



# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

## Meeting Agenda

### Community Services Advisory Committee

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Friday, March 20, 2026

10:00 AM

Development Service Center

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After determining that a quorum is present, the Community Services Advisory Committee will convene in a Regular Meeting on Friday, March 20, 2026, at 10:00 a.m. in Training Rooms 4 and 5 at the Development Service Center, 401 N. Elm Street, Denton, Texas at which the following items will be considered:

#### 1. ITEMS FOR CONSIDERATION

- A. [CSAC26-007](#) Consider approval of the minutes of February 20, 2026.

Attachments: [Exhibit 1 - CSAC Minutes February 20, 2026](#)

- B. [CSAC26-008](#) Receive a report and hold a discussion regarding the 2025-2026 Community Development Grant program agency expenditures and performance measures.

Attachments: [Exhibit 1 - Agenda Information Sheet](#)

[Exhibit 2 - Monthly Report](#)

[Exhibit 3 - Presentation](#)

- C. [CSAC26-009](#) Receive a report and hold a discussion regarding the 2026-2027 Community Development Grant program application scoring process.

Attachments: [Exhibit 1 - Agenda Information Sheet](#)

[Exhibit 2 - Scoring Rubric](#)

#### 2. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Community Services Advisory Committee or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting and under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

#### CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on March 13, 2026, in advance of the three (3) business day posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

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OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST TWO (2) BUSINESS DAYS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.



After determining that a quorum was present, the Community Services Advisory Committee of the City of Denton, Texas convened in a Regular Meeting on Friday, February 20, 2026, at 12:00 p.m. in Training Rooms 1 and 2 at the Development Services Center, 401 N. Elm Street, Denton, Texas.

**MEMBERS PRESENT:** Members Dale Tampke, Tracey Long, Kamyon Conner, and Kamga Siewe, Janet Scott-Harris

**MEMBERS ABSENT:** None

Called to order at 12:04 p.m. by Chair Dale Tampke with five members present.

## **1. ITEMS FOR INDIVIDUAL CONSIDERATION**

A. CSAC 26-001 – Consider approval of minutes of January 9, 2026.

Chair Dale Tampke requested a motion to approve the minutes as listed.

**Member Tracey Long moved to approve the minutes. Member Kamyon Conner seconded the motion. The motion carried.**

AYES (4): Members Dale Tampke, Kamga Siewe, Kamyon Conner, and Tracey Long

NAYS (0): None

ABSTENTIONS (1): Member Janet Scott-Harris

B. CSAC 26-002 – Consider amending prior approval of the Community Services Advisory Committee’s 2026 meeting schedule.

Staff explained that at the prior meeting it was noted that the time of the meeting would not be a factor for staff due to the new hours of operations on Fridays, being from 8AM to 12PM. However, staff were notified after the last meeting that the meeting time posed an issue, and the committee would need to seek amending the schedule. Discussions took place around proposing a new meeting time only. The committee opted to keep the previous schedule but move the meeting up to 10AM to ensure the meeting is done by 12PM. The dates are listed below for reference.

February 20

March 20

April 24

May 8

June- No meeting

July 17

August 14  
September 11  
October 9  
November 13  
December- No meeting

**Chair Dale Tampke requested a motion to approve the amended 2026 schedule time only. Member Kamyon Conner made a motion to move the meeting time to 10AM on the dates listed above. Kamga Siewe seconded the motion.**

AYES (5): Members Dale Tampke, Janet Scott-Harris, Kamga Siewe, Kamyon Conner, and Tracey Long  
NAYS (0): None

C. CSAC 26-003 – Receive nominations and elect a Chair and Vice Chair.

Committee held a discussion and received nominations for Chair and Vice Chair.

**Member Janet Scott-Harris nominated Dale Tampke as Chair. No other nominations were received. Member Kamga Siewe seconded the motion. The motion carried.**

AYES (4): Members Janet Scott-Harris, Kamga Siewe, Kamyon Conner, and Tracey Long  
NAYS (0): None  
ABSTENTIONS (1): Dale Tampke

**Member Janet Scott-Harris nominated Tracey Long as Vice Chair. No other nominations were received. The motion carried.**

AYES (4): Members Dale, Tampke, Janet Scott-Harris, Kamga Siewe, and Kamyon Conner  
NAYS (0): None  
ABSTENTIONS (1): Tracey Long

Chair asked about term dates and staff noted that the term for the Chair and Vice Chair is from January 1, 2026, through December 31, 2026.

D. CSAC 26-004 – Receive a report and hold a discussion regarding the 2025-2026 Community Development Grant program agency expenditures and performance measures.

Staff presented an overview of the quarterly report that provided details on agency goals and expenditures from October 1 through December 31, 2025. Staff explained that there are several multi-year agreements and single-year agreements, which is why the multi-year shows a higher percentage of goals and expenditures met. Staff provided information to the committee that the Human Services agencies should have expended and met client goals of 25%; however, expenditure is below target. It was noted various reasons why there have been delays in meeting

the expenditure goals through December 31, 2025, and provided a plan of action to get agencies up to compliance. Technical assistance is provided to all agencies and staff are working to create video snippets to alleviate the common errors that have been seen thus far in hopes of reducing the errors in the future months of reporting and request. Through December 31, 51% of the client goals have been met which is on target to meet the overall goal by the end of the program year, and 92% of those served are low-moderate income households or persons.

The committee was provided with information on agencies that were significantly behind meeting the expenditure and client goals, as well as if they are a late reporter and if they receive more than 1 hour of technical assistance.

One member asked if the agencies receive receipt of the report being submitted. Staff explained that currently they do not receive a receipt that the report has been submitted; however, the agencies can tell if the report is submitted by ensuring the box is checked and completed. It was suggested that staff work with Neighborly to include submitted receipts of a report to ensure agencies receive confirmation that their reports have in fact been submitted. A suggestion was also made to request Neighborly to include a receipt or notification for Reviewers to be notified that they have not submitted a score for the applicant.

Another member asked if it's usual for technical assistance to be just 1 hour. Staff explained that the information provided was based on those agencies who have received more than 1 hour of technical assistance, but it varies by agencies. Some agencies have only received 30 minutes of technical assistance.

E. CSAC 26-005 – Receive a report regarding the status of the substantial amendment for HOME Investment Partnership (HOME) and HOME Investment Partnership American Rescue Plan (HOME-ARP) funds.

Staff explained that there is not much to update the committee on, but that staff met with both agencies regarding feedback on the program. Our Daily Bread notified staff that they will not amend the current HOME contract and will complete the program by April 30, 2026, as stated in their agreement.

Giving Grace have decided to continue to utilize the funds with a new amendment to allocate the balance from Our Daily Bread and residuals for the new year. It was noted that the amendment will go to City Council in late April.

F. CSAC 26-006 – Receive a report and give staff direction regarding the 2026-27 Community Development Grant program application process.

Staff explained there is a lot to go through with this agenda item but also wanted to take some time to stop throughout to ask questions regarding the item. Staff introduced the CD survey results that were conducted in October 2025 for the 26-27 program year. Staff highlighted that there were 313 responses, which is a significant increase compared to last year's response of 39 responses. Staff explained that the goal is to continue the upward trend of getting the information

out there for people to provide feedback on how funds should be utilized based on the communities' priorities. No comments or questions about this topic.

Staff provided information on the 26-27 CD Grant applications received with one correction to the Agenda Information Sheet; the total estimated funding available for Housing and Public Facility is \$1,102,085. It was noted that all 28 applications received met basic eligibility requirements as provided in the presentation.

Staff provided comments on ways to improve the application in the next year.

One member asked about the information for funding recommendations, what is the difference between CSAC Mean Scoring and Mean of CSAC Member Scoring? Staff explained this was an oversight and they are the same. Regarding the applicants that provided only one objective, one member asked if those objectives capture what the agency does best. Staff explained that the Center for Non-Profit Management provided guidance that the minimum objectives for an organization should be 2 as it would be more meaningful to show the impact of services provided. Allowing the agencies to provide too many objectives can be burdensome and reduces the agencies' ability to do one thing well. Staff explained that the goal is to focus on deliverables rather than paying for salaries of indirect personnel.

When asked for directions to assist in funding recommendations, the committee stated to keep the list as is and requested to include current expenditures in the funding recommendations instead of having the report in a separate agenda item.

Staff explained the software database used to review and score applications, submit reports and request. Staff went through a review of Neighborly Software and provided a timeline for the committee on when scoring should be completed. In Exhibit 5 - Scoring Rubric, staff provides reference points to members to go back to specific sections to review the information to be scored on. One member asked if there is a way to go back and update the score if needed. Staff explained that you can provide a score, but do not hit the submit until you're sure that's the score you want to provide to that agency or if you submitted the score and want to update your score, then committee members would have to reach out to staff so they can reopen the scorecard to make the updates.

Staff explained that Exhibit 6 was sent via email to assist in making funding recommendations with the estimated funding available. Staff requested directions on providing funding recommendations as part of the scoring process. The committee discussed and the majority agreed that funding recommendations would be included in the scorecard as well as comments, in addition to the committee members emailing their Funding Calculator to staff to determine the average for the upcoming meeting. It was noted that staff are having discussions with Neighborly to implement a funding calculator within the scorecard for members to provide funding recommendations in the software rather than an excel document.

A timeline for the committee was provided for the application review and scoring process.

Timeline

Activity	Due Date
Access to Neighborly to review applications	February 20
Questions submitted by committee members to staff to request responses by agency	March 6
Score applications	March 20

**2. CONCLUDING ITEMS**

In conclusion, staff informed the committee on an update to the Homeless Council Initiatives program and that the information will be sent to the committee via email.

Chair Dale Tampke thanked the committee members for serving on the board and assisting in making difficult decisions regarding funding. Chair Dale Tampke also thanked staff for doing the work that is essential to the community in providing services to those who need it the most.

- A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Community Services Advisory Committee or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting and under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

With no other business, the meeting adjourned at 1:06 p.m.

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DALE TAMPKE  
CHAIR  
CITY OF DENTON, TEXAS

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TAMARA JONES  
GRANTS PROGRAM COORDINATOR  
CITY OF DENTON, TEXAS

MINUTES APPROVED ON \_\_\_\_\_



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**AGENDA INFORMATION SHEET**

**DEPARTMENT:** Community Services

**CM/ DCM/ ACM:** Christine Taylor, Assistant City Manager

**DATE:** March 20, 2026

**SUBJECT**

Receive a report and hold a discussion regarding 2025-2026 Community Development Grant program agency expenditures and performance measures.

**STRATEGIC ALIGNMENT**

This action supports Key Focus Area: Foster Economic Opportunity and Affordability.

**BACKGROUND**

The Community Services Advisory Committee (CSAC) provides a critical role in funding recommendations for applicants applying for the Community Development Grant Program. For the year 2025-2026, a total of \$5,132,526 of Community Development Grant Program funds were awarded to twenty-two agencies. These agencies provide a broad range of services that align with the City's 2023-2027 Consolidated Plan (ConPlan) and address critical community needs.

Throughout the City's fiscal year (October 1 through September 30), grant-funded agencies are required to submit documentation of eligible expenditures for reimbursement along with performance measures that demonstrate the impact and effectiveness of services provided to Denton residents. Performance data submitted by agencies is used to monitor compliance, measure outcomes, and inform future funding decisions.

The monthly (January 2026) expenditures and performance report for Community Development Grant Programs is provided for committee review and discussion. Technical Assistance that was provided in January was included in the quarterly report at the last meeting.

**EXHIBITS**

- Exhibit 1 – Agenda Information Sheet
- Exhibit 2 – Monthly Report
- Exhibit 3 – Presentation

Respectfully submitted:  
Jesse Kent  
Director of Community Services

Prepared by:  
Tamara Jones  
Grants Program Coordinator

Luisa Garcia  
Community Development Manager



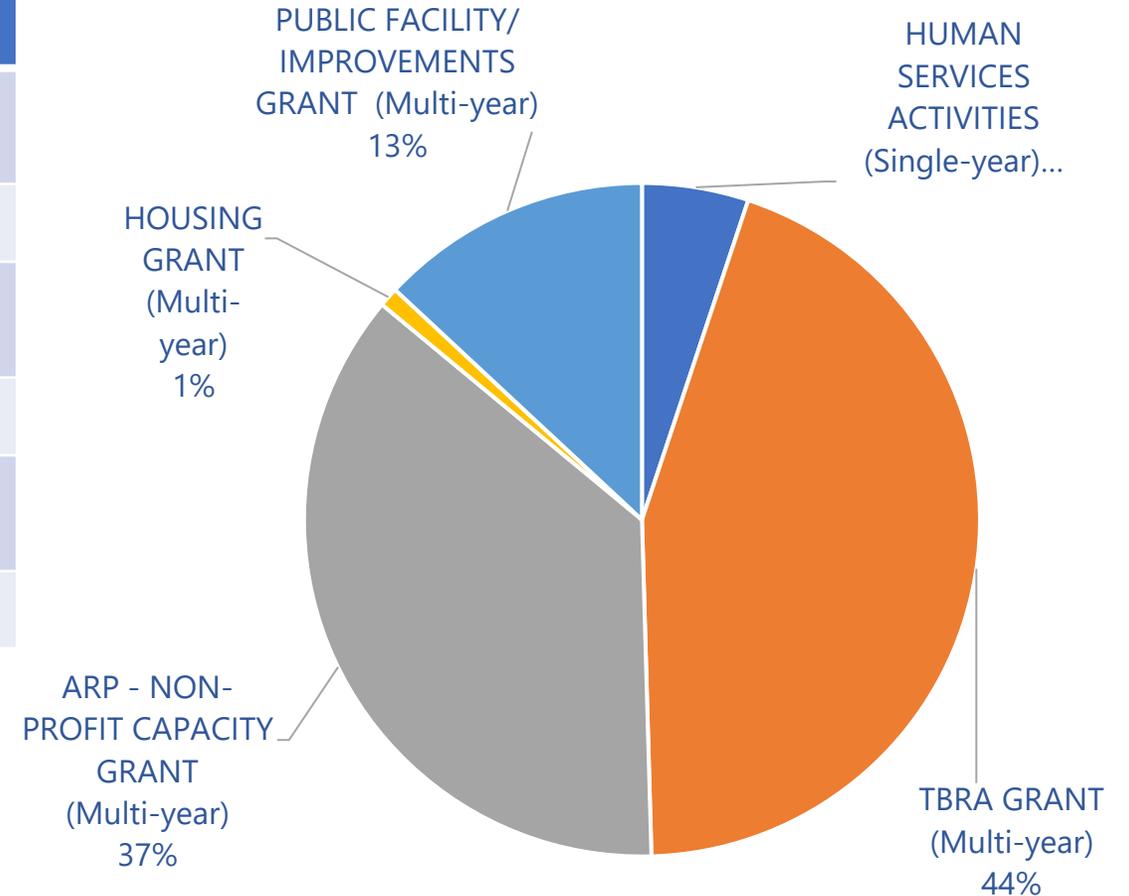
2025/26 PERFORMANCE AND FINANCIAL MONTHLY REPORT (10/1/25 - 9/30/26)

YTD JANUARY 31, 2026 - 4 MONTH REPORT

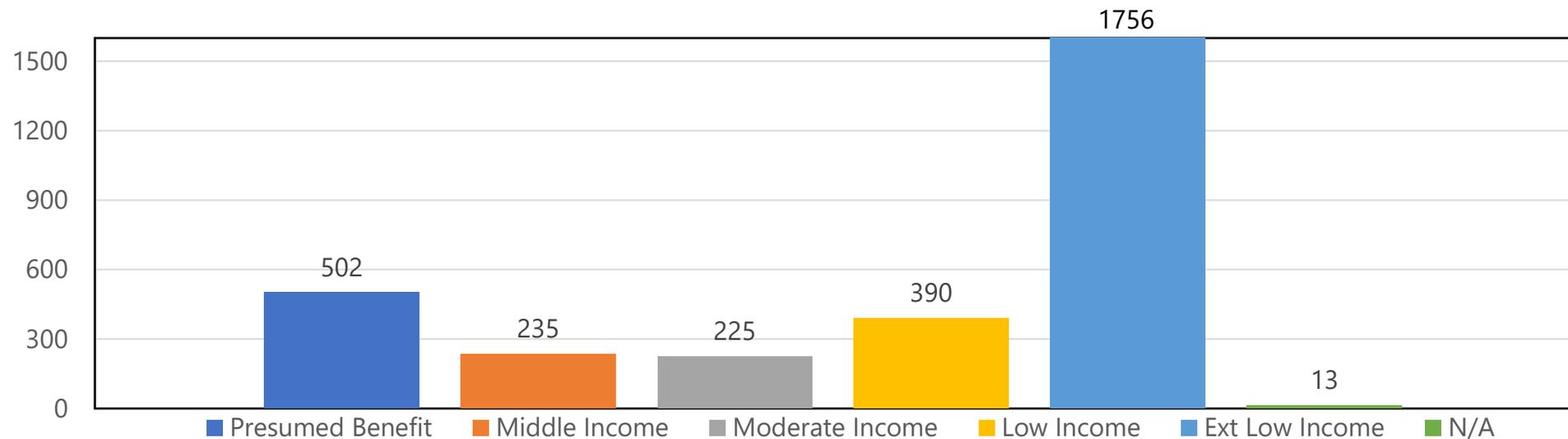
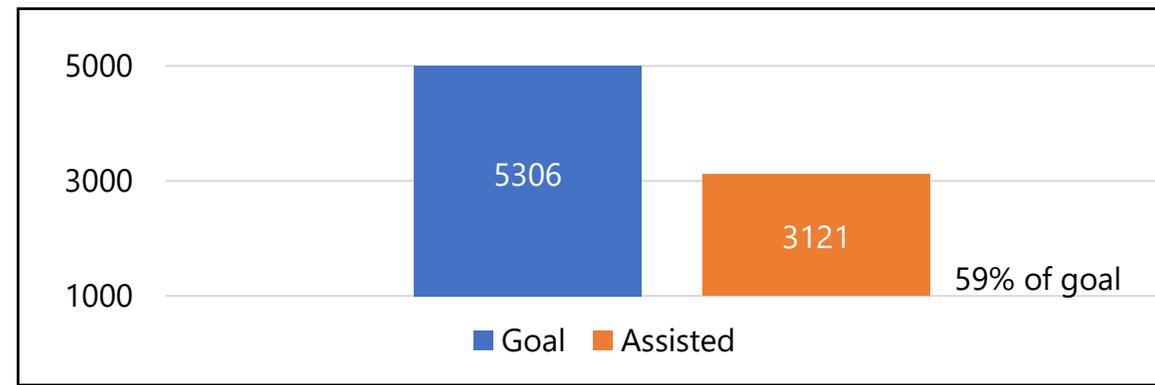
Funding Source	Funding Year	Type of Contract	Agency	Description	2023-2027 ConPlan Goal	FINANCIAL DATA					PERFORMANCE DATA										REPORTING DATA		STATUS OF ACTIVITY						
						Prior Year Balance	Award Amount	YTD Exp	Balance	% Expended	Client Goal	Actual Clients Total	%	Presumed Benefit Total	Middle Income Total	Mod Income Total	Low Income Total	Ext Low Income Total	% Low/Mod	FHH Total	DISABLED Household Total	SENIORS Household Total	Up-to-date	Last Mo. Draw Request	Technical Assistance Time	Status	Comments		
<b>HUMAN SERVICES ACTIVITIES - People Served</b>																													
GF	2025/26	Single-Year	CASA of Denton County Inc.	Court Advocacy	Human Services	\$0	\$ 35,340.00	\$ 11,780.00	\$23,560	33%	195	172	88%	172	0	0	0	0	100%	90	0	N/A	Yes	January	30 minutes	In Progress	Expenditures on Target		
GF	2025/26	Single-Year	Children's Advocacy Center for North Texas Inc.	Child Advocacy	Human Services	\$0	\$ 40,388.00	\$ 13,461.98	\$26,926	33%	183	45	25%	45	0	0	0	0	100%	19	8	N/A	Yes	January	20 minutes	In Progress	Expenditures on Target		
GF	2025/26	Single-Year	Communities In Schools of North Texas, Inc.	Dropout Prevention	Human Services	\$0	\$ 35,340.00	\$ 8,499.09	\$26,841	24%	946	878	93%	0	177	155	207	339	80%	330	20	N/A	Yes	December	50 minutes	In Progress	Expenditures below Target		
GF	2025/26	Single-Year	Cumberland Youth and Family Services	Community Counseling Program	Human Services	\$0	\$ 16,155.00	\$ 13,300.00	\$2,855	82%	22	15	68%	0	0	0	2	13	100%	4	0	N/A	Yes	January	40 minutes	In Progress	Expenditures above Target		
GF	2025/26	Single-Year	Denton Christian Preschool	Early Childhood Education	Human Services	\$0	\$ 30,291.00	\$ 8,316.67	\$21,974	27%	40	21	53%	0	2	8	7	4	90%	8	0	N/A	Yes	January	30 minutes	In Progress	Expenditures below Target		
GF	2025/26	Single-Year	Paisley Street Preschool	Early Childhood Education	Human Services	\$0	\$ 15,145.00	\$ 4,569.86	\$10,575	30%	45	39	87%	0	4	5	13	17	90%	21	0	N/A	Yes	January	3 hours	In Progress	Expenditures below Target		
CDBG	2025/26	Single-Year	Denton County Friends of the Family, Inc.	Shelter for Survivors of Domestic Violence and Sexual Assault	Homelessness	\$0	\$ 45,437.00	\$ 15,430.35	\$30,007	34%	240	129	54%	129	0	0	0	0	100%	34	2	N/A	Yes	January	20 minutes	In Progress	Expenditures on Target		
GF	2025/26	Single-Year	Giving Grace	Case management/Daycare assistance/ Counseling	Human Services	\$0	\$ 36,854.00	\$ 7,707.39	\$29,147	21%	19	12	63%	0	0	0	0	12	100%	11	2	N/A	Yes	January	1 hour	In Progress	Expenditures below Target.		
CDBG	2025/26	Single-Year	Health Services of North Texas, Inc.	Healthcare Services	Human Services	\$0	\$ 50,485.00	\$ 16,828.32	\$33,657	33%	201	87	43%	0	0	0	0	87	100%	22	0	N/A	Yes	January	20 minutes	In Progress	Expenditures on Target		
GF	2025/26	Single-Year	Denton County MHMR Center	LOSS Coordinator - Suicide Survivor Support	Human Services	\$0	\$ 30,291.00	\$ 9,260.51	\$21,030	31%	15	13	87%	0	0	0	0	0	0%	0	0	N/A	Yes	January	30 minutes	In Progress	Expenditures on Target		
GF	2025/26	Single-Year	Opening Doors International Services, Inc.	Immigration services	Human Services	\$0	\$ 15,145.00	\$ 2,695.00	\$12,450	18%	255	32	13%	0	4	6	10	12	88%	6	1	N/A	Yes	December	40 minutes	In Progress	Expenditures below Target.		
GF	2025/26	Single-Year	Our Daily Bread, Inc.	Case management and security	Human Services	\$0	\$ 39,378.00	\$ 12,101.52	\$27,276	31%	316	145	46%	145	0	0	0	0	100%	5	9	N/A	Yes	January	20 minutes	In Progress	Expenditures on Target		
CDBG	2025/26	Single-Year	PARO Summer Camp	Kids Summer Camp	Human Services	\$0	\$ 43,922.00	\$ 43,922	\$0	0%	57	0	0%	0	0	0	0	0	0%	0	0	N/A	Yes	January	10 minutes	In Progress	Request is submitted in Summer 2026		
GF	2025/26	Single-Year	PediPlace	Healthcare Services	Human Services	\$0	\$ 35,339.00	\$ 11,779.68	\$23,559	33%	555	316	57%	0	48	49	99	120	85%	14	0	N/A	Yes	January	20 minutes	In Progress	Expenditures on Target		
GF	2025/26	Single-Year	Refuge for Women	Healthcare and mental healthcare services to survivors of sex trafficking.	Human Services	\$9	\$ 15,360.00	\$ 9,029.64	\$6,339	59%	15	11	73%	11	0	0	0	0	100%	11	1	N/A	Yes	January	2 hours	In Progress	Expenditures above Target.		
CDBG/GF	2025/26	Single-Year	SPAN	Meals for Seniors	Human Services	\$0	\$ 25,243.00	\$ -	\$25,243	0%	402	0	0%	0	0	0	0	0	0%	0	0	N/A	Yes	Oct-Jan Pending	1 hour	In Progress	Expenditures below Target. SPAN working on submitting Oct 25 - Jan 26 draws and reporting due to staff turnover. Staff has been providing additional training.		
GF	2025/26	Single-Year	The Salvation Army, a G.A. Corp. - Denton	Kitchen and Food Pantry	Homelessness	\$0	\$ 25,242.00	\$ 6,491.22	\$18,751	26%	1800	1206	67%	0	0	2	52	1152	100%	259	130	N/A	Yes	January	1 hour 30 minutes	In Progress	Expenditures below Target		
<b>TOTAL</b>						\$9	\$ 535,355.00	\$ 151,251.23	\$ 384,112.77	28%	5306	3121	59%	502	235	225	390	1756	92%	834	173	0					Overall Expenditures below Target		
<b>TBRA GRANT - People Served</b>																													
HOME-ARP	2023-2025	Multi-year	Our Daily Bread, Inc.	TBRA & Supportive Services	Homelessness	\$	\$ 856,809.00	\$ 580,178.55	\$276,630	68%	15	1	7%	0	0	0	0	1	0	100%	0	0	0	Yes	January	1 hour	In Progress	Expenditures below Target.	
HOME-ARP	2023-2025	Single-Year	Grass Like Rain, Inc.	TBRA & Supportive Services	Homelessness	\$	\$ 856,809.00	\$ 739,665.75	\$117,143	86%	15	0	0%	0	0	0	0	0	0%	0	0	0	Yes	January	1 hour	In Progress	Expenditures below Target.		
<b>TOTALS</b>						\$0	\$ 1,713,618.00	\$ 1,319,844.30	\$393,773.70	77%	30	1	3%	0	0	0	1	0	100%	0	0	0					Overall Expenditures below Target		
<b>ARP - NON-PROFIT CAPACITY GRANTS</b>																													
ARP-SLFRF	2023-2026	Multi-year	ARP Denton Christian Preschool	Development housing strategy for Hinkle Drive	Human Services	\$0	\$ 160,000.00	\$ 114,207.21	\$45,793	71%													Yes	9Q		In Progress	Expenditures above Target.		
ARP-SLFRF	2023-2026	Multi-year	ARP Denton Affordable Housing Corporation	Technology upgrade, social media mgmt, donor base improvement.	Human Services	\$0	\$ 100,000.00	\$ 100,000.00	\$0	100%													Yes	9Q		In Progress	Expenditures above Target		
ARP-SLFRF	2023-2026	Multi-year	ARP Denton County MHMR	Software for financial management	Human Services	\$0	\$ 125,000.00	\$ 125,000.00	\$0.00	100%													Yes	9Q		In Progress	Expenditures above Target		
ARP-SLFRF	2023-2026	Multi-year	ARP PediPlace	Phase 1 of a 35 home development in Denton	Human Services	\$0	\$ 230,781.00	\$ 230,781.00	\$0	100%													Yes	9Q		In Progress	Expenditures above Target		
ARP-SLFRF	2023-2026	Multi-year	ARP Habitat for Humanity of Denton County	Software/consultants to generate quarterly impact reports for donor engagement	Human Services	\$0	\$ 100,000.00	\$ 87,554.28	\$12,446	88%													No	5Q		In Progress	Expenditure above Target. Quarterly Report #6-9 are late. Staff working HFH to submit reports.		
ARP-SLFRF	2023-2026	Multi-year	ARP North Texas Solutions for Recovery	Technological hardware. Staff for accounting/admissions/admin.	Human Services	\$0	\$ 200,000.00	\$ 200,000.00	\$0	100%													Closed	Closed		Closed	Expenditures above Target. Organization is no longer open.		
ARP-SLFRF	2023-2026	Multi-year	ARP Project Hope Family Enrichment Center	Electronic record system/training. Staff for DISD primary care clinic	Human Services	\$0	\$ 100,000.00	\$ 90,110.81	\$9,889	90%													Yes	9Q		In Progress	Expenditures above Target		
ARP-SLFRF	2023-2026	Multi-year	ARP Health Services of North Texas	Donor Mgmt software/ fundraising/communication & grant writing	Human Services	\$0	\$ 135,330.00	\$ 135,330.00	\$0	100%													Yes	9Q		In Progress	Expenditures above Target		
<b>TOTALS</b>						\$0	\$ 1,151,111.00	\$ 1,082,983.30	\$ 68,127.70	94%				0														Overall Expenditures below Target	
<b>HOUSING ACTIVITIES (Completed Project Only - Additional data on Ongoing project in program tab.) - Housing Units Completed</b>																													
CDBG	MY	Multi-year	City of Denton - Minor Repair Program	Assistance with minor repairs	Affordable Housing	\$	\$ 468,647.26	\$ 8,867.00	\$459,780	2%	48	1	2%	0	0	0	0	0	100%	0	1	1	N/A	N/A		In Progress	Expenditures below Target. 16 projects in construction phase for \$150,386; 4 not eligible; 2 applications in progress; and 2 approved		
CDBG	2025	Single-Year	Denton County Friends of the Family, Inc.	Rehabilitation of a single-family home	Affordable Housing	\$	\$ 53,000.00	\$ -	\$53,000	0%	1	0	0%										N/A	N/A		In Progress	Expenditure below Target. Rehab in progress and is expected to be completed in February 2026.		
HOME	2022	Multi-year	Habitat for Humanity	New construction	Affordable Housing	\$	\$ 253,527.00	\$ -	\$253,527	0%	4	0	0%	0	0	0	0	0	0%	0	0	0	N/A	N/A		In Progress	Expenditures below Target. Public improvements have been completed and construction has begun on 2 lots. HFH working on draw requests. HFH working on bidding out the last 6 lots as a bundle.		
HOME	2023	Multi-year	Habitat for Humanity	New construction	Affordable Housing	\$	\$ 240,995.00	\$ -	\$240,995	0%	4	0	0%	0									N/A	N/A		In Progress	Expenditures below Target. HFH is working on additional draws.		
CDBG	2024	Multi-year	Habitat for Humanity	Assistance with minor repairs	Affordable Housing	\$	\$ 45,946.00	\$ 18,832.92	\$27,113	41%	4	0	0%	0	0	0	0	0	0%	0	0	0	N/A	N/A		In Progress	Expenditures below Target. HFH is working on additional draws.		
<b>TOTALS</b>						\$0	\$ 1,207,115.26	\$ 27,699.92	\$1,179,415	2%	68	1	2%	0	0	0	0	0	1	100%	0	1	1						
<b>PUBLIC FACILITY IMPROVEMENTS - People Served</b>																													
CDBG	2021-2024	Multi-year	DCFOF - Justice Center	Pre-development costs	Public Facility & Improvements	\$0	\$402,327	\$386,993	\$15,334	96%	88	0	0%	0	0	0	0	0	0%	0	0	0	N/A	N/A		In Progress	Expenditures on Target. Ground breaking was in October 2025. Construction is scheduled to begin Summer 2026.		
CDBG	2025	Multi-year	Fred Moore Park Project	Park improvements	Public Facility & Improvements	\$0	\$18,000	\$0	\$18,000	0%	2725	0	0%										N/A	N/A		In Progress	Expenditures below Target. Project to begin Spring 2026		
CDBG	2025	Multi-year	Denia Park Improvements	Park improvements	Public Facility & Improvements	\$0	\$250,000	\$0	\$250,000	0%	5595	0	0%										N/A	N/A		In Progress	Expenditures below Target. Project to begin Spring 2026		
<b>TOTALS</b>						\$0	\$670,327	\$386,993	\$283,334	58%	8408	0	0%	0	0	0	0	0	0	0%	0	0	0					Projects are target to be completed by end of PY.	
<b>TOTALS</b>																													
<b>TOTALS</b>						\$9	\$ 6,068,861.00	\$ 4,449,257.37	\$1,619,612.63	73%	16979	4720	28%	2064	238	226	392	1797	95%	879	1384	0							
<b>TOTALS</b>						\$	\$ 1,207,115.26	\$ 27,699.92	\$1,179,415.34	2%	68	1	1%	0	0	0	0	0	0	1	100%	0	1	1					

# YTD Expenditures as of January 2026 (4-month Report)

ACTIVITY	# of Agreements or Programs	Budget	YTD Expenditures	Percent Expended
HUMAN SERVICES GRANTS (Single-year)	17	\$535,355	\$151,251	5%
TBRA GRANT (Multi-year)	2	\$1,713,618	\$1,319,844	45%
ARP - NON-PROFIT CAPACITY GRANTS (Multi-year)	8	\$1,151,111	\$1,082,983	37%
HOUSING GRANTS (Multi-year)	5	\$1,062,115	\$27,699.92	1%
PUBLIC FACILITY/IMPROVEMENT GRANTS (Multi-year)	3	\$670,327	\$386,993	12%
TOTALS	45	\$5,132,526	\$2,968,771	100%



# Human Services Goals Versus Persons Assisted as of January 2026 (4-month Report)



# Human Services Agreement Status as of January 2026 (4-month Report)

Expenditures Below Target	Goals Below Target	Late Reports	High Technical Assistance
Communities In Schools of North Texas, Inc.	Opening Doors International Services, Inc.	Communities In Schools of North Texas, Inc.	Paisley Street Preschool (3 hours)
Cumberland Youth and Family Services	SPAN	Cumberland Youth and Family Services	Giving Grace (1 hour)
Denton Christian Preschool		Denton Christian Preschool	Refuge for Women (2 hours)
Paisley Street Preschool		Giving Grace	SPAN (1 hour)
Giving Grace		Refuge for Women	The Salvation Army (1.5 hours)
Opening Doors International Services, Inc.		SPAN	
SPAN			
The Salvation Army			

 Agencies in all 4 Categories

 Agencies in 3 Categories



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**AGENDA INFORMATION SHEET**

**DEPARTMENT:** Community Services

**CM/ DCM/ ACM:** Christine Taylor, Assistant City Manager

**DATE:** March 20, 2026

**SUBJECT**

Receive a report and hold a discussion regarding the 2026-2027 Community Development Grant Program application scoring process.

**STRATEGIC ALIGNMENT**

This action supports Key Focus Area: Foster Economic Opportunity and Affordability.

**DISCUSSION**

The CSAC committee evaluates and provides funding recommendations for the Community Development program each year by scoring applicants based on the information submitted in their proposal. The scoring criteria provides a concise evaluation method that allows committee members to be transparent in making funding decisions. During the application review, committee members may present questions regarding an applicant and staff work diligently to provide the answers to those questions before committee members provide a recommendation.

The purpose of this meeting is to discuss the scoring criteria and funding applications for Human Services, Housing, and Public Facilities and Improvements. The meeting is intended to provide a forum for discussions with Community Services staff and to allow questions on the funding application to assist committee members with application scoring.

Below is the estimated timeline for the 2026-2027 grant program application process.

**2026-2027 Community Development Grant Program Application Timeline**

<b>PROPOSED ACTIVITY</b>	<b>DATE</b>
Applications Closed	January 16, 2026
CSAC Questions to Organizations	March 6, 2026
CSAC Application Scoring Deadline	March 20, 2026
CSAC Funding Recommendations	April 24, 2026
Development of Action Plan	April 2026
30-day Comment Period on Action Plan	May/June 2026
City Council and Public Hearing	June 16, 2026
City Council considers approval of Action Plan	July 21, 2026

Submission of Action Plan to HUD	August 15, 2026
Start of 2026-2027 Grant Contracts	October 2026

**EXHIBITS**

Exhibit 1 – Agenda Information Sheet

Exhibit 2 – Scoring Rubric

Respectfully submitted:  
Jesse Kent  
Community Services Director

Prepared by:  
Tamara Jones  
Grants Program Coordinator

Luisa Garcia  
Community Development Manager

# Scoring Rubric

Score Summary

Case Id: 11382

Name: NBLY TEST

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Reviewer: Dale Hale

Score

0 out of 20

Status: *Active*

Last updated: 11/19/2025 2:22:02 PM

SECTION	POINTS AWARDED	AVAILABLE POINTS
Scoring. <b> Criteria: Strong (2) Satisfactory (1) Unsatisfactory (0)</b>	0	0
A. EXPERIENCE AND ORGANIZATIONAL CAPACITY	0	6
B. COMMUNITY NEED AND IMPACT	0	10
C. FINANCIAL CAPACITY	0	4
Total	0	20

Reviewer Notes:

# Scoring Rubric

Score Report

Case Id: 11382

Name: NBLY TEST

Reviewer: Dale Hale

SCORING: <B> CRITERIA: STRONG (2) SATISFACTORY (1) UNSATISFACTORY (0)</B>	POINTS AWARDED	AVAILABLE POINTS
	N/A	N/A
Section Total	0	0

A: EXPERIENCE AND ORGANIZATIONAL CAPACITY	POINTS AWARDED	AVAILABLE POINTS
<p><b>Experience in managing the proposed program (F.2)</b></p> <p><b>Strong (2)</b> – The organization has <b>strong, relevant experience and capacity</b> to effectively manage and deliver the proposed program, supported by clear examples or past performance.</p> <p><b>Satisfactory (1)</b> – The organization has <b>some relevant experience and capacity</b> to manage the proposed program, though <b>details may be limited</b>.</p> <p><b>Unsatisfactory (0)</b> – The organization demonstrates <b>limited or no relevant experience or capacity</b> to manage the proposed program.</p>	0	2
<p><b>Documented grant management experience (F.1)</b></p> <p><b>Strong (2)</b> - The organization <b>clearly describes and demonstrates substantial experience</b> managing grants, including compliance, reporting, and fiscal oversight.</p> <p><b>Satisfactory (1)</b> – The organization <b>describes experience</b> managing grants, but the <b>explanation lacks detail</b> or depth.</p> <p><b>Unsatisfactory (0)</b> – The organization <b>does not demonstrate experience</b> managing grants or provides insufficient information.</p>	0	2
<b>Client feedback and program improvement. (C.13 and D.2)</b>	0	2

## Scoring Rubric

<p><b>Strong (2)</b> – The organization demonstrates a <b>clear history of collecting client feedback</b> and using it to <b>inform and implement meaningful program improvements</b>.</p> <p><b>Satisfactory (1)</b> – The organization provides a <b>clear plan to collect client feedback and use it to improve programs</b>, but <b>lacks demonstrated experience</b>.</p> <p><b>Unsatisfactory (0)</b> – The organization <b>does not demonstrate experience collecting client feedback and does not provide a clear plan to use feedback for program improvement</b>.</p>		
Section Total	0	6

B: COMMUNITY NEED AND IMPACT	POINTS AWARDED	AVAILABLE POINTS
<p><b>Program description and implementation plan (C.2)</b></p> <p><b>Strong (2)</b> – The organization provides a <b>clear, detailed, and cohesive description</b> of the program, including specific implementation steps, timelines, and how the program will be delivered to participants.</p> <p><b>Satisfactory (1)</b> – The organization provides a <b>general description of the program</b> and its implementation, but some details may be vague or incomplete.</p> <p><b>Unsatisfactory (0)</b> – The organization <b>does not provide a clear description of the program or its implementation</b>, or the information is missing or insufficient.</p>	0	2
<p><b>Community need and impact. (B.3a and B.3b)</b></p> <p><b>Strong (2)</b> - The organization provides a <b>clear, compelling description of the community need</b>, supported by relevant data or context, and articulates a <b>strong connection between the program and its anticipated impact</b> on the community.</p> <p><b>Satisfactory (1)</b> - The organization <b>describes the community need and expected impact</b>, but the explanation <b>may lack detail</b>, specificity, or supporting context.</p> <p><b>Unsatisfactory (0)</b> - The organization <b>does not clearly define the community need or the anticipated impact</b> on the community.</p>	0	2
<b>Community Collaboration and Coordination (C.7)</b>	0	2

## Scoring Rubric

<p><b>Strong (2)</b> – The organization provides a <b>clear and detailed description of active engagement with community partners</b>. The response demonstrates <b>intentional coordination to avoid duplication</b> of services and leverage existing resources.</p> <p><b>Satisfactory (1)</b> – The organization describes engagement with community partners, but the explanation lacks detail or does not clearly show how duplication of services is avoided.</p> <p><b>Unsatisfactory (0)</b> - The organization <b>does not describe engagement with community partners or provide information on efforts to avoid duplication</b> of services.</p>		
<p><b>Outcome selection and definition (C.12)</b></p> <p><b>Strong (2)</b> – The organization <b>selected at least one common outcome</b> (and no more than four total), and clearly defined any unique outcomes tailored to the program. The <b>outcomes are specific, measurable, and aligned with program goals</b>.</p> <p><b>Satisfactory (1)</b> – The organization <b>selected at least one common outcome</b> and defined unique outcomes, if applicable, but the <b>outcomes may lack clarity or specificity</b>.</p> <p><b>Unsatisfactory (0)</b> – The organization <b>did not select at least one common outcome or failed to clearly define unique outcomes</b>.</p>	0	2
<p><b>Use of funds and program alignment (C.8-C.10)</b></p> <p><b>Strong (2)</b> – The organization <b>clearly outlines how requested funds will be used</b> (e.g., staff salary, service fees, rental assistance, etc.) and provides a strong justification for each expense. Staff positions funded through the grant are clearly described and <b>directly tied to serving program participants</b>.</p> <p><b>Satisfactory (1)</b> – The organization <b>identifies how requested funds will be used</b> and provides a general justification. Staff roles funded through the grant are mentioned but <b>may lack detail on how they directly serve participants</b>.</p> <p><b>Unsatisfactory (0)</b> – The organization <b>does not clearly explain how funds will be used or how funded staff positions relate to direct service</b> of program participants.</p>	0	2
<p>Section Total</p>	0	10

## Scoring Rubric

C: FINANCIAL CAPACITY	POINTS AWARDED	AVAILABLE POINTS
<p><b>Program Continuation Plan (C.11)</b></p> <p><b>Strong (2)</b> – The organization provided a <b>clear and realistic plan to continue the program</b> with partial, or no City grant funds and <b>identifies alternative funding sources or strategies to sustain the program.</b></p> <p><b>Satisfactory (1)</b> – The organization provides a <b>general plan to continue the program</b> with partial, or no City grant funds but <b>does not identify alternative funding sources or sustainability strategies.</b></p> <p><b>Unsatisfactory (0)</b> – The organization <b>does not have a plan to continue the program</b> with partial, or no City grant funds.</p>	0	2
<p><b>Funding Diversification and Financial Sustainability (Section E – Revenue &amp; Expenses)</b></p> <p><b>Strong (2)</b>– The submitted Revenue &amp; Expenses sheet demonstrates a <b>diversified portfolio of revenue sources</b> for the proposed activity AND the organization, indicating strong financial sustainability.</p> <p><b>Satisfactory (1)</b> - The submitted Revenue &amp; Expenses sheet is complete but show <b>limited diversification of revenue sources</b> for the proposed activity AND/OR organization.</p> <p><b>Unsatisfactory (0)</b> – The submitted Revenue &amp; Expenses sheet is <b>incomplete or missing.</b></p>	0	2
Section Total	0	4