

RESOLUTION NO. 25-1002

A RESOLUTION OF THE CITY OF DENTON EXCUSING THE APRIL 28, 2025, THE MAY 5, 2025, AND THE MAY 19, 2025, MEETING ABSENCES OF A PUBLIC UTILITIES BOARD MEMBER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Ordinance No. 19-2866, adopted January 28, 2020, outlines the attendance policy/requirements for members of certain board, commission, and committees; and

WHEREAS, at adoption, Ordinance No. 19-2866 amended Section 2-83(c)(1)(a) to provide that an absence shall be considered excused for the following reasons: personal or family illness, death of a family member, jury duty, service in the armed forces, testifying before the legislature, attending a seminar involving municipal matters of importance to the member's duties, or an absence necessary for the member's business or employment; and

WHEREAS, Section 2-83(c)(1)(b), provides “in the event an absence does not meet any of the above noted criteria for an excused absence, the member may submit a request to have the absence excused to the City Secretary's Office in writing no later than ten business days after the date the absence occurred, after which the City Secretary will then place an item on the next available city council agenda for their consideration, in accordance with the Texas Open Meetings Act.”; and

WHEREAS, Public Utilities Board Member Susan Parker (Member) was absent from the April 28, 2025, the May 5, 2025, and the May 19, 2025, meetings with the purpose of the absence not meeting the criteria for excused absences; and

WHEREAS, the Member has requested City Council excuse the absences from the April 28, 2025, the May 5, 2025, and the May 19, 2025, meetings for the purpose as stated in Exhibit A; and,

WHEREAS, the City Secretary formally presents the Member’s request for the excused absences to the City Council; NOW THEREFORE;

THE COUNCIL OF THE CITY OF DENTON HEREBY RESOLVES:

SECTION 1. The reason for Member Susan Parker’s absence from the April 28, 2025, the May 5, 2025, and the May 19, 2025, Public Utilities Board meetings is sufficient to provide the absences be excused.

SECTION 2. The attendance record should reflect such absences as excused.

SECTION 3. This Resolution shall become effective immediately upon its passage and approval.

The motion to approve this Resolution was made by \_\_\_\_\_ and seconded by \_\_\_\_\_, the Resolution was passed and approved by the following vote [ \_\_\_ - \_\_\_ ]:

	Aye	Nay	Abstain	Absent
Gerard Hudspeth, Mayor:	_____	_____	_____	_____
Vicki Byrd, District 1:	_____	_____	_____	_____
Brian Beck, District 2:	_____	_____	_____	_____
Paul Meltzer, District 3:	_____	_____	_____	_____
Joe Holland, District 4:	_____	_____	_____	_____
Brandon Chase McGee, At Large Place 5:	_____	_____	_____	_____
Jill Jester, At Large Place 6:	_____	_____	_____	_____

PASSED AND APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
GERARD HUDSPETH, MAYOR

ATTEST:  
LAUREN THODEN, CITY SECRETARY

BY: \_\_\_\_\_

APPROVED AS TO LEGAL FORM:  
MACK REINWAND, CITY ATTORNEY

  
BY: \_\_\_\_\_



# B&C NOTIFICATION OF ABSENCE

Per Section 2.83(c) of the Denton City Code, Members who cannot attend the meeting must contact the chairperson or an appropriate staff liaison concerning his or her absence prior to the meeting. Please also include [citysecretary@cityofdenton.com](mailto:citysecretary@cityofdenton.com) in the notification email. Submit one form per absence.

**RECEIVED**  
**04-18-2025**  
City Secretary's Office

MEMBER INFORMATION		
Name	Email	Phone
Susan Parker	[REDACTED]	[REDACTED]

Date of absence: April 28, 2025

What board, commission, or committee does this absence apply to? (Select only one)

- |  |  |
|--|--|
| <input type="checkbox"/> Airport Advisory Board                                  | <input type="checkbox"/> Internal Audit Advisory Committee           |
| <input type="checkbox"/> Animal Shelter Advisory Committee                       | <input type="checkbox"/> Library Board                               |
| <input type="checkbox"/> Board of Ethics   | <input type="checkbox"/> Mobility Committee                          |
| <input type="checkbox"/> Charter Review Committee                                | <input type="checkbox"/> Parks, Recreation and Beautification Board  |
| <input type="checkbox"/> Civil Service Commission                                | <input type="checkbox"/> Planning and Zoning Commission              |
| <input type="checkbox"/> Committee on Persons with Disabilities                  | <input type="checkbox"/> Public Art Committee                        |
| <input type="checkbox"/> Community Services Advisory Committee                   | <input checked="" type="checkbox"/> Public Utilities Board           |
| <input type="checkbox"/> Denton Code Review Committee                            | <input type="checkbox"/> Sustainability Framework Advisory Committee |
| <input type="checkbox"/> Denton Police Department Chief of Police Advisory Board | <input type="checkbox"/> Traffic Safety Commission                   |
| <input type="checkbox"/> Health and Building Standards Commission                | <input type="checkbox"/> Zoning Board of Adjustment                  |
| <input type="checkbox"/> Historic Landmark Commission                            | <input type="checkbox"/> Economic Development Board                  |

Other board not listed (clearly print board name): \_\_\_\_\_

Reason for Absence (Select one criteria from 1 through 7, as applicable. If none apply, then complete 8.)

- |   |  |
|---|--|
| 1. <input type="checkbox"/> Personal or family illness                                | 2. <input type="checkbox"/> Death of a family member   |
| 3. <input type="checkbox"/> Jury duty   | 4. <input type="checkbox"/> Service in the armed forces  |
| 5. <input type="checkbox"/> Testifying before the Texas Legislature                   | 6. <input type="checkbox"/> Attending a seminar involving municipal matters of importance to the member's duties |
| 7. <input type="checkbox"/> Absence necessary for the member's business or employment |  |
| 8. <input checked="" type="checkbox"/> OTHER: <u>Traveling for family</u>             |  |

If your absence is determined to be unexcused (not clearly meeting Criteria 1-7), would you like the City Secretary to submit a request to the City Council to excuse your absence?  Yes  No

Signed:

Date signed: 4/18/2025



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**RECEIVED**  
**04-18-2025**  
City Secretary's Office

MEMBER INFORMATION		
Name	Email	Phone
Susan Parker	[REDACTED]	[REDACTED]

Date of absence: May 5, 2025

What board, commission, or committee does this absence apply to? (Select only one)

- |  |  |
|--|--|
| <input type="checkbox"/> Airport Advisory Board                                  | <input type="checkbox"/> Internal Audit Advisory Committee           |
| <input type="checkbox"/> Animal Shelter Advisory Committee                       | <input type="checkbox"/> Library Board                               |
| <input type="checkbox"/> Board of Ethics   | <input type="checkbox"/> Mobility Committee                          |
| <input type="checkbox"/> Charter Review Committee                                | <input type="checkbox"/> Parks, Recreation and Beautification Board  |
| <input type="checkbox"/> Civil Service Commission                                | <input type="checkbox"/> Planning and Zoning Commission              |
| <input type="checkbox"/> Committee on Persons with Disabilities                  | <input type="checkbox"/> Public Art Committee                        |
| <input type="checkbox"/> Community Services Advisory Committee                   | <input checked="" type="checkbox"/> Public Utilities Board           |
| <input type="checkbox"/> Denton Code Review Committee                            | <input type="checkbox"/> Sustainability Framework Advisory Committee |
| <input type="checkbox"/> Denton Police Department Chief of Police Advisory Board | <input type="checkbox"/> Traffic Safety Commission                   |
| <input type="checkbox"/> Health and Building Standards Commission                | <input type="checkbox"/> Zoning Board of Adjustment                  |
| <input type="checkbox"/> Historic Landmark Commission                            | <input type="checkbox"/> Economic Development Board                  |

Other board not listed (clearly print board name): \_\_\_\_\_

Reason for Absence (Select one criteria from 1 through 7, as applicable. If none apply, then complete 8.)

- |   |  |
|---|--|
| 1. <input type="checkbox"/> Personal or family illness                                | 2. <input type="checkbox"/> Death of a family member   |
| 3. <input type="checkbox"/> Jury duty   | 4. <input type="checkbox"/> Service in the armed forces  |
| 5. <input type="checkbox"/> Testifying before the Texas Legislature                   | 6. <input type="checkbox"/> Attending a seminar involving municipal matters of importance to the member's duties |
| 7. <input type="checkbox"/> Absence necessary for the member's business or employment |  |
| 8. <input checked="" type="checkbox"/> OTHER: <u>Traveling for family</u>             |  |

If your absence is determined to be unexcused (not clearly meeting Criteria 1-7), would you like the City Secretary to submit a request to the City Council to excuse your absence?  Yes  No

Signed: Susan Parker

Date signed: 4/18/2025



# B&C NOTIFICATION OF ABSENCE

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**RECEIVED**  
**04-18-2025**  
City Secretary's Office

MEMBER INFORMATION		
Name	Email	Phone
Susan Parker	[REDACTED]	[REDACTED]

Date of absence: May 19, 2025

What board, commission, or committee does this absence apply to? (Select only one)

- |  |  |
|--|--|
| <input type="checkbox"/> Airport Advisory Board                                  | <input type="checkbox"/> Internal Audit Advisory Committee           |
| <input type="checkbox"/> Animal Shelter Advisory Committee                       | <input type="checkbox"/> Library Board                               |
| <input type="checkbox"/> Board of Ethics   | <input type="checkbox"/> Mobility Committee                          |
| <input type="checkbox"/> Charter Review Committee                                | <input type="checkbox"/> Parks, Recreation and Beautification Board  |
| <input type="checkbox"/> Civil Service Commission                                | <input type="checkbox"/> Planning and Zoning Commission              |
| <input type="checkbox"/> Committee on Persons with Disabilities                  | <input type="checkbox"/> Public Art Committee                        |
| <input type="checkbox"/> Community Services Advisory Committee                   | <input checked="" type="checkbox"/> Public Utilities Board           |
| <input type="checkbox"/> Denton Code Review Committee                            | <input type="checkbox"/> Sustainability Framework Advisory Committee |
| <input type="checkbox"/> Denton Police Department Chief of Police Advisory Board | <input type="checkbox"/> Traffic Safety Commission                   |
| <input type="checkbox"/> Health and Building Standards Commission                | <input type="checkbox"/> Zoning Board of Adjustment                  |
| <input type="checkbox"/> Historic Landmark Commission                            | <input type="checkbox"/> Economic Development Board                  |

Other board not listed (clearly print board name): \_\_\_\_\_

Reason for Absence (Select one criteria from 1 through 7, as applicable. If none apply, then complete 8.)

- |   |  |
|---|--|
| 1. <input type="checkbox"/> Personal or family illness                                | 2. <input type="checkbox"/> Death of a family member   |
| 3. <input type="checkbox"/> Jury duty   | 4. <input type="checkbox"/> Service in the armed forces  |
| 5. <input type="checkbox"/> Testifying before the Texas Legislature                   | 6. <input type="checkbox"/> Attending a seminar involving municipal matters of importance to the member's duties |
| 7. <input type="checkbox"/> Absence necessary for the member's business or employment |  |
| 8. <input checked="" type="checkbox"/> OTHER: <u>Vacation</u>                         |  |

If your absence is determined to be unexcused (not clearly meeting Criteria 1-7), would you like the City Secretary to submit a request to the City Council to excuse your absence?  Yes  No

Signed:

Date signed: 4/18/2025