



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Human Resources

CM/ DCM/ ACM: Sara Hensley, City Manager

DATE: August 19, 2025

SUBJECT

Consider adoption of an ordinance of the City of Denton approving an agreement setting the terms for the City Manager appointee, Sara Hensley, to remove automatic renewal provision, to provide for a sick leave buy-back provision, to provide for an additional allocation of vacation hours, and to provide for compensation items to be determined annually by City Council effective August 19, 2025; Authorizing the Mayor to execute the Agreement; Authorizing the expenditure of funds; and providing an effective date.

BACKGROUND

During the City Council Closed Sessions held on July 22 and August 5, 2025, the Council reviewed the accomplishments and goals of City Manager Sara Hensley, along with the terms of her employment agreement.

Following this review, the Council approved the allocation of up to 15 additional vacation days to be used prior to her separation date with the City of Denton, the authorization of up to 15 days of sick leave buyback effective with the amended contract date, the annual determination of compensation items, and the establishment of consistent contract structures.

The attached ordinance and amended contract authorize these actions.

OPTIONS

Approve the ordinance as proposed, do not approve the ordinance, or make modifications.

EXHIBITS

Exhibit 1 – Agenda Information Sheet

Exhibit 2 – Current Agreement

Exhibit 3 – Proposed Ordinance and Amended Agreement

Respectfully submitted:
Megan Gilbreath
Director of Human Resources