



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Meeting Agenda Airport Advisory Board

Wednesday, August 13, 2025

3:00 PM

Airport Terminal Meeting Room

After determining that a quorum is present, the Airport Advisory Board of the City of Denton, Texas will convene in a Regular Meeting on Wednesday, August 13, 2025, at 3:00 p.m. in the Meeting Room at the Denton Enterprise Airport Terminal Building, 5000 Airport Road, Denton, Texas, at which the following items will be considered:

1. PLEDGE OF ALLEGIANCE

- A. U.S. Flag
- B. Texas Flag

“Honor the Texas Flag – I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

2. PRESENTATIONS FROM MEMBERS OF THE PUBLIC

Citizens may complete one Request to Speak “Public Comment” card per night for the “Presentations from Members of the Public” portion of the meeting and submit it to the Airport Staff. Presentations from Members of the Public time is reserved for citizen comments regarding items not listed on the agenda. No official action can be taken on these items. Presentations from Members of the Public is limited to five speakers per meeting with each speaker allowed a maximum of three (3) minutes.

3. ITEMS FOR CONSIDERATION

- A. [AAB25-024](#) Consider approval of the minutes of June 11, 2025.

Attachments: [Exhibit 1 - Agenda Information Sheet](#)
 [Exhibit 2 - Draft Minutes – June 11, 2025](#)
- B. [AAB25-026](#) Ratification of the Airport Business Permit for Colin McCabe to conduct Certified Flight Instructor services at the Denton Enterprise Airport.

Attachments: [Exhibit 1 - Agenda Information Sheet](#)
 [Exhibit 2 - Airport Business Permit](#)
 [Exhibit 3 - Scope of Operations](#)
- C. [AAB25-027](#) Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of a resolution authorizing the City Manager to sign a Memorandum of Understanding with the City of Arlington, City of Fort Worth, Dallas Fort Worth International Airport, Perot Field, and the City of Mineral Wells regarding the development of an airport coalition of take-off and landing locations for electric vertical take-off and landing (eVTOL) vehicles; providing an effective date.

Attachments: [Exhibit 1 - Agenda Information Sheet](#)
 [Exhibit 2 - Resolution](#)
 [Exhibit 3 - Memorandum of Understanding](#)

4. WORK SESSION

- A. [AAB25-028](#) Receive a report and hold a discussion regarding a revision to Chapter 3 of the Code of Ordinances and the Airport Rules and Regulations.

Attachments: [Exhibit 1 - Agenda Information Sheet](#)
 [Exhibit 2 - Presentation](#)

- B. [AAB25-030](#) Receive a report and hold a discussion regarding an update on the proposed FY 2025-2026 Airport Budget and Strategic Initiatives.

Attachments: [Exhibit 1 - Agenda Information Sheet](#)
 [Exhibit 2 - Presentation](#)

- C. [AAB25-029](#) Staff Reports:
 1. Monthly Operations Report - August 2025
 2. Airport Advisory Board-City Council Airport Related Items Matrix - August 2025

Attachments: [Monthly Operations Report - August 2025](#)
 [Airport Advisory Board-City Council Airport Related Items Matrix - August 2025](#)

5. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Airport Advisory Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

NOTE: The Airport Advisory Board reserves the right to adjourn into a Closed Meeting on any item on its Open Meeting agenda consistent with Chapter 551 of the Texas Government Code, as amended, or as otherwise allowed by law.

Following the completion of the Regular Meeting, the Airport Advisory Board will convene in a Work Session at which the following items will be considered:

CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on August 1, 2025, in advance of the 72-hour posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.



City of Denton

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Legislation Text

File #: AAB25-024, **Version:** 1

AGENDA CAPTION

Consider approval of the minutes of June 11, 2025.



City of Denton

City Hall
215 E. McKinney Street
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www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Denton Enterprise Airport

ACM: Frank Dixon

DATE: August 13, 2025

SUBJECT

Consider approval of the minutes of June 11, 2025.

BACKGROUND

The draft minutes from the Airport Advisory Board meeting of June 11, 2025, are attached for the Board's consideration and approval.

EXHIBITS

1. Agenda Information Sheet
2. Draft Minutes – June 11, 2025

Respectfully submitted:
Leanne Alexander, A.C.E.
Airport Analyst

MINUTES
AIRPORT ADVISORY BOARD
June 11, 2025

After determining that a quorum was present, the Airport Advisory Board of the City of Denton, Texas convened in a Regular Meeting on Wednesday, June 11, 2025, at 3:00 p.m. in the Meeting Room at the Denton Enterprise Airport Terminal Building, 5000 Airport Road, Denton, Texas.

PRESENT: Chair Rick Woolfolk, Vice Chair Brownie Stonecipher, Members Ann Patterson, Davis Bird, Erica Garland, Byron Woods, and Craig ORourke

ABSENT: None

1. PLEDGE OF ALLEGIANCE

Members conducted the U.S. and Texas pledge of allegiance.

2. PRESENTATION FROM MEMBERS OF THE PUBLIC

Tom Smith, 9524 Crestview Dr – Provided statement regarding the Hangar Waitlist fee implementation process, noted in Exhibit A.

3. ITEMS FOR CONSIDERATION

A. Consider approval of the minutes of April 9, 2025. (AAB25-019)

The item was presented, and discussion followed.

Member Woods moved to approve the item as presented. Vice Chair Stonecipher seconded the motion. Motion carried.

AYES (7): Chair Woolfolk, Vice Chair Stonecipher, and Members Patterson, Bird, Garland, Woods, and ORourke

NAYS (0): NONE

ABSENT (0): NONE

B. Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of a Consent to Collateral Assignment of an Airport Land Lease Agreement between HC Aviation Property Holdings, Inc and Guaranty Bank & Trust; and providing an effective date. (AAB24-022)

The item was presented, and discussion followed.

Vice Chair Stonecipher moved to approve the item as presented. Member Garland seconded the motion. Motion carried.

AYES (7): Chair Woolfolk, Vice Chair Stonecipher, and Members Patterson, Bird, Garland, Woods, and ORourke

NAYS (0): NONE

ABSENT (0): NONE

- C. Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of an Airport Land Lease Agreement between the City of Denton, Texas and hangar Club, LLC, at the Denton Enterprise Airport; authorizing the City Manager to execute the Airport Lease Agreement; and providing an effective date. (AAB25-023)**

The item was presented, and discussion followed.

Vice Chair Stonecipher moved to approve the item as presented. Member Davis seconded the motion. Motion carried.

AYES (7): Chair Woolfolk, Vice Chair Stonecipher, and Members Patterson, Bird, Garland, Woods, and ORourke

NAYS (0): NONE

ABSENT (0): NONE

- D. Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of an Assignment of Airport Lease from Ezell Aviation, Inc to Marklyn Jet Parts, LLC covering property at 4855 Sabre, 4933 Sabre, 5011 Sabre, 5040 Warbird, Denton, Texas at the Denton Enterprise Airport as described in the Lease; authorizing the City Manager to execute the Assignment of Airport Lease; and providing an effective date. (AAB25-021)**

The item was presented, and discussion followed.

Member Woods moved to approve the item as presented. Member Garland seconded the motion. Motion carried.

AYES (7): Chair Woolfolk, Vice Chair Stonecipher, and Members Patterson, Bird, Garland, Woods, and ORourke

NAYS (0): NONE

ABSENT (0): NONE

4. WORK SESSION

A. Staff Reports: (AAB25-020)

1. Monthly Operations Report – June 2025

2. Airport Advisory Board-City Council Airport Related Items Matrix – June 2025

The items were presented, and discussion followed. There was no direction provided as the items were for presentation/discussion purposes only.

5. CONCLUDING ITEMS

The next scheduled Airport Advisory Board meeting is July 9, 2025, at 3:00 p.m.

With no further business, the meeting was adjourned at 3:41 p.m.

X

Rick Woolfolk
Chair

X

Leanne Alexander
Recording Secretary

MINUTES APPROVED ON: _____

June 9, 2025 - Airport Advisory Board Regular Meeting- EXHIBIT A

Name	Last	Address	City	Agenda Item	Position	Method	Comments
Tom	Smith	9524 Crestview Dr.	Denton	2 - Presentation from members of the public	N/A	Public Hearing	Blue Card - Hangar Waitlist fee implementation process



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Legislation Text

File #: AAB25-026, **Version:** 1

AGENDA CAPTION

Ratification of the Airport Business Permit for Colin McCabe to conduct Certified Flight Instructor services at the Denton Enterprise Airport.



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AGENDA INFORMATION SHEET

DEPARTMENT: Airport

ACM: Frank Dixon

DATE: August 13, 2025

SUBJECT

Ratification of the Airport Business Permit for Colin McCabe to conduct Certified Flight Instructor services at the Denton Enterprise Airport.

PURPOSE

Pursuant to Denton Enterprise Airport Revised Code, Chapter 3, Article 3, commercial aeronautical activity conducted at the Airport requires a valid Airport Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Colin McCabe has requested an Airport Business Permit to conduct Certified Flight Instructor services at the Denton Enterprise Airport.

The Scope of Operations provided by Colin McCabe is attached as **Exhibit 3**.

APPLICANT(S)

Colin McCabe
8455 Grace St. #1052
Frisco, TX 75034

KEY CONSIDERATIONS

Colin McCabe has paid the Airport Business Permit fee, provided the appropriate documentation, and meets the requirements for the specified services as outlined in the Airport Minimum Operating Standards.

EXHIBITS

1. Agenda Information Sheet
2. Airport Business Permit
3. Scope of Operations

Respectfully submitted:
Leanne Alexander, A.C.E.
Airport Analyst

- Sheltair
- H6T46



DENTON ENTERPRISE AIRPORT AIRPORT BUSINESS PERMIT



(Required to conduct any commercial activity on the airport)

DPW ACCESS
EXTRAORDINARY BUSINESS

Business or activity to be conducted (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Aircraft Charter Services | <input type="checkbox"/> Fixed Based Operator |
| <input type="checkbox"/> Aircraft Leasing or Rental Services | <input checked="" type="checkbox"/> Flight Training Services |
| <input type="checkbox"/> Aircraft Maintenance and Repair Services | <input type="checkbox"/> Hangar Leasing Services |
| <input type="checkbox"/> Aircraft Management | <input type="checkbox"/> Mobile Maintenance and Repair Services |
| <input type="checkbox"/> Aircraft Sales Services | <input type="checkbox"/> On-Airport Rental Car Concession |
| <input type="checkbox"/> Aircraft Washing Services | |

☐ Other (list services): _____

☐ Specialized Aircraft Repair Services (list service): _____

☐ Specialized Commercial Flying Service (list service): _____

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant/Business Name: Colin McCabe

Authorized Representative/Title: _____

Email Address: colmccab05@gmail.com

Website: _____

Mailing Address: 8455 Grace St. #1052

City: Frisco State: TX Zip: 75034

Work Phone: _____ Cell Phone: 405-308-9555 Fax: _____

Billing Address: 8455 Grace St. #1052

City: Frisco State: TX Zip: 75034

Billing Phone: 405-308-9555 Fax: _____ Email: colmccab05@gmail.com

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to the approved business activity listed above
2. **INFORMATION CHANGES:** The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
3. **RELEASE OF LIABILITY:** The City assumes no liability for damage or loss to personal property while operating at Denton Enterprise Airport.
4. **INDEMNIFICATION:** The Applicant and invitees shall indemnify the City pursuant to Chapter 3 of the Denton Revised Code. Permit holder shall endorse all liability insurance policies to include the City of Denton as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Denton, and its Officers, Directors, Commissioners, and Employees.
5. **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.cityofdenton.com/airport>

Please check the box for each item attached and submitted with the application:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Lease/License | <input checked="" type="checkbox"/> Certificate of Insurance | |
| <input type="checkbox"/> Sublease Agreement | <input type="checkbox"/> Sales and Use Tax Permit | <input checked="" type="checkbox"/> FAA Certificates |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicants Signature: Colin McAdams Date: 06/08/25

- ☒ By checking this box, I affirm that the information provided above is accurate and that the above represents my official signature.

Staff Use Only

Application, permits and insurance reviewed by:

Signature: Leanne Alexander

Date: 06/24/2025

Airport Manager or designee's Comments/Stipulations:

Insurance approved 06/12/2025 - TH Risk Management

Certificate #25-002

Approved by Airport Manager or designee:

Signed by:

Signature: _____

Ryan Adams

76544D73C36F499...

Date: 6/25/2025

Date ratified by Airport Advisory Board: _____

Scope of Operations – Colin McCabe - CFI

This document outlines the intended flight operations to be conducted at Denton Enterprise Airport (DTO). The primary focus is on providing comprehensive flight instruction.

1. Dual Flight Instruction

Provision of dual flight instruction to aspiring pilots seeking various certifications and ratings. This includes:

- **Private Pilot Rating (PPL):** Comprehensive ground and flight instruction for individuals pursuing their initial pilot certification, enabling them to fly for personal use.
- **Instrument Rating (IR):** Specialized instruction focusing on instrument flight rules (IFR) and operations, allowing pilots to fly in a wider range of weather conditions.
- **Commercial Pilot Rating (CPL):** Advanced instruction designed for pilots aiming to fly for compensation or hire, covering complex maneuvers, aerodynamics, and professional pilot responsibilities.

2. Flight Reviews and Instrument Proficiency Checks

Offering essential recurrent training and evaluations to ensure pilot currency and proficiency. This includes:

- **Flight Reviews (FR):** Periodic flight and ground instruction required by the FAA to maintain pilot currency, covering general operating rules and maneuvers.
- **Instrument Proficiency Checks (IPC):** Evaluations for instrument-rated pilots to ensure continued proficiency in instrument flight procedures and regulations.

3. General Flying for Pleasure

Facilitation of personal recreational flying activities. This encompasses:

- Local flights for enjoyment and leisure.
- Maintaining pilot proficiency through personal practice and recreational sorties.

Colin McCabe
Certified Flight Instructor
Located at Sheltair – H6, Hangar T46



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Legislation Text

File #: AAB25-027, Version: 1

AGENDA CAPTION

Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of a resolution authorizing the City Manager to sign a Memorandum of Understanding with the City of Arlington, City of Fort Worth, Dallas Fort Worth International Airport, Perot Field, and the City of Mineral Wells regarding the development of an airport coalition of take-off and landing locations for electric vertical take-off and landing (eVTOL) vehicles; providing an effective date.



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AGENDA INFORMATION SHEET

DEPARTMENT: Denton Enterprise Airport

ACM: Frank Dixon

DATE: August 13, 2025

SUBJECT

Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of a resolution authorizing the City Manager to sign a Memorandum of Understanding with the City of Arlington, City of Fort Worth, Dallas Fort Worth International Airport, Perot Field, and the City of Mineral Wells regarding the development of an airport coalition of take-off and landing locations for electric vertical take-off and landing (eVTOL) vehicles; providing an effective date.

BACKGROUND

The purpose of this MOU is to collaboratively explore the creation of a regional airport coalition of take-off and landing locations, including vertiports and helipads, to support the emerging eVTOL vehicle industry. The MOU involves the City of Arlington, City of Fort Worth, Dallas Fort Worth International Airport, Perot Field, and Dallas Airport System. The collaboration aims to position the DFW region as a global leader in the Advanced Air Mobility (AAM) sector by promoting innovation, investment, and workforce development.

Key points include:

- Advances in aviation technology, such as eVTOL vehicles, necessitate the development of dedicated infrastructure.
- The DFW region's robust transportation infrastructure and central geographic location make it ideal for AAM adoption.
- Collaboration among local governments, airport authorities, and stakeholders is critical for coordinated infrastructure development and regulatory compliance.
- Attracting OEMs to the region will enhance leadership in the AAM sector and provide opportunities for technology deployment and commercialization.

The other parties will sign the MOU after the City of Denton

STAFF RECOMMENDATION

Airport Staff recommends approval of the Resolution (**Exhibit 3**).

FISCAL INFORMATION

There are no immediate fiscal impacts associated with this MOU as it is non-binding and does not create any legally enforceable rights or obligations, including any monetary obligation.

EXHIBITS

1. Agenda Information Sheet
2. Resolution
3. Memorandum of Understanding

Respectfully submitted:
Ryan Adams, C.M.
Airport Director

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF ARLINGTON, CITY OF FORT WORTH, DALLAS FORT WORTH INTERNATIONAL AIRPORT, PEROT FIELD, AND THE CITY OF MINERAL WELLS REGARDING THE DEVELOPMENT OF AN AIRPORT COALITION OF TAKE-OFF AND LANDING LOCATIONS FOR ELECTRIC VERTICAL TAKE-OFF AND LANDING (eVTOL) VEHICLES; PROVIDING AN EFFECTIVE DATE.

WHEREAS, advances within the aviation industry have led to the development of emerging technologies, such as electric vertical take-off and landing (eVTOL) vehicles, to transport people or cargo at lower altitudes and within shorter ranges than traditional aircraft; and

WHEREAS, the Dallas-Fort Worth (DFW) region is uniquely positioned to lead in the adoption and implementation of Advanced Air Mobility (AAM) technologies due to its robust transportation infrastructure, central geographic location, and commitment to innovation; and

WHEREAS, the collaboration of local governments, airport authorities, and stakeholders is critical to ensuring a coordinated approach to infrastructure development, regulatory compliance, and integration into the National Airspace System (NAS); and

WHEREAS, attracting original equipment manufacturers (OEMs) developing eVTOL vehicles to the DFW region would further enhance the region's leadership in the AAM sector and provide opportunities for technology deployment, testing, and commercialization; and

WHEREAS, the MOU parties recognize the importance of fostering regional collaboration to establish scalable and interoperable infrastructure solutions for AAM operations and seek to position the DFW region as a global leader in the AAM sector by promoting innovation, investment, and workforce development in the industry; NOW, THEREFORE,

THE COUNCIL OF THE CITY OF DENTON HEREBY RESOLVES:

SECTION 1. The City Council hereby authorizes the City Manager, or designee, to sign a Memorandum of Understanding with the City of Arlington, City of Fort Worth, Dallas Fort Worth International Airport, Perot Field, and the City of Mineral Wells regarding the development of an Airport Coalition of take-off and landing locations for electric vertical take-off and landing (eVTOL) vehicles.

SECTION 2. This resolution shall become effective immediately upon its passage and approval.

The motion to approve this resolution was made by _____ and seconded by _____, the resolution was passed and approved by the following vote [____ - ____]:

	Aye	Nay	Abstain	Absent
Gerard Hudspeth, Mayor:	_____	_____	_____	_____
Vicki Byrd, District 1:	_____	_____	_____	_____
Brian Beck, District 2:	_____	_____	_____	_____
Suzi Rumohr, District 3:	_____	_____	_____	_____
Joe Holland, District 4:	_____	_____	_____	_____
Brandon Chase McGee, At Large Place 5:	_____	_____	_____	_____
Jill Jester, At Large Place 6:	_____	_____	_____	_____

PASSED AND APPROVED this the _____ day of _____, 2025.

GERARD HUDSPETH, MAYOR

ATTEST:
LAUREN THODEN, CITY SECRETARY

BY: _____

APPROVED AS TO LEGAL FORM:
MACK REINWAND, CITY ATTORNEY

BY: Marcella Lunn

MEMORANDUM OF UNDERSTANDING

BETWEEN

City of Arlington, City of Denton, City of Fort Worth, Dallas Fort Worth International Airport, Perot Field, and City of Mineral Wells

REGARDING

Development of an Airport Coalition of Take-Off and Landing Locations for Electric Vertical Take-Off and Landing (eVTOL) Vehicles

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is entered into by and between the City of Arlington, City of Denton, City of Fort Worth, Dallas Fort Worth International Airport, Perot Field, and City of Mineral Wells (collectively referred to as the "Parties"), to set forth their mutual understanding and intention to collaboratively explore the creation of a regional airport coalition of take-off and landing locations, including vertiports and helipads, to support the emerging electric vertical take-off and landing (eVTOL) vehicle industry.

WHEREAS, advances within the aviation industry have led to the development of emerging technologies, such as electric vertical take-off and landing (eVTOL) to transport people or cargo at lower altitude and within shorter range than traditional aircraft; and

WHEREAS, the Dallas-Fort Worth (DFW) region is uniquely positioned to lead in the adoption and implementation of AAM technologies due to its robust transportation infrastructure, central geographic location, and commitment to innovation;

WHEREAS, key to the development of regulations and ultimate integration of AAM into the National Airspace System (NAS) is the creation of dedicated test and development corridors ("AAM Corridors") for the demonstration, development, and evaluation of UAS and AAM technologies within a safe designated airspace; and

WHEREAS, the creation of dedicated test and development corridors or routes will necessitate a network of take-off and landing infrastructure such as vertiports, helipads or other specially designed landing platforms;

WHEREAS, the development of such AAM Corridors or Routes are essential to ultimate certification and operationalization of UAS and AAM technologies; and

WHEREAS, the collaboration of local governments, airport authorities, and stakeholders is critical to ensuring a coordinated approach to infrastructure development, regulatory compliance, and integration into the National Airspace System (NAS);

WHEREAS, attracting original equipment manufacturers (OEMs) developing eVTOL vehicles to the DFW region would further enhance the region’s leadership in the AAM sector and provide opportunities for technology deployment, testing, and commercialization;

WHEREAS, the Parties recognize the importance of fostering regional collaboration to establish scalable and interoperable infrastructure solutions for AAM operations;

WHEREAS, the Parties seek to position the DFW region as a global leader in the AAM sector by promoting innovation, investment, and workforce development in the industry;

WHEREAS, the Parties recognize that partnerships among local municipalities, airports, and private stakeholders are key to achieving an integrated and accessible AAM ecosystem;

WHEREAS, the Parties when appropriate are dedicated to supporting the development of pilot programs and demonstration projects to showcase the potential of AAM technologies and foster public trust;

WHEREAS, the Parties acknowledge the necessity of workforce development initiatives to ensure a skilled and diverse labor pool for the growth and sustainability of the AAM industry;

WHEREAS, each Party has an immediate interest in the development of a network of take-off and landing locations in the Dallas-Fort Worth (DFW) region; and

WHEREAS, each Party is thereby interested in establishing a partnership among the Parties to jointly develop, evaluate, and potentially commercialize eVTOL activity in the DFW region;

NOW, THEREFORE, the Parties agree as follows:

1. **Purpose** This MOU outlines the intent of the Parties to collaborate on exploring and planning the creation of a regional Airport Coalition of take-off and landing locations, such as vertiports and helipads, to support AAM integration into the National Airspace System (NAS) and encourage the growth of the AAM industry in the DFW region.
2. **Non-Binding Nature** This MOU is non-binding and does not create any legally enforceable rights or obligations, including any monetary obligation. It is intended solely to document the mutual understanding and intention of the Parties to work together toward a common goal.
3. **Scope of Collaboration** The Parties agree to, subject to applicable state and federal law:
 - a. Identify and evaluate potential sites within the DFW region for vertiports, helipads, and other infrastructure required for eVTOL operations.
 - b. Develop a coordinated strategy for regulatory compliance, safety standards, and operational guidelines to support the deployment of eVTOL technologies.
 - c. Engage with OEMs developing eVTOL vehicles to encourage them to bring their technology to the DFW region for testing, demonstration, and commercial operations.
 - d. Seek opportunities for public-private partnerships, federal and state funding, and other resources to support AAM infrastructure development.

- e. Promote public awareness and engagement to ensure community support and understanding of the benefits and impacts of AAM initiatives.
4. **Commitments of the Parties** The Parties agree to work in good faith to achieve the objectives outlined in this MOU by:
- a. Sharing information as allowed by applicable state and federal law, resources, and expertise related to AAM infrastructure planning and development.
 - b. Participating in regular meetings, workshops, and joint planning efforts.
 - c. Coordinating with relevant federal and state agencies, including the Federal Aviation Administration (FAA), to align with regulatory requirements and best practices.
5. **Duration** This MOU shall become effective upon the date of the last signature below and remain in effect for a period of five (5) years, unless terminated earlier by mutual written agreement of the Parties.
6. **Amendments** This MOU may be amended or modified by mutual written agreement of all Parties.
7. **Termination** Any Party may withdraw from this MOU by providing thirty (30) days' written notice to the other Parties.
-

SIGNATURES

IN WITNESS WHEREOF, the Parties have executed this Memorandum of Understanding as of the dates set forth below:

City of Arlington:

By: _____

Name: _____

Title: _____

Date: _____

City of Denton:

By: _____

Name: _____

Title: _____

Date: _____

City of Fort Worth:

By: _____

Name: _____

Title: _____

Date: _____

Dallas Fort Worth International Airport:

By: _____

Name: _____

Title: _____
Date: _____

Perot Field:

By: _____
Name: _____
Title: _____
Date: _____

City of Mineral Wells:

By: _____
Name: _____
Title: _____
Date: _____



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Legislation Text

File #: AAB25-028, **Version:** 1

AGENDA CAPTION

Receive a report and hold a discussion regarding a revision to Chapter 3 of the Code of Ordinances and the Airport Rules and Regulations.



City of Denton

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AGENDA INFORMATION SHEET

DEPARTMENT: Denton Enterprise Airport

ACM: Frank Dixon

DATE: August 13, 2025

SUBJECT

Receive a report and hold a discussion regarding a revision to Chapter 3 of the Code of Ordinances and the Airport Rules and Regulations.

BACKGROUND

The Denton Enterprise Airport is initiating a review process for potential updates to Chapter 3 of the Code of Ordinances and the Airport Rules and Regulations. This review aims to enhance safety, compliance, and operational efficiency at the airport. The updates are necessary to align with best practices, new laws, and regulations, and to address current operational challenges.

Chapter 3 of the Code of Ordinances governs the legal and operational framework of the Airport. It provides the basis for operational and rulemaking authority, business permitting, and enforcement. The last revision of Chapter 3 was in 2021. Similarly, the Airport Rules and Regulations, which were also last revised in 2021, set forth the rules and procedures for the use of airport facilities. These rules apply to pilots, tenants, and visitors and cover general use, aircraft rules, vehicles and pedestrians, and fueling and hazardous materials.

Staff will review several areas of potential revision during the presentation. The review of these documents is driven by the need to ensure safety and compliance with current standards. It aims to resolve issues by removing vague or confusing language and addressing new concerns and challenges. Additionally, the review seeks to improve operations by reducing inefficiency and increasing competitiveness. Review of the Airports regulatory documents is a FY 2025-2026 strategic initiative.

The timeline for these updates begins in August with the drafting of revised documents and third-party reviews. In September, public input will be sought, and the revised documents will be updated accordingly. In October, the updates will be presented for board consideration and subsequently for council consideration.

Public engagement will be a key component of this process. Email notifications and website resources will be used to inform stakeholders. Town halls will be held in the evening and daytime to gather input, and key stakeholder meetings will be conducted with large tenants and FBOs.

STAFF RECOMMENDATION

n/a

EXHIBITS

1. Agenda Information Sheet
2. Presentation

Respectfully submitted:
Ryan Adams, C.M.
Airport Director

Regulatory Updates

Chapter 3, Code of Ordinances
Airport Rules and Regulations

Overview

- Background
- Benefits
- Areas to Review
 - Chapter 3
 - Airport Rules and Regulations
- Timeline
- Public Engagement
- Questions/Feedback

Background

Chapter 3, Code of Ordinances

- The governing code that defines the legal and operational framework of the Airport
- Provides basis for:
 - operational and rulemaking authority,
 - business permitting, and
 - enforcement
- Last revised in 2021

Airport Rules and Regulations

- A set of rules and procedures for the use of airport facilities, applicable to pilots, tenants, and visitors
- Governs:
 - general use,
 - aircraft rules,
 - vehicles and pedestrians, and
 - fueling and hazardous materials
- Last revised in 2021

Benefits of a Review

Safety and Compliance

- Keep aligned with best practices, new laws, and regulations

Resolve Issues

- Remove vague/confusing language; address new concerns and challenges

Improve Operations

- Reduce inefficiency, increase competitiveness

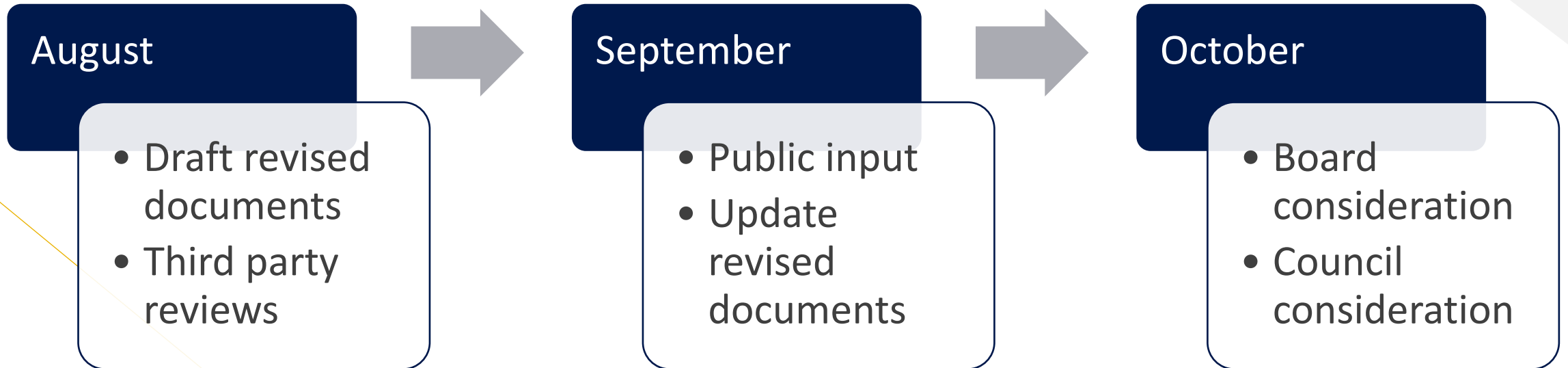
Initial Areas to Review: Chapter 3

- Enforcement under certain conditions where access removal does not apply
- Insurance requirements (to ensure they are current, consistent)
- Authorities relating to consents for existing leases
 - Consent to assign, consent to sublease, etc.
- AAB Bylaws
 - Council Rules of Procedure and govern all city advisory boards
- Removal of information duplicated in the rules and regulations
- Review for compliance with state or federal law
- Grammar/language edits for clarity and consistency

Initial Areas to Review: Rules and Regs

- The use and maintenance of the perimeter fence, gates
- Approvals and requirements to hold special events
- Restrictions on Hangar Use and Maintenance
 - Determine if easing restrictions is in the best interest of the airport
 - Clarify requirements on mowing, refuse
- Actions in the event of property damage, emergency
- Review for compliance with state or federal law
 - Firearms
 - Environmental regulations
- Grammar/language edits for clarity and consistency

Timeline



Public Engagement

Email notifications

Website Resources

Town Halls

- Evening and Daytime

Key Stakeholder

- Large Tenants
- FBO

Questions/Feedback?

Ryan Adams

Airport Director



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Legislation Text

File #: AAB25-030, **Version:** 1

AGENDA CAPTION

Receive a report and hold a discussion regarding an update on the proposed FY 2025-2026 Airport Budget and Strategic Initiatives.



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Denton Enterprise Airport

ACM: Frank Dixon

DATE: August 13, 2025

SUBJECT

Receive a report and hold a discussion regarding an update on the proposed FY 2025-2026 Airport Budget and Strategic Initiatives.

BACKGROUND

The proposed FY 2025-2026 budget for Denton Enterprise Airport reflects a strategic approach to managing the airport's finances amidst various economic challenges. The presentation outlines both citywide and airport-specific forecasts, emphasizing the need for careful financial planning and resource allocation.

Citywide, the forecast highlights several pressures on tax revenue, including slowing property valuation growth and sales tax growth. Economic uncertainty, inflation, and reduced federal participation further complicate the financial landscape. In response, the budget focuses on core services, cost savings, and debt reduction. Mid-year strategies such as managed vacancies, reduced discretionary spending, zero-based budgeting, and evaluation of capital expenditures are being implemented to address these challenges.

For the airport specifically, the forecast considers the impact of fee changes, such as hangar rent, fuel flowage fees, and permit fees. New developments are expected to increase land lease revenue, although growth in hangar/tie down, fuel sales, and natural gas royalties is slowing. The budget aims to ensure that revenue exceeds expenditures, with realistic projections and a focus on cost recovery. Discretionary spending is limited, and preparations are being made for potential recession conditions.

The proposed budget allocates funds across several key areas, including personal services, materials and supplies, maintenance and repair, insurance, operations, transfers, and debt service. Notably, there are no staffing changes or cost-of-living adjustments (COLA) or merit increases. Discretionary spending, outside contract services, and consultant fees have been reduced, with only one fleet purchase planned (a mower). Importantly, the proposed budget projects a net surplus to the fund balance – a goal of the department and significant financial accomplishment.

Strategic initiatives for FY 2025-2026 include completing the financial analysis implementation, updating the master plan, beginning the design for taxilane reconstruction, achieving APWA accreditation, updating regulatory documents, and issuing an RFI for a strategic business plan.

STAFF RECOMMENDATION

n/a

EXHIBITS

1. Agenda Information Sheet
2. Presentation

Respectfully submitted:
Ryan Adams, C.M.
Airport Director

FY 2025-2026 Proposed Budget

Ryan Adams

Airport Director

Citywide Forecast

- Tax Revenue Pressure
 - Slowing property valuation growth
 - Slowing sales tax growth
 - Reduced growth-related revenue
- Economic uncertainty
 - Inflation
 - Tariff uncertainty
 - Reduced federal participation
- Budgetary Focus
 - Core services
 - Cost savings
 - Debt reduction

Mid-Year Strategies

- Managed Vacancies
- Reduced discretionary operational spending (3%)
- Zero-based budgeting
- Evaluation capital expenditures

Airport Forecast

- Impact of Fee Changes
 - Hangar rent
 - Fuel flowage fees
 - Permit fees
- Impact of New Development
 - Land lease revenue increase
- Slowing growth
 - Hangar/tie down
 - Fuel sales
 - Natural gas royalties

Budget Focus

- Revenue > Expenditures
- Realistic projections
- Cost recovery
- Limit discretionary spending
- Prepare for recession conditions

Proposed FY 2025-2026 Strategic Initiatives

Complete
Financial Analysis
Implementation

Complete Master
Plan Update


Begin Taxilane
Reconstruction
Design


APWA
Accreditation


Update
Regulatory
Documents


RFI for Strategic
Business Plan


Proposed Airport Budget


 Personal Services: \$856,713 Includes salaries, wages, overtime, health insurance, etc.


 Materials & Supplies: \$9,700 Includes office supplies, uniforms, small tools, chemicals, etc.

 Maintenance & Repair: \$33,550 Includes machinery & equipment repairs, building & equipment repairs, outside contracted services, etc.

 Insurance: \$47,669 Includes airport liability insurance.

 Operations: \$258,418 Includes licenses, dues & publications, employee training, utilities, etc.

 Transfers: \$569,661 Includes transfers to capital projects, general fund, materials, fleet, tech services, facilities, etc.

 Debt Service Transfer: \$745,650 Includes debt service transfers.

Proposed Airport Budget

Key Points

- No staffing changes
- No COLA, merit increases
- Reduced discretionary spending
- Reduced outside contract services
- Reduced consultant fees
- One fleet purchase (mower)

Proposed Capital Improvement Program

2026-2030						
FY	Project Number	Funding Source	Project Description	Total Estimated Project Cost	Estimated Federal Funds (TxDOT)	IIJA Funds Estimated Local Funds (3-letter identifier)
2026-2030						
2026	1	IIJA	Taxilane/Taxiway Design (IIJA 2022/2023)	\$950,000		\$855,000 \$95,000
2026	2	IIJA	Security Enhancements: Fencing, Gates, Cameras, and badge Readers.	\$200,000		\$200,000
2026	3	IIJA	Taxilane Reconstruction (IIJA 2023/2024/2025)	\$1,000,000		\$900,000 \$100,000
2026	4	City	Fleet Vehicle Replacements: Zero-Turn Mower	\$40,000		\$40,000
2027	5	City	Fleet Vehicles: Zero-Turn Mower	\$40,000		\$40,000
2027	6	IIJA	Taxilane Reconstruction (IIJA 2025/2026)	\$2,275,000		\$2,047,500 \$227,500
2029	7	TxDOT	Taxiway Alpha Design/Reconstruction	\$12,000,000	\$10,800,000	\$1,200,000
2030	8	TxDOT	Taxiway Bravo Design/Reconstruction	\$8,000,000	\$7,200,000	\$800,000
SHORT-TERM (0-5 Years) 2026-2030 TOTALS				\$24,505,000	\$18,000,000	\$3,802,500 \$2,702,500

IIJA Fund Summary

- Funding Currently allocated to the Airport
 - FY 2022: \$763,000 (Allocated to the current Master Plan and Pavement Analysis)
 - FY 2023: \$844,000 (Unallocated)
 - FY 2024: \$851,000 (Unallocated)
 - FY 2025: \$687,000 (Unallocated)
 - FY 2026: TBD (Unallocated)
- Focus Areas for Project Funding
 - Non-Movement Area pavement design and construction
 - Any large unplanned pavement needs/emergencies
 - All necessary projects that may not compete for traditional AIP funding.
- Next Steps
 - Complete the Pavement Analysis with the remaining FY22 funds
 - Create a project priority list
 - Design pavement projects that can feasibly be constructed within two years of design

Proposed Proforma

- Increase in budgeted revenues of approximately \$500,000
 - Primarily driven by land lease increases
 - Operational revenues budgeted based on trending
 - Gas well royalties projected to reduce by 10% per year
 - Loop 288 ROW payment projected in FY 2026-2027
- Decrease in budgeted expenditures of approximately \$80,000
 - Savings through reductions in expenditures not tied to core services
 - Deferral of fleet purchases
- Key Points
 - Projected surplus of 64,055
 - Year over year projected surplus throughout forecast

	FY 2023-24 Actual	FY 2024-25 Budget	FY 2024-25 Estimate	FY 2025-26 Proposed	FY 2026-27 Projected	FY 2027-28 Projected	FY 2028-29 Projected	FY 2029-30 Projected
Beginning Fund Balance	\$ 3,284,052	\$ 3,098,380	\$ 3,215,342	\$ 3,194,840	\$ 3,194,840	\$ 4,228,366	\$ 4,399,758	\$ 4,557,209
Land Leases	870,328	800,331	1,082,581	1,335,139	1,355,166	1,375,494	1,396,126	1,417,068
Hangar Leases	157,065	170,400	171,375	199,800	199,800	199,800	199,800	199,800
Fuel Flowage Fees	288,979	260,000	234,974	300,000	300,000	300,000	300,000	300,000
FBO Hangar/Tiedown Commissions	328,238	275,000	300,986	300,000	309,000	318,270	327,818	337,653
Miscellaneous Revenues	10,390	2,000	89,018	40,250	41,458	42,701	43,982	45,302
Agriculture Leases	2,331	2,331	1,748	2,331	2,331	2,331	2,331	2,331
Gas Well Royalties & Leases	239,355	350,000	215,003	200,000	180,000	162,000	145,800	131,220
Other Revenue	345,696	196,509	319,486	207,896	1,152,939	295,986	307,983	319,005
Transfers From General Fund	-	-	-	-	-	-	-	-
Total Revenues	\$ 2,242,381	\$ 2,056,571	\$ 2,415,171	\$ 2,585,416	\$ 3,540,693	\$ 2,696,581	\$ 2,723,840	\$ 2,752,378
Use of Reserves	\$ 127,377	\$ 545,655	\$ 20,502	\$ -	\$ -	\$ -	\$ -	\$ -
Total Resources	\$ 2,369,758	\$ 2,602,226	\$ 2,435,673	\$ 2,585,416	\$ 3,540,693	\$ 2,696,581	\$ 2,723,840	\$ 2,752,378
Personnel Services	848,082	851,660	864,134	856,713	878,131	900,084	922,586	945,651
Materials & Supplies	12,770	23,720	16,685	9,700	9,894	10,092	10,294	10,500
Maintenance & Repair	8,868	60,100	15,120	33,550	34,221	34,905	35,604	36,316
Insurance	44,579	49,984	49,984	47,669	49,099	50,572	52,089	53,652
Operations	127,998	263,899	86,887	258,418	266,171	274,156	282,380	290,852
Cost of Service - General Fund	276,423	284,716	284,716	301,325	310,365	319,676	329,266	339,144
Cost of Service - Other	233,188	316,492	316,492	268,336	276,386	284,678	293,218	302,015
Transfer to Capital Projects	-	-	-	64,055	-	-	-	-
Debt Service	806,779	751,655	751,655	745,650	682,900	651,025	640,950	641,100
Subtotal Operating	2,358,685	2,602,226	2,385,673	2,585,416	2,507,166	2,525,187	2,566,387	2,619,228
Gas Well Capital	-	-	-	-	-	-	-	-
Gas Well - Other	11,070	-	50,000	-	-	-	-	-
Total Expenditures	\$ 2,369,758	\$ 2,602,226	\$ 2,435,673	\$ 2,585,416	\$ 2,507,168	\$ 2,525,189	\$ 2,566,389	\$ 2,619,230
Ending Fund Balance	\$ 3,156,675	\$ 2,552,725	\$ 3,194,840	\$ 3,194,840	\$ 4,228,366	\$ 4,399,758	\$ 4,557,209	\$ 4,690,357

Change in Fund Balance	\$ (127,377)	\$ (545,655)	\$ (20,502)	\$ -	\$ 1,033,525	\$ 171,392	\$ 157,451	\$ 133,148
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AA25-030; August 13, 2025

Fund Balance as % of Total Expenditures	133.21%	98.10%	131.17%	123.57%	168.65%	174.23%	177.57%	179.07%
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Questions?

Ryan Adams

Airport Director



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Legislation Text

File #: AAB25-029, **Version:** 1

AGENDA CAPTION

Staff Reports:

1. Monthly Operations Report - August 2025
2. Airport Advisory Board-City Council Airport Related Items Matrix - August 2025

MONTHLY OPERATIONS REPORT August 2025

The following tables provide details on operations, fueling, based aircraft, alerts, and incidents. Historical Airport Operations, **Exhibit 1**, provides airport historical operations data from 2015-2025.

OPERATIONS (Calendar Year)						
Operation Type	Jun-24	Jun-25	% Change	2024 YTD	2025 YTD	% Change
IFR Itinerant	989	964	-2.5%	6,222	6,108	-1.8%
VFR Itinerant	10,330	9,331	-9.7%	49,466	49,998	1.1%
Local	10,724	5,975	-44.3%	60,042	33,914	-43.5%
Total	22,043	16,270	-26.2%	115,730	90,020	-22.2%

FUELING (Fiscal Year)						
Type	Jun-24	Jun-25	% Change	2024 YTD	2025 YTD	% Change
AvGas	50,119	58,423	16.6%	406,591	468,393	15.2%
Jet A	79,474	69,907	-12.0%	875,418	665,817	-23.9%
Total	129,593	126,330	-2.5%	1,282,009	1,134,210	-11.5%

BASED AIRCRAFT					
Description	Single Engine	Multi-Engine	Jet	Helicopter	Total
Dec 2024	352	71	35	18	476
Dec 2023	309	62	34	15	420
Dec 2022	321	79	38	14	452

NOTE: Due to agenda-related deadlines, figures for the prior month will be available at the next Airport Advisory Board meeting.

Monthly Operations Report
August 2025
Page 2

ALERTS		
Date	Type	Description
6/23/2025	Alert I	A pilot in a Champion reported multiple pieces of the aircraft detaching during flight. The pilot was able to land safely and taxi to parking. No injuries were reported, and no debris was found on the airfield during the inspection.

INCIDENTS	
Date	Description
6/14/2025	A Piper Warrior lost engine power after landing on Rwy. 18L. The pilot was able to roll clear of the runway at A4 and the FBO was contacted, and the aircraft was towed back to parking.
6/19/2025	A contractor working at Fire station 9 struck and broke a waterline while they were excavating. The City's Water Department was contacted for the repair.
6/27/2025	A Cessna 172 lost engine power after landing on Rwy. 18R. The associated flight school sent out a tug and the aircraft was towed back to parking.

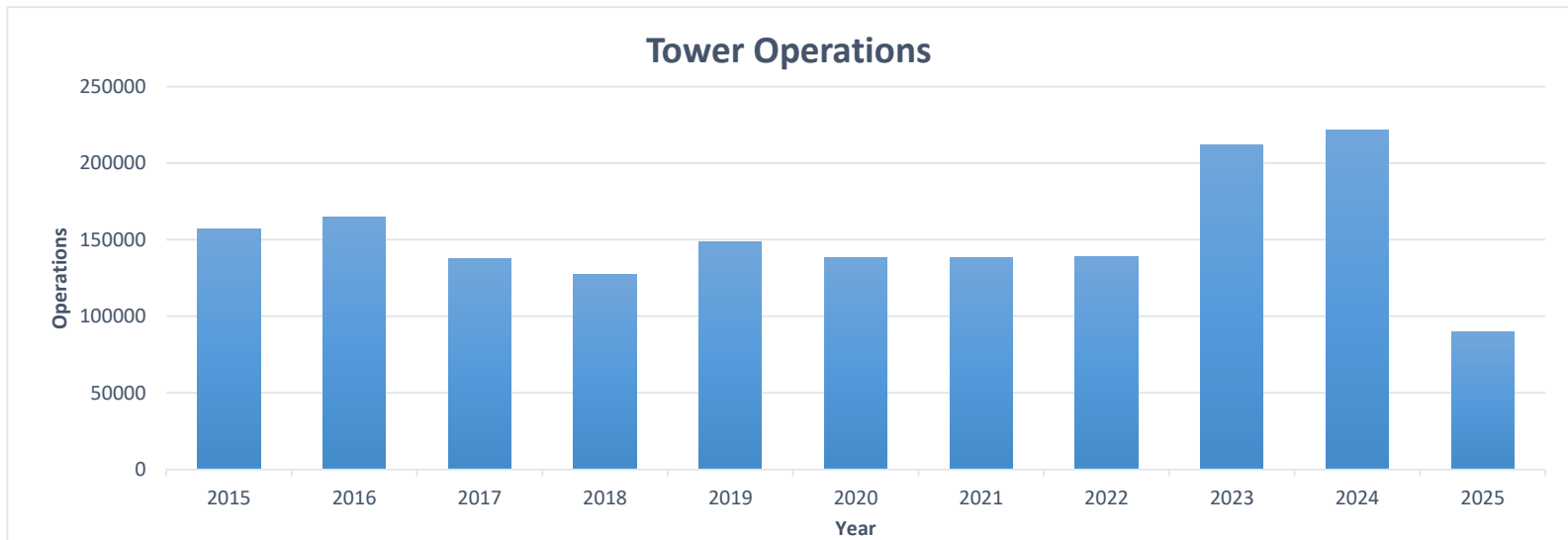
MAY WEATHER DATA	
Days with Measurable Precipitation	Days with an Avg. Wind over 10mph
8	20

EXHIBITS

1. Historical Airport Operations 2015-2025 (Attached)

DENTON ENTERPRISE AIRPORT HISTORICAL OPERATIONS

Month:	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
JAN	14419	12074	11070	13036	12323	9830	9138	14030	13814	14618	16068
FEB	10891	12530	9300	7899	9307	11704	6697	10469	13218	20919	13379
MARCH	12886	9240	10846	10659	13074	10055	12423	12719	15134	21655	15180
APRIL	12816	10226	9390	11314	11709	12090	10631	13601	14993	16992	13284
MAY	12431	11958	11914	14854	11172	12690	10704	9902	19470	19503	15839
JUNE	15308	11962	10342	12521	12468	11282	11519	15321	18549	22043	16270
JULY	17359	13190	11162	13553	11718	14274	14124	15936	19931	13869	
AUG	18143	11461	10514	14888	10392	13076	12868	17597	21408	14855	
SEP	14665	13523	11010	11477	12176	10911	13672	20217	20484	20090	
OCT	13208	13021	10870	13682	11444	11445	12837	17794	18362	23875	
NOV	10906	9195	10249	13276	11367	10508	12482	14415	18860	18914	
DEC	12020	9166	10899	11539	11379	10296	12051	14217	17977	14613	
Total:	157339	165052	137546	127566	148698	138529	138161	139146	212200	221946	90020



Airport Advisory Board/City Council Airport Related Items **Council Airport Committee – Dissolved 09/28/2021 ***Legal Review				
	Airport Advisory Board		City Council	
Description	Date	Action	Date	Action
Pending Items				
Chapter 3 Amendment	Pending	Pending	Pending	Pending
Airport Rules and Regulations Amendment	Pending	Pending	Pending	Pending
Airport Land Lease – Leasing Policy Updates	Pending	Pending	Pending	Pending
Land Lease Agreement – U.S. Aviation Academy, LLC – Site 5	Pending	Pending	Pending	Pending
Land Lease Agreement – U.S. Aviation Academy, LLC – Site 7B	Pending	Pending	Pending	Pending
Garver – Third Amendment – Pavement Design	Pending	Pending	Pending	Pending
Airport Master Plan	Pending	Pending	Pending	Pending
Completed Items with Airport Advisory Board and City Council				
Consent to Lease Assignment – Ezell Aviation, Inc to Marklyn Jet Parts, LLC	06/11/2025	Approved 7-0	06/17/2025	Approved 7-0
Consent to Collateral Assignment – HC Aviation Property Holdings, Inc	06/11/2025	Approved 7-0	06/17/2025	Approved 7-0
Land Lease Agreement – Hangar Club, LLC – Site 3 & 4	06/11/2025	Approved 7-0	06/17/2025	Approved 7-0
918 Aeronca Lane – Airport Hangar Lease Agreement	04/09/2025	Approved 6-0	04/15/2025	Approved 7-0
922 Aeronca Lane – Airport Hangar Lease Agreement	04/09/2025	Approved 6-0	04/15/2025	Approved 7-0
926 Aeronca Lane – Airport Hangar Lease Agreement	04/09/2025	Approved 6-0	04/15/2025	Approved 7-0
5088 Sabre Drive – Airport Hangar Lease Agreement	04/09/2025	Approved 5-1	04/15/2025	Approved 7-0
Garver – Second Amendment – Pavement Analysis	04/09/2025	Approved 6-0	05/06/2025	Approved 7-0
Airport Rates and Fees	12/11/2024	Approved 6-0	02/18/2025	Approved 7-0
Drainage Study – Garver Proposal – Task Amendment 1	02/12/2025	Approved 4-0	02/18/2025	Approved 7-0
Feasibility Study – UAS/Drone	02/12/2025	Approved 4-0	02/18/2025	Approved 7-0
Wayne and Maribeth Yarbrough – Lease Assignment	01/08/2025	Approved 5-0	01/14/2025	Approved 7-0
HC Commercial – Lease Agreement – Site 10	11/13/2024	Approved 5-0	11/19/2024	Approved 7-0
First Financial Resources – Lease Assignment	11/13/2024	Approved 5-0	11/19/2024	Approved 7-0

Airport Advisory Board/City Council Airport Related Items **Council Airport Committee – Dissolved 09/28/2021 ***Legal Review				
	Airport Advisory Board		City Council	
Description	Date	Action	Date	Action
Airport Leasing and Development Policy	09/11/2024	Approved 6-0	10/15/2024	Approved 7-0
US Trinity Aviation, LLC – Lease Agreement – Site 9	10/09/2024	Approved 7-0	10/15/2024	Approved 7-0
GKY Holdings 1, LLC – Lease Amendment	08/14/2024	Approved 5-0	09/17/2024	Approved 7-0
Airport Master Plan	03/20/2024	Approved 5-0	04/02/2024	Approved 7-0
Airport Financial Update	03/20/2024	Work Session	N/A	N/A
Roanoke Air and Auto, Inc – Lease Agreement	03/20/2024	Approved 5-0	04/02/2024	Approved 7-0
Hangar 10 Flying Museum – Lease Assignment	02/14/2024	Approved 6-0	02/20/2024	Approved 7-0
GKY Holdings 1, LLC – Lease Amendment	12/06/2023	Approved 4-0	12/12/2023	Approved 6-0
Financial Analysis	12/06/2023	Approved 4-0	12/12/2023	Approved 6-0
Nebrig Properties, LP – Lease Assignment	12/06/2023	Approved 4-0	12/12/2023	Approved 6-0
TxDOT – Primary Runway Reconstruction Project	10/11/2023	Approved 4-0	10/24/2023	Approved 6-0
Victory Aviation Supplies, LLC – Consent to Subsublease	09/13/2023	Approved 4-0	09/26/2023	Approved 7-0
Ronald J. Gowan – Lease Assignment	09/13/2023	Approved 4-0	09/26/2023	Approved 7-0
Petersen Hangars, LLC – Lease Assignment	09/13/2023	Approved 4-0	09/26/2023	Approved 7-0
Dave Austin – Lease Assignment	08/09/2023	Approved 5-0	08/15/2023	Approved 7-0
DTO 4858, LLC – Lease Assignment	08/09/2023	Approved 5-0	08/15/2023	Approved 7-0
US Trinity – Lease Assignment	02/23/2023	Approved 4-0	03/07/2023	Approved 6-0

- Sheltair
- H6T46



DENTON ENTERPRISE AIRPORT AIRPORT BUSINESS PERMIT



(Required to conduct any commercial activity on the airport)

DPW ACCESS
EXTRAORDINARY BUSINESS

Business or activity to be conducted (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Aircraft Charter Services | <input type="checkbox"/> Fixed Based Operator |
| <input type="checkbox"/> Aircraft Leasing or Rental Services | <input checked="" type="checkbox"/> Flight Training Services |
| <input type="checkbox"/> Aircraft Maintenance and Repair Services | <input type="checkbox"/> Hangar Leasing Services |
| <input type="checkbox"/> Aircraft Management | <input type="checkbox"/> Mobile Maintenance and Repair Services |
| <input type="checkbox"/> Aircraft Sales Services | <input type="checkbox"/> On-Airport Rental Car Concession |
| <input type="checkbox"/> Aircraft Washing Services | |

☐ Other (list services): _____

☐ Specialized Aircraft Repair Services (list service): _____

☐ Specialized Commercial Flying Service (list service): _____

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant/Business Name: Colin McCabe

Authorized Representative/Title: _____

Email Address: colmccab05@gmail.com

Website: _____

Mailing Address: 8455 Grace St. #1052

City: Frisco State: TX Zip: 75034

Work Phone: _____ Cell Phone: 405-308-9555 Fax: _____

Billing Address: 8455 Grace St. #1052

City: Frisco State: TX Zip: 75034

Billing Phone: 405-308-9555 Fax: _____ Email: colmccab05@gmail.com

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to the approved business activity listed above
2. **INFORMATION CHANGES:** The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
3. **RELEASE OF LIABILITY:** The City assumes no liability for damage or loss to personal property while operating at Denton Enterprise Airport.
4. **INDEMNIFICATION:** The Applicant and invitees shall indemnify the City pursuant to Chapter 3 of the Denton Revised Code. Permit holder shall endorse all liability insurance policies to include the City of Denton as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Denton, and its Officers, Directors, Commissioners, and Employees.
5. **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.cityofdenton.com/airport>

Please check the box for each item attached and submitted with the application:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Lease/License | <input checked="" type="checkbox"/> Certificate of Insurance | |
| <input type="checkbox"/> Sublease Agreement | <input type="checkbox"/> Sales and Use Tax Permit | <input checked="" type="checkbox"/> FAA Certificates |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicants Signature: Colin McAdams Date: 06/08/25

- ☒ By checking this box, I affirm that the information provided above is accurate and that the above represents my official signature.

Staff Use Only

Application, permits and insurance reviewed by:

Signature: Leanne Alexander

Date: 06/24/2025

Airport Manager or designee's Comments/Stipulations:

Insurance approved 06/12/2025 - TH Risk Management

Certificate #25-002

Approved by Airport Manager or designee:

Signed by:

Signature: _____

Ryan Adams

76544D73C36F499...

Date: 6/25/2025

Date ratified by Airport Advisory Board: _____