



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Community Services

CM/ DCM/ ACM: Christine Taylor, Assistant City Manager

DATE: January 7, 2024

SUBJECT

Receive nominations and elect a President, Vice President, Treasurer, and Secretary.

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Foster Economic Opportunity and Affordability.

BACKGROUND

The Denton City Public Facility Corporation Board of Directors (Board) will hold a discussion, make nominations, and elect a President, Vice President, Treasurer and Secretary of the board based on the rules and procedures outlined by City Council and the City Secretary's Office ([Handbook for Boards, Commissions, and Council Committees, April 2021](#)). Procedures for the election of officers for appointed boards are established to ensure consistency with the City Council's goals and policies in making board appointments. Election of officers for City of Denton council-appointed boards will be as follows:

- **Officers:** The President, Vice President, Treasurer, and Secretary will be elected by voting board members.
- **City Policy:** Election of officers shall be annually and occur in January or February. For those boards not meeting regularly, the election shall be held during the first board meeting of the calendar year. If, for any reason, the chair or vice-chair vacates their seat, a special election shall be held to fill the unexpired term. A temporary chair may be selected by the board pursuant to Roberts Rules of Order. The staff liaison, designated by the City Manager, shall serve as the official secretary to the board or commission to ensure records are maintained in accordance with requirements of the City Secretary's office.

Current Board Roster:

- Gerard Hudspeth
- Vicki Byrd
- Brian Beck
- Paul Meltzer
- Joe Holland
- Brandon Chase McGee
- VACANT*

*One seat is vacant due to the timing of City Council elections occurring between the articles of incorporation approval and initial meeting of the Board. Jill Jester, the most recently elected City Council member, will need to be officially nominated to the Board by City Council. Staff is preparing the necessary resolution for an upcoming City Council meeting.

EXHIBITS

Exhibit 1 – Agenda Information Sheet

Respectfully submitted:
Dani Shaw
Director of Community Services

Prepared by:
Leia Atkinson
Housing Programs Coordinator