texas

---

**Meredith Owens**  
Administrative Assistant III  
City of Denton, Texas

*Minutes approved on:* \_\_\_\_\_