



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Christine Taylor
DATE: August 19, 2025

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Anixter Inc., for the purchase of tubular steel and standard steel substation structures for Denton Municipal Electric; providing for the expenditure of funds therefor; and providing an effective date (RFP 8645 – awarded to Anixter Inc., for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$4,607,540.00). [The Public Utilities Board recommends approval \(6 - 0\).](#)

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Enhance Infrastructure and Mobility.

INFORMATION/BACKGROUND

Denton Municipal Electric (DME) has substation projects approved in its five (5) year Capital Improvement Plan that will require the purchase of galvanized steel structures. Two types of steel structures are used in substations: (1) tapered tubular type and (2) standard steel assemblies. Standardized steel structure designs have been developed for both types that can be used for all CIP projects, even though substation design documents have not been completed for all CIP projects at this time.

Tubular Steel Structures: Static poles and transmission termination structures are formed tubular structures. The tubular sections are constructed from a flat plate, bent into a tubular shape, and seam-welded. The pole sections are tapered so that they are smaller at the top than at the bottom. Anchor cages are required for these structures and will be included as part of this contract. The structure will be mounted on top of an anchor cage that will be embedded in a concrete pier.

Standard Steel Structures: Standard steel structures include switch stands, bus supports, instrument transformer stands, and transformer foundation grating. These steel structures are constructed using stock types of steel materials such as square tubes, round pipes, I beams, angles, and channels. Anchor bolts are required and included as part of this contract. The structures will be mounted on anchor bolts that will be embedded in a concrete pier.

The best value evaluation methodology was employed for this RFP because it allows for important factors such as performance history, compliance with specification, lead time, and price to be considered in the evaluation of the RFP. The RFP permitted vendors to submit proposals for furnishing either or both types of structures.

The contract estimate is based on the quantities of steel needed for the CIP projects listed below. The proposed contract does not require the expenditure of any minimum amount.

Substation Tubular Steel Estimates

	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29
Underwood Substation	\$304,240				
Denton West Brazos Tie-In	185,675				
Masch Branch Xfmr Add.		17,860			
Jim Christal Xfmr Add.		17,860			
345kV Switch			445,560		
345kV Interchange				487,005	
Southwest Substation					304,240
Yearly Total	\$489,915	\$35,720	\$445,560	\$487,005	\$304,240
Total Contract Estimate:					\$1,762,440

Substation Standard Steel Estimates

	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29
Underwood Substation	\$840,000				
Denton West Brazos Tie-In	130,200				
Masch Branch Xfmr Add.		90,100			
Jim Christal Xfmr Add.		90,100			
RD Wells Upgrade			114,000		
345kV Switch			320,000		
345kV Interchange				684,800	
Southwest Substation					575,900
Yearly Total	\$970,200	\$180,200	\$434,000	\$684,800	\$575,900
Total Contract Estimate:					\$2,845,100

Request for Proposals was sent to 235 prospective suppliers, including 13 Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download and advertised in the local newspaper. Five (5) proposals were received, with two (2) meeting specifications. References were checked, and proposals were evaluated based upon published criteria including schedule, compliance with specifications, probable performance, and price. Best and Final Offers (BAFO) were requested from the top firms. Based upon this evaluation, Anixter Inc. was ranked the and determined to be the best value for the City.

NIGP Code Used for Solicitation:	570 & 839
Notifications sent for Solicitation sent in IonWave:	235
Number of Suppliers that viewed Solicitation in IonWave:	11
HUB-Historically Underutilized Business Invitations sent out:	32
SBE-Small Business Enterprise Invitations sent out:	95
Responses from Solicitation:	5
Responses Meeting Specifications:	2

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On August 11, 2025, the Public Utilities Board (PUB) recommended this item to the City Council for consideration.

RECOMMENDATION

Award contract with Anixter Inc., for the purchase of tubular steel and standard steel substation structures for Denton Municipal Electric, in a one (1) year, with the option for an additional four (4) one (1) year extensions, in the total five (5) year not-to-exceed amount of \$4,607,540.

PRINCIPAL PLACE OF BUSINESS

Anixter Inc.
San Antonio, TX

ESTIMATED SCHEDULE OF PROJECT

This is an initial one (1) year contract with options to extend the contract for four (4) additional one (1) year periods, with all terms and conditions remaining the same.

FISCAL INFORMATION

These items will be funded from the Denton Municipal Electric account 603289500.1350.3530. Requisition #169797 has been entered into the Purchasing software system in the amount of \$276,578.72. The budgeted amount for this item is \$4,607,540.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Pricing Evaluation
Exhibit 3: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Mark Zimmerer, 940-349-7169.

Legal point of contact: Marcella Lunn at 940-349-8333.