

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DENTON, A TEXAS HOME-RULE MUNICIPAL CORPORATION, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT EXTENSION BETWEEN THE CITY OF DENTON AND MUSTANG APPAREL, INC. DBA INCENTIVE BRANDS THROUGH JULY 28, 2026, FOR WORKWEAR FOR VARIOUS DEPARTMENTS; AND DECLARING AN EFFECTIVE DATE (RFP 7315 – EXTENDING A CONTRACT WITH MUSTANG APPAREL, INC. DBA INCENTIVE BRANDS, TO JULY 28, 2026).

WHEREAS, Ordinance 20-1306 authorized a contract to Mustang Apparel, Inc. dba Incentive Brands for workwear for various departments, which is on file in the office of the Purchasing Agent; and

WHEREAS, on July 24, 2025, Purchasing awarded a contract extension to Mustang Apparel, Inc. dba Incentive Brands, to continue to purchase workwear for various departments; and

WHEREAS, the staff having recommended, and the City Manager having recommended to the City Council that an extension to the existing purchasing authority approved by Ordinance 20-1306 be authorized between the City and Mustang Apparel, Inc. dba Incentive Brands, to expire on July 28, 2026; and

WHEREAS, this procurement was undertaken as part of the City’s governmental function; and

WHEREAS, the City Council finds that the action taken herein is in the public interest; NOW, THEREFORE,

THE COUNCIL OF THE CITY OF DENTON HEREBY ORDAINS:

SECTION 1. The findings and recitations contained in the preamble of this ordinance are incorporated herein by reference.

SECTION 2. The authority to receive services from Mustang Apparel, Inc. dba Incentive Brands, authorized by Ordinance 20-1306, is hereby extended under RFP 7315 to July 28, 2026.

SECTION 3. The City Council delegates the authority to the City Manager to take any actions that may be required or permitted to be performed by the City of Denton under RFP 7315 to the City Manager or their designee.

SECTION 4: This ordinance shall become effective immediately upon its passage and approval.

The motion to approve this ordinance was made by _____ and seconded by _____. This ordinance was passed and approved by _____.

the following vote [___ - ___]:

	Aye	Nay	Abstain	Absent
Mayor Gerard Hudspeth:	_____	_____	_____	_____
Vicki Byrd, District 1:	_____	_____	_____	_____
Brian Beck, District 2:	_____	_____	_____	_____
Suzi Rumohr, District 3:	_____	_____	_____	_____
Joe Holland, District 4:	_____	_____	_____	_____
Brandon Chase McGee, At Large Place 5:	_____	_____	_____	_____
Jill Jester, At Large Place 6:	_____	_____	_____	_____

PASSED AND APPROVED this the _____ day of _____, 2026.

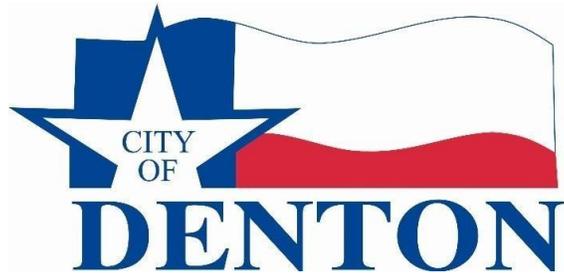
GERARD HUDSPETH, MAYOR

ATTEST:
INGRID REX, CITY SECRETARY

BY: _____

APPROVED AS TO LEGAL FORM:
MACK REINWAND, CITY ATTORNEY

BY: Leah Bush _____



DocuSign City Council Transmittal Coversheet

RFP	7315
File Name	workwear
Purchasing Contact	Christina Dormady
City Council Target Date	
Piggy Back Option	Not Applicable
Contract Expiration	
Ordinance	

THE STATE OF TEXAS §
 §
COUNTY OF DENTON §

**FIRST AMENDMENT TO CONTRACT
BY AND BETWEEN THE CITY OF DENTON, TEXAS
AND MUSTANG APPAREL, INC. DBA INCENTIVE BRANDS 7315**

THIS FIRST AMENDMENT TO CONTRACT 7315 (this “Amendment”) by and between the City of Denton, Texas (“City”) and **MUSTANG APPAREL, INC. DBA INCENTIVE BRANDS** (“Contractor”) to that certain contract executed on July 28, 2020, in the original not-to-exceed amount of \$1,450,000 (the “Agreement”); for services related to the **Workwear**.

WHEREAS, this amendment incorporates any previously executed documents between the parties including but not limited to pricing adjustments.

WHEREAS, the City deems it necessary to further expand the goods/services provided by Contractor to the City; and

WHEREAS, the original not-to-exceed amount may not be increased by more than 25.0% as provided in Texas Local Government Code Sec. 252.048; and

NOW THEREFORE, the City and Contractor (hereafter collectively referred to as the “Parties”), in consideration of their mutual promises and covenants, as well as for other good and valuable considerations, do hereby AGREE to the following First Amendment, which amends the following terms and conditions of the said Agreement, to wit:

1. This Amendment modifies the Agreement term as set forth in Exhibit A Section 4 as extended to provide for an additional six (6) month term ending on July 28, 2026. At the sole option of the City, this term may be extended for one (1) additional six (6) month terms.

The Parties hereto agree, that except as specifically provided for by this Amendment, that all of the terms, covenants, conditions, agreements, rights, responsibilities, and obligations of the Parties, set forth in the Agreement remain in full force and effect.

IN WITNESS WHEREOF, the City and the Contractor, have each executed this Amendment, by and through their respective duly authorized representatives and officers on this date_____.

THIS AGREEMENT HAS BEEN
BOTH REVIEWED AND APPROVED
as to financial and operational
obligations and business terms.

“CONTRACTOR”
**MUSTANG APPAREL, INC. DBA
INCETIVE BRANDS**

Signed by:

Matthew Hamilton

Matthew Hamilton

SIGNATURE

PRINTED NAME

Interim Finance Director

TITLE

Finance

DEPARTMENT

APPROVED AS TO LEGAL FORM:
MACK REINWAND, CITY ATTORNEY

Signed by:

Drew Giddens

AUTHORIZED SIGNATURE, TITLE

“CITY”
CITY OF DENTON, TEXAS
A Texas Municipal Corporation

By: _____
AUTHORIZED SIGNATURE, TITLE

Signed by:

Ingrid REX

2A936B08B5D7485...

ATTEST:
INGRID REX, CITY SECRETARY

By: _____

Certificate Of Completion

Envelope Id: 496F7AAE-7826-4AC6-8BE2-D008E1B2879E
Subject: Please DocuSign: City Council Contract 7315 Workwear Contract Extension
Source Envelope:
Document Pages: 3
Certificate Pages: 6
AutoNav: Enabled
Envelopeld Stamping: Enabled
Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Sent

Envelope Originator:
Christina Dormady
901B Texas Street
Denton, TX 76209
christina.dormady@cityofdenton.com
IP Address: 198.49.140.10

Record Tracking

Status: Original
12/30/2025 10:44:31 AM

Holder: Christina Dormady
christina.dormady@cityofdenton.com

Location: DocuSign

Signer Events

Christina Dormady
christina.dormady@cityofdenton.com

Buyer
City of Denton
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Lori Hewell
lori.hewell@cityofdenton.com
Purchasing Manager
City of Denton
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Leah Bush
leah.bush@cityofdenton.com
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Accepted: 12/31/2025 11:33:32 AM
ID: 2d3dcc8c-32a7-4d95-a437-b51743295a67

Drew Giddens
drew@incentivebrands.com
President
DBA Mustang Apparel Inc, a S corporation.
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Accepted: 12/31/2025 1:08:19 PM
ID: 1d91160f-88e6-4476-99a8-5619cc26e983

Signature

Completed

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Initial

Signature Adoption: Pre-selected Style
Using IP Address: 198.49.140.10

Signed by:

2A936B08B5D7485...

Signature Adoption: Pre-selected Style
Using IP Address: 198.49.140.10

Signed by:

D34E823669184DD...

Signature Adoption: Pre-selected Style
Using IP Address: 76.185.17.112
Signed using mobile

Timestamp

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Signed: 12/30/2025 10:46:41 AM

Sent: 12/30/2025 10:46:43 AM
Viewed: 12/30/2025 10:57:00 AM
Signed: 12/30/2025 10:57:16 AM

Sent: 12/30/2025 2:02:30 PM
Viewed: 12/31/2025 11:33:32 AM
Signed: 12/31/2025 11:42:04 AM

Sent: 12/31/2025 11:42:06 AM
Resent: 1/8/2026 11:17:01 AM
Viewed: 1/8/2026 10:45:55 PM
Signed: 1/8/2026 10:48:37 PM

Signer Events	Signature	Timestamp
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Matthew Hamilton
matthew.hamilton@cityofdenton.com
Interim Finance Director
City of Denton
Security Level: Email, Account Authentication (None)

Signed by:

AFA2974F165F44F...
Signature Adoption: Pre-selected Style
Using IP Address: 198.49.140.10

Sent: 1/8/2026 10:48:39 PM
Viewed: 1/9/2026 2:48:24 PM
Signed: 1/9/2026 3:23:23 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Cheyenne Defee
cheyenne.defee@cityofdenton.com
Procurement Administration Supervisor
City of Denton
Security Level: Email, Account Authentication (None)

Sent: 1/9/2026 3:23:26 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Sara Hensley
sara.hensley@cityofdenton.com
Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Ingrid rex
ingrid.rex@cityofdenton.com
Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Cheyenne Defee
cheyenne.defee@cityofdenton.com
Procurement Administration Supervisor
City of Denton
Security Level: Email, Account Authentication (None)

COPIED

Sent: 12/30/2025 10:46:43 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Marcella Lunn
marcella.lunn@cityofdenton.com
Senior Deputy City Attorney
City of Denton
Security Level: Email, Account Authentication (None)

COPIED

Sent: 12/30/2025 2:02:33 PM

Electronic Record and Signature Disclosure:

Carbon Copy Events	Status	Timestamp
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Not Offered via DocuSign

Gretna Jones
gretna.jones@cityofdenton.com
Legal Secretary
City of Denton
Security Level: Email, Account Authentication
(None)

COPIED

Sent: 1/9/2026 3:23:25 PM
Viewed: 1/9/2026 4:17:12 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

City Secretary Office
citysecretary@cityofdenton.com
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

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How to contact City of Denton:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: purchasing@cityofdenton.com

To advise City of Denton of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at melissa.kraft@cityofdenton.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

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To withdraw your consent with City of Denton

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to purchasing@cityofdenton.com and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"> •Allow per session cookies •Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

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- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify City of Denton as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by City of Denton during the course of my relationship with you.