



AGENDA INFORMATION SHEET

DEPARTMENT: City Manager's Office

CM: Sara Hensley

DATE: November 19, 2024

SUBJECT

Receive a report, hold a discussion, and give staff direction on pending City Council requests for:

- 1) Allowing funds that roll off from incentives to be placed in the Catalyst Fund.
- 2) Assessing changes that can be made to the building code to increase available renewable energy and to make it easier for residents to charge electric vehicles at their residence.

[Estimated Presentation/Discussion Time: 30 minutes]

BACKGROUND

During the work session discussion on August 20, 2024, Council directed staff to draft an ordinance for consideration that would reflect a revised process to improve the current two-minute pitch process (as outlined in Section 2-30 of the Code of Ordinances) with better information, increased engagement of the community through the elevation of involvement of boards and commissions, and budget alignment. The attached ordinance reflects this change in Section 2-30(c) (**Exhibit 2**).

Staff will review one outstanding request for information per elected official during each work session. The work session process will include staff introducing the requested topic followed by the requesting elected official having up to two minutes to describe and justify their request. The remaining elected officials will then have up to one minute to provide feedback and indicate their support for the use of staff time to respond to the request. Staff will respond to all requests where a consensus of at least four elected officials is established with an Informal Staff Report (ISR) or Legal Staff Report (LSR) outlining estimated cost to implement, estimated timeline for implementation of, and determination of strategic alignment of the request.

If the requesting elected official's request is satisfied with the report, the request will be concluded with no further action. If the request is not satisfied, the request may be submitted to the Agenda Committee to enter the Council Committee Process as defined in Section 2-30(c)(5). If there is a consensus of six (6) Council Members, a resolution or ordinance may be placed on a future City Council agenda without going through the Council Committee Process.

The Agenda Committee will use the ISR or LSR to determine if there are any existing committees, boards, or commissions whose defined scope includes the request. If any such committee, board, or commission exists, the Agenda Committee will direct the staff liaison(s) for any appropriate committees, boards, or commissions to find the soonest feasible date and add the request to their agenda for consideration. After review by committees, boards, or commissions, if funding is available to implement the request, as determined by the City Manager, the request will proceed to a City Council work session. A request without available funding will be scheduled for discussion by the City Manager at the next City Council Budget

Workshop or Strategic Retreat. The request will either be included in the proposed budget for the next fiscal year or concluded with no further action. Staff time will not be allowed to work on any request that is concluded with no further action unless the request is resubmitted in accordance with Section 2-30(c).

The following items will be discussed during this work session:

1.) Allowing funds that roll off from incentives to be placed in the Catalyst Fund.

- a. **Requestor:** Council Member Jester
- b. **Council Member Request:** “I would like to pitch to council allowing funds from rolling off incentives to be placed in the catalyst fund.”
- c. **Staff Information:** On July 26, 2022, staff presented a Work Session regarding funding options based on the Economic Development Strategic Plan. Following discussion, the Council gave direction to establish the Catalyst Fund. The ordinance establishing the fund states that staff may allocate a portion of fees, taxes, and other funds to the Catalyst Fund. One funding option presented was the dedication of expiring incentives to the Catalyst Fund. At the time, Council supported staff’s recommendation. The ordinance establishing the Catalyst Fund allowed Council to commit a portion of fees, taxes, and other funds, but does not specifically outline incentive roll-offs as a funding mechanism.
- d. **Date Requested:** October 18, 2024
- e. **Format for Response:** Ordinance

2.) Assessing changes that can be made to the building code to increase available renewable energy and to make it easier for residents to charge electric vehicles at their residence.

- a. **Requestor:** Council Member McGee
- b. **Council Member Request:** “The City of Denton has already set aggressive goals to fight climate change locally such as considering the materials used in the construction of our roadways, to increasing our tree canopy goals, funding our Greensense program, moving toward capturing the excess gasses at the landfill and encouraging more infill development aimed at decreasing VMTs (vehicle miles traveled). With some of these goals in mind we can further reach our target by updating our building codes to require new housing built (single and multifamily) be both EV ready and solar roof ready. This pitch is to allow staff the time to publish an ISR about changes that can be made in our code to increase the amount of renewable energy available and to make it easier for residents to own and charge EV’s at their chosen residence.”
- c. **Staff Information:** On October 18, 2022, staff presented a Work Session to discuss integration options and incentive ideas for electric vehicle (EV) charging infrastructure for single-family and multifamily developments of certain sizes. The Work Session was for discussion only and no direction was request from the Council at that time. If the Council wishes to move forward with this request, staff will prepare an Informal Staff Report.
- d. **Date Requested:** November 13, 2024
- e. **Format for Response:** Informal Staff Report

EXHIBITS

Exhibit 1 – Agenda Information Sheet

Exhibit 2 – Ordinance No. 24-1725

Exhibit 3 – Presentation

Exhibit 4 – Catalyst Fund Work Session Presentation

Exhibit 5 – Catalyst Fund Ordinance 22-1803

Exhibit 6 – EV Work Session Presentation

Respectfully Submitted:
Carlotta Cowan
Assistant to the City Manager