



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Christine Taylor
DATE: August 18, 2026

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the approval of a third amendment to the “Memorandum of Understanding – the Environment” between the City of Denton and the University of North Texas, amending the Memorandum of Understanding approved by City Council on May 13, 2003, in the not-to-exceed amount of \$30,000.00 per project; said third amendment to the “Memorandum of Understanding – the Environment” will extend the effective date, which provides for extension of the terms of said agreement, until September 30, 2031; providing for the expenditure of funds therefor; and providing an effective date.

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Promote Sustainability and the Environment.

INFORMATION/BACKGROUND

The City of Denton established a Memorandum of Understanding (MOU) with the University of North Texas (“UNT”) in May 2003 to streamline the process of performing collaborative environmental projects. Prior projects have involved projects such as mosquito assessment/surveillance and tree planting survival. Said MOU has been amended twice before and extended several times. The current MOU expires on September 30, 2026, unless renewed.

Both the City of Denton and UNT see value in continuing the MOU. Individual projects under this MOU may not exceed \$30,000 per project, and the total amount of research dollars may not exceed \$100,000 per contract year. Each project under the MOU will have a Scope of Services agreed upon by both parties before commencement.

Amendment No. 3 to the MOU will extend the MOU through September 30, 2031, and increase the project amount from \$25,000 to 30,000 to maintain the level of service with rising costs. This MOU itself does not authorize the expenditure of any funds, and any funds expended under the conditions of the MOU are required to go through standard approval processes of the City of Denton.

OPTIONS

1. Approve Amendment No. 3 further extending the Memorandum of Understanding.
2. Direct staff to draft changes to Amendment No. 3 to the Memorandum of Understanding. Any changes will need to be negotiated with UNT staff.

3. Decline further extension to the Memorandum of Understanding.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On May 13, 2003, City Council approved a Memorandum of Understanding – the Environment with the University of North Texas, in the not-to-exceed amount of \$30,000.00 per project (Ordinance 2003-19).

On May 2, 2006, City Council approved Amendment No. 1 with the University of North Texas, extending the term (Ordinance 2006-111).

On April 16, 2013, City Council approved an extension with the University of North Texas (Ordinance 2013-105).

On April 26, 2016, City Council approved an extension with the University of North Texas (Ordinance 2016-128).

On January 11 2022, City Council approved Amendment No. 2 with the University of North Texas, extending the term (Ordinance 22-001).

RECOMMENDATION

Award Amendment No. 3 with the University of North Texas, extending the agreement until September 30, 2031.

PRINCIPAL PLACE OF BUSINESS

University of North Texas
Denton, TX

SUSTAINABILITY MEASURES

Focus Areas: Resiliency and Public Health, Land Use and Open/Natural Space, Water, and/or Air Quality and Greenhouse Gas Management.

ESTIMATED SCHEDULE OF PROJECT

October 1, 2026, through September 30, 2031.

FISCAL INFORMATION

Funds are budgeted by Environmental Services and Sustainability, Watershed Protection Division, from the operating budget for mosquito monitoring in accordance with the West Nile Virus Mosquito Surveillance and Response Plan. Other projects will be funded by the requesting department.

EXHIBITS

Exhibit 1: Agenda Information Sheet

Exhibit 2: Original Ordinance, Memorandum of Understanding, and Amendments 1-2

Exhibit 3: Ordinance and Amendment 3

Respectfully submitted:
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Purchasing Manager

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