



# City of Denton

City Hall  
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## AGENDA INFORMATION SHEET

**DEPARTMENT:** Library

**ACM:** Christine Taylor

**DATE:** May 13, 2024

### **SUBJECT**

Receive a report, hold a discussion, and consider recommending approval of the following Denton Public Library Policy updates:

- Special Collections Use of Materials Policy
- Collection Development Policy

### **BACKGROUND**

The following policy updates are recommended to the Library Board:

#### **Special Collections Use of Materials-Exhibit 2**

This new policy defines use permissions and expectations for accessing Special Collections materials.

#### **Collection Development Policy-Exhibit 3**

The Collection Development policy's significant updates are presented in a new draft. The updates include clarifications regarding collection priorities, selection criteria, and collection maintenance. The policy also affirms that library staff do not serve *in loco parentis* (in place of parents.), an acknowledgement that was previously only noted in the Circulation Policy.

### **RECOMMENDATIONS**

Library staff recommends approval of the policy updates.

### **EXHIBITS**

1. Agenda Information Sheet
2. Special Collections Use of Materials Policy
3. Collection Development Policy-proposed update
4. Collection Development Policy-current

Respectfully submitted:  
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