



AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Christine Taylor

DATE: May 13, 2024

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding:

- North Branch Facility Maintenance Projects
- Emily Fowler Facility Projects
- LightBox Interactive eBooks for Kids
- June Library Board Meeting
- Summer Event Highlights Flyer

BACKGROUND

North Branch Library closed Sunday, May 5th for flooring installation, the rearrangement of shelving and furniture, electrical work, painting, and new lighting fixture installation. The library will reopen on Tuesday, May 14. The drive-up service window remains during the closure with modified hours: Mon-Sat 9 a.m.-5:30 p.m. and 1-4:30 p.m. Sun. The book drop is available 24/7 during the facility closure. Flooring installation moved quickly, allowing staff work areas to also be carpeted during the closure. Some painting in public areas may occur after the library reopens and painting in the staff work areas will be completed 2-3 weeks. The flooring in the Forge Makerspace will need to be redone as the room has a significant slope towards the middle. No date has been provided for that project.

The construction of a new conference room and three study rooms at Emily Fowler Central Library has begun. The area downstairs has been blocked off for safety and to reduce dust. Carpet has been removed. Electrical and HVAC work will continue throughout the project. Framing will begin in the week of May 13. The construction project will be complete before the end of the May. Furniture is being ordered this week. The facility improvement projects to repaint, recarpet, and update lighting and electrical wiring throughout the building will kick off in sometime after May. Planning for the updates has just begun, with no dates or specifics set at this time.

Sarah Ward, Youth Services Librarian at Emily Fowler Central Library, will provide information and a demonstration of the library's new youth eBook product, LightBox.

At the April Library Board meeting, it was mentioned that the Director of Libraries would be out of town during the regularly scheduled June meeting. Library staff seeks direction regarding either rescheduling or cancelling the June 10 meeting.

The new Summer Classes & Events flyer is a four-page flyer, highlighting events of note throughout the programming season. All library classes and events are posted on the library website with full descriptions. The online calendar of events can be filtered to show all events or limit displayed events by location, audience, and event type.

EXHIBITS

1. Agenda Information Sheet

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries