



City Council Pending Requests for Information

City Council Meeting

June 16, 2026

File ID: 26-0625



Work Session Process

- Up to seven requests will be reviewed per meeting (one per Council Member)
- Staff will introduce each request
- The requesting Council Member will have up to two minutes to describe and justify their request
- Remaining Council Members will then have a maximum of one minute each to provide feedback and indicate their support for the use of City staff time to respond to the request
- Staff will respond to all requests where a consensus of at least four elected officials is established
- A consensus of six (6) Council Members is required for a resolution or ordinance to be placed on a future City Council agenda prior to a work session on the request.



Work Session Process

- The Agenda Committee will assist in scheduling items receiving consensus based upon priority offered by Council Members, work session availability, and readiness of the item.
- As guidelines for Council Members to note and offer their priority while supporting an item, the following general categorization could be used to indicate any Council Member's support to assist staff and the Agenda Committee:
 - **High** – Time-sensitivity of the item is significant; the item is critical to the community or organization; and/or the item is of such importance that it should take precedence over other scheduled priorities, projects, or items.
 - **Moderate** – The item is somewhat time-sensitive; the item has a valuable impact to the community or organization; and/or the item is important but should be integrated into work plans accordingly.
 - **Low** – The item is not time-sensitive; the item has an impact, but it is limited; and/or the item should be scheduled into work plans where possible but should not affect or delay other scheduled work.



Two-Minute Pitch

EMS Lieutenant Positions

Requestor: Council Member Stevens

Council Member Request: I am requesting a work session during the budget discussions to discuss, deliberate, and give direction on the feasibility and creation of one to two EMS lieutenant positions for the upcoming budget cycle; including a discussion on the budgetary implications, potential external funding opportunities, as well as the tangible benefits of adding these positions to the fire department. High Priority.

Date Requested: May 28, 2026

Format for Response: Informal Staff Report

