



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Meeting Agenda Airport Advisory Board

Thursday, November 20, 2025

3:00 PM

Airport Terminal Meeting Room

SPECIAL CALLED

After determining that a quorum is present, the Airport Advisory Board of the City of Denton, Texas will convene in a Special Called Meeting on Thursday, November 20, 2025, at 3:00 p.m. in the Meeting Room at the Denton Enterprise Airport Terminal Building, 5000 Airport Road, Denton, Texas, at which the following items will be considered:

1. PLEDGE OF ALLEGIANCE

- A. U.S. Flag
- B. Texas Flag

“Honor the Texas Flag – I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

2. PRESENTATIONS FROM MEMBERS OF THE PUBLIC

Citizens may complete one Request to Speak “Public Comment” card per night for the “Presentations from Members of the Public” portion of the meeting and submit it to the Airport Staff. Presentations from Members of the Public time is reserved for citizen comments regarding items not listed on the agenda. No official action can be taken on these items. Presentations from Members of the Public is limited to five speakers per meeting with each speaker allowed a maximum of three (3) minutes.

3. ITEMS FOR CONSIDERATION

- A. [AAB25-036](#) Consider approval of the minutes of October 8, 2025.

Attachments: [Exhibit 1 - Agenda Information Sheet](#)
 [Exhibit 2 - Draft Minutes - October 8, 2025](#)

- B. [AAB25-037](#) Ratification of the Airport Business Permit for VinRose Inc. dba US Sport Planes to conduct Aircraft Maintenance and Repair services at the Denton Enterprise Airport.

Attachments: [Exhibit 1 - Agenda Information Sheet](#)
 [Exhibit 2 - Airport Business Permit Application](#)

- C. [AAB25-039](#) Consider recommending approval of the 2025 Airport Master Plan Update.

Attachments: [Exhibit 1 - Agenda Information Sheet](#)

4. WORK SESSION

- A. [AAB25-038](#) Staff Reports:
 - 1. Monthly Operations Report - November 2025
 - 2. Administrative Update - November 2025

3. Airport Advisory Board-City Council Airport Related Items Matrix - November 2025

Attachments:

[Monthly Operations Report - November 2025 Combined](#)

[Administrative Update - November 2025](#)

[Airport Advisory Board-City Council Airport Related Items Matrix - November 20](#)

5. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Airport Advisory Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutory recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

NOTE: The Airport Advisory Board reserves the right to adjourn into a Closed Meeting on any item on its Open Meeting agenda consistent with Chapter 551 of the Texas Government Code, as amended, or as otherwise allowed by law.

Following the completion of the Regular Meeting, the Airport Advisory Board will convene in a Work Session at which the following items will be considered:

CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on November 10, 2025, in advance of the three (3) business day posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST TWO (2) BUSINESS DAYS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
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AGENDA INFORMATION SHEET

DEPARTMENT: Denton Enterprise Airport

ACM: Frank Dixon

DATE: November 20, 2025

SUBJECT

Consider approval of the minutes of October 8, 2025.

BACKGROUND

The draft minutes from the Airport Advisory Board meeting of October 8, 2025, are attached for the Board's consideration and approval.

EXHIBITS

1. Agenda Information Sheet
2. Draft Minutes – October 8, 2025

Respectfully submitted:
Leanne Alexander, A.C.E.
Airport Analyst

MINUTES
AIRPORT ADVISORY BOARD
October 8, 2025

After determining that a quorum was present, the Airport Advisory Board of the City of Denton, Texas convened in a Regular Meeting on Wednesday, October 8, 2025, at 3:00 p.m. in the Meeting Room at the Denton Enterprise Airport Terminal Building, 5000 Airport Road, Denton, Texas.

PRESENT: Chair Rick Woolfolk, Vice Chair Brownie Stonecipher, Members Ann Patterson, Byron Woods, and Craig ORourke

ABSENT: Member Davis Bird

1. PLEDGE OF ALLEGIANCE

Members conducted the U.S. and Texas pledge of allegiance.

2. PRESENTATION FROM MEMBERS OF THE PUBLIC

None.

3. ITEMS FOR CONSIDERATION

A. Consider approval of the minutes of August 13, 2025. (AAB25-031)

The item was presented, and discussion followed.

Member Woods moved to approve the item as presented. Member ORourke seconded the motion. Motion carried.

AYES (5): Chair Woolfolk, Vice Chair Stonecipher, and Members Patterson, Woods, and ORourke

NAYS (0): NONE

ABSENT (1): Member Bird

B. Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of a Consent to Collateral Assignment of an Airport Land Lease Agreement between Sykes-Vaughan Investments, LLC and Huntington National Bank; and providing an effective date. (AAB24-032)

The item was presented, and discussion followed.

Member ORourke moved to approve the item as presented. Vice Chair Stonecipher seconded the motion. Motion carried.

AYES (5): Chair Woolfolk, Vice Chair Stonecipher, and Members Patterson, Woods, and ORourke

NAYS (0): NONE

ABSENT (1): Member Bird

C. Receive a report, hold a discussion, and provide a recommendation regarding an ordinance amending Chapter 3 of the Code of Ordinances. (AAB25-034)

The item was presented, and discussion followed.

Vice Chair Stonecipher moved to approve the item as presented. Member Woods seconded the motion. Motion carried.

AYES (5): Chair Woolfolk, Vice Chair Stonecipher, and Members Patterson, Woods, and ORourke

NAYS (0): NONE

ABSENT (1): Member Bird

D. Receive a report, hold a discussion, and consider approval of updates to the Airport Rules and Regulations. (AAB25-035)

The item was presented, and discussion followed.

Vice Chair Stonecipher moved to approve the item as presented. Member ORourke seconded the motion. Motion carried.

AYES (5): Chair Woolfolk, Vice Chair Stonecipher, and Members Patterson, Woods, and ORourke

NAYS (0): NONE

ABSENT (1): Member Bird

4. WORK SESSION

A. Staff Reports: (AAB25-033)

1. Monthly Operations Report – October 2025

2. Administrative Update – October 2025

3. Airport Advisory Board-City Council Airport Related Items Matrix – October 2025

The items were presented, and discussion followed. There was no direction provided as the items were for presentation/discussion purposes only.

5. CONCLUDING ITEMS

The next scheduled Airport Advisory Board meeting is November 12, 2025, at 3:00 p.m.

With no further business, the meeting was adjourned at 4:16 p.m.

X

Rick Woolfolk
Chair

X

Leanne Alexander
Recording Secretary

MINUTES APPROVED ON: _____



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AGENDA INFORMATION SHEET

DEPARTMENT: Airport

ACM: Frank Dixon

DATE: November 20, 2025

SUBJECT

Ratification of the Airport Business Permit for VinRose Inc. dba US Sport Planes to conduct Aircraft Maintenance and Repair services at the Denton Enterprise Airport.

PURPOSE

Pursuant to Denton Enterprise Airport Revised Code, Chapter 3, Article 3, commercial aeronautical activity conducted at the Airport requires a valid Airport Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. VinRose Inc. dba US Sport Planes has requested an Airport Business Permit to conduct Aircraft Maintenance and Repair services at the Denton Enterprise Airport.

APPLICANT(S)

VinRose Inc. dba US Sport Planes
5035 Warbird Road
Denton, TX 76207

KEY CONSIDERATIONS

VinRose Inc. dba US Sport Planes has paid the Airport Business Permit fee, provided the appropriate documentation, and meets the requirements for the specified services as outlined in the Airport Minimum Operating Standards.

EXHIBITS

1. Agenda Information Sheet
2. Airport Business Permit Application

Respectfully submitted:
Leanne Alexander, A.C.E.
Airport Analyst



DENTON ENTERPRISE AIRPORT AIRPORT BUSINESS PERMIT



(Required to conduct any commercial activity on the airport)

Business or activity to be conducted (check all that apply):

- | | |
|--|---|
| ☐ Aircraft Charter Services | ☐ Fixed Based Operator |
| ☐ Aircraft Leasing or Rental Services | ☐ Flight Training Services |
| ☒ Aircraft Maintenance and Repair Services | ☐ Hangar Leasing Services |
| ☐ Aircraft Management | ☐ Mobile Maintenance and Repair Services |
| ☒ Aircraft Sales Services | ☐ On-Airport Rental Car Concession |
| ☐ Aircraft Washing Services | |

☐ Other (list services): _____

☒ Specialized Aircraft Repair Services (list service): LIGHT SPORT MAINTENANCE & REPAIR ONLY

☐ Specialized Commercial Flying Service (list service): _____

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant/Business Name: VinRose Inc. dba US Sport Planes

Authorized Representative/Title: Scott Severen/President

Email Address: scott@ussportplanes.com

Website: www.ussportplanes.com

Mailing Address: 5035 Warbird Rd

City: Denton State: TX Zip: 76207

Work Phone: 940-597-6860 Cell Phone: 940-597-6860 Fax: _____

Billing Address: 5035 Warbird Rd

City: Denton State: TX Zip: 76207

Billing Phone: 940-597-6860 Fax: _____ Email: scott@ussportplanes.com

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to the approved business activity listed above
2. **INFORMATION CHANGES:** The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
3. **RELEASE OF LIABILITY:** The City assumes no liability for damage or loss to personal property while operating at Denton Enterprise Airport.
4. **INDEMNIFICATION:** The Applicant and invitees shall indemnify the City pursuant to Chapter 3 of the Denton Revised Code. Permit holder shall endorse all liability insurance policies to include the City of Denton as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Denton, and its Officers, Directors, Commissioners, and Employees.
5. **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.cityofdenton.com/airport>

Please check the box for each item attached and submitted with the application:

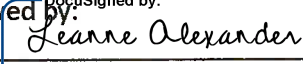
- | | | |
|---|--|--|
| ☒ Lease/License | ☒ Certificate of Insurance | |
| ☐ Sublease Agreement | ☒ Sales and Use Tax Permit | ☒ FAA Certificates |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicants Signature:  Date: July 10, 2025

- ☒ By checking this box, I affirm that the information provided above is accurate and that the above represents my official signature.

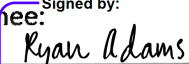
Staff Use Only

Application, permits and insurance reviewed by:  Date: 9/8/2025
 Signature: _____
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Airport Manager or designee's Comments/Stipulations:

Insurance approved 08/26/2025 - Risk Management

Certificate #25-004

Approved by Airport Manager or designee:  Date: 9/9/2025
 Signature: _____
76544D73C36F499...

Date ratified by Airport Advisory Board: _____



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AGENDA INFORMATION SHEET

DEPARTMENT: Denton Enterprise Airport

ACM: Frank Dixon

DATE: November 20, 2025

SUBJECT

Consider recommending approval of the 2025 Airport Master Plan Update.

BACKGROUND

Airport master plans are comprehensive, long-range planning documents that guide the future development of an airport. They are essential tools used by airport sponsors, planners, and governing bodies to ensure that the airport can meet future aviation demand in a safe, efficient, and environmentally responsible manner.

The Federal Aviation Administration (FAA) recommends that public-use airports develop and periodically update master plans to reflect changes in aviation activity, community needs, and regulatory requirements. The last master plan update for Denton Enterprise Airport occurred in 2015. A typical master plan includes forecasts of future aviation activity, an assessment of facility needs, alternatives for development, and a financial implementation plan. It also incorporates stakeholder input and aligns with local, regional, and national transportation goals.

The primary objectives of an airport master plan are to:

- Provide a clear roadmap for future airport development.
- Ensure the airport remains safe, efficient, and responsive to demand.
- Support sound financial planning and capital investment.
- Promote compatibility with surrounding land uses and environmental stewardship.
- Facilitate coordination with federal, state, and local agencies.

The master planning process is collaborative and data-driven, involving input from airport users, community stakeholders, and regulatory agencies. The final product serves as a strategic guide for decision-making and capital improvement programming over a 20-year planning horizon.

The 2025 Master Plan Update received 90% grant funding from the FAA of \$709,779.60 with a City match of \$78,864,40.

Process

The process for the master plan was broken into three (3) phases:

1. Take an inventory of existing conditions and develop aviation forecasts
2. Assess airport demand/capacity and develop facility requirements; analyze development alternatives

3. Develop a recommended development concept (with environmental considerations); develop a concept capital improvement program.

Airport stakeholder engagement is a significant part of the planning process. A Planning Advisory Committee, consisting of Airport and community partners, was convened on four (4) occasions to provide ongoing input into the process. Stakeholder engagement also included regular town hall meetings to update the public on the planning process. A planning website was launched to solicit feedback and provide information and document drafts.

Final Draft

The Airport Advisory Board will be provided a summary of the final Airport Master Plan report. This report will include details in all phases of the plan, the recommended development concept (e.g. how the airport may develop over the next 20 years based on existing data and forecasts) and financial information related to that development.

The master plan serves as a critical tool for positioning Denton Enterprise Airport for future growth and investment. It translates long-term planning into actionable priorities, identifying specific projects that enhance capacity, safety, and operational efficiency. One of the most important outcomes is the updated Airport Layout Plan (ALP), which is submitted to the FAA for review and approval. The ALP, along with supporting documentation such as aviation forecasts and facility requirements, ensures the airport remains eligible for federal funding and provides a clear basis for future grant applications. By aligning development goals with FAA standards, the master plan strengthens the airport's ability to secure resources and implement improvements in a timely, coordinated manner.

OPTIONS

1. Consider recommending approval of the 2025 Airport Master Plan Update.
2. Table approval to a later date and take no action at this time.

STAFF RECOMMENDATION

Approval 2025 Airport Master Plan.

PRIOR ACTION/REVIEW (Council, Boards, Commissions)

Dec. 17, 2024 – City Council Work Session

Aug. 14, 2024 – Economic Development Partnership Work Session

June 12, 2024 – Airport Advisory Board Work Session

April 4, 2024 – Council Project Funding Approval

March 20, 2024 – Airport Advisory Board Project Funding Recommendation

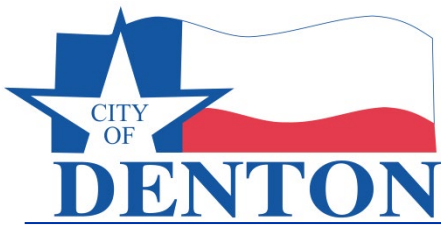
FISCAL INFORMATION

A conceptual CIP is included in the master plan; however, final projects and costs are subject to future determination.

EXHIBITS

1. Agenda Information Sheet
2. Presentation (to be provided at the meeting)

Respectfully submitted:
Ryan Adams, C.M.
Airport Director



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DENTON ENTERPRISE AIRPORT • DTO

MONTHLY OPERATIONS REPORT November 2025

The following tables provide details on operations, fueling, based aircraft, alerts, and incidents. Historical Airport Operations, **Exhibit 1**, provides airport historical operations data from 2015-2025.

OPERATIONS (Calendar Year)						
Operation Type	Sep-24	Sep-25	% Change	2024 YTD	2025 YTD	% Change
IFR Itinerant	1,199	891	-25.7%	9,087	8,826	-2.9%
VFR Itinerant	9,591	10,339	7.8%	77,665	78,527	1.1%
Local	9,300	6,816	-26.7%	77,792	54,305	-30.2%
Total	20,090	18,046	-10.2%	164,544	141,658	-13.9%

FUELING (Fiscal Year)						
Type	Sep-24	Sep-25	% Change	2024 YTD	2025 YTD	% Change
AvGas	58,281	57,193	-1.9%	609,222	663,289	8.9%
Jet A	86,916	77,779	-10.5%	1,090,654	906,465	-16.9%
Total	145,197	136,113	-6.3%	1,699,876	1,569,754	-7.7%

BASED AIRCRAFT					
Description	Single Engine	Multi-Engine	Jet	Helicopter	Total
Dec 2024	352	71	35	18	476
Dec 2023	309	62	34	15	420
Dec 2022	321	79	38	14	452

NOTE: Due to agenda-related deadlines, figures for the prior month will be available at the next Airport Advisory Board meeting.

ALERTS		
Date	Type	Description
N/A		

INCIDENTS	
Date	Description
09/01/2025	The pilot of a Cessna 172 aborted a takeoff and went off into the grass South of 18R. The plane was towed back to parking without further incident.
09/09/2025	The pilot of a Cessna 172 noticed a flat tire when landing on 18R. The aircraft taxied clear of the runway at A6 and was towed to the ramp without further incident.
09/14/2025	The pilot of a King Air B200 started to fail. The pilot contacted DTO on the radio and decided to go ahead and land on 18L. The aircraft was able to land without further incident and taxi to parking.
09/18/2025	A small fuel spill occurred from the accidental venting of an aircraft in front of the Sheltair FBO. Sheltair staff quickly remedied the issue with absorbent. It is estimated that less than 3 gallons was spilled and all fuel remained clear of storm drains.

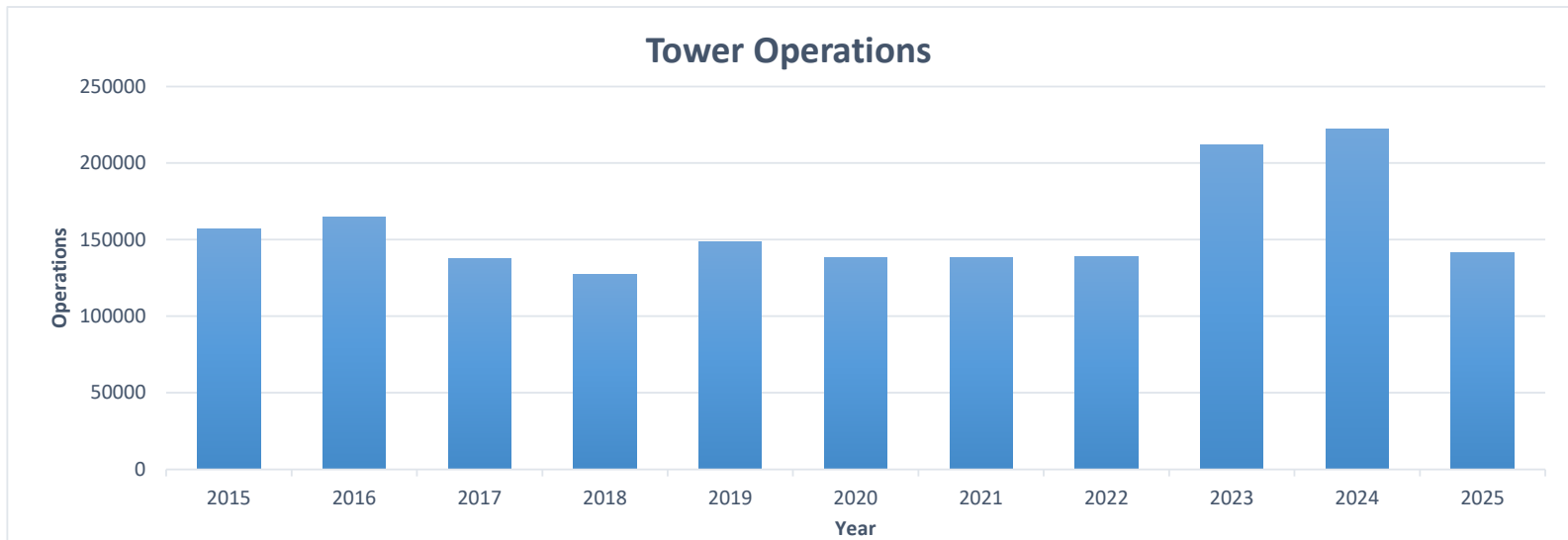
SEPTEMBER WEATHER DATA	
Days with Measurable Precipitation	Days with an Avg. Wind over 10mph
3	10

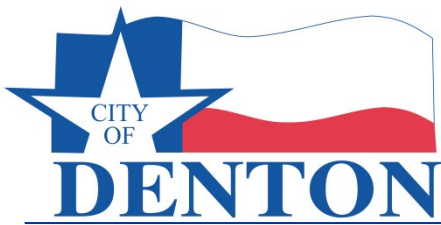
EXHIBITS

1. Historical Airport Operations 2015-2025 (Attached)

DENTON ENTERPRISE AIRPORT HISTORICAL OPERATIONS

Month:	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
JAN	14419	12074	11070	13036	12323	9830	9138	14030	13814	14618	16068
FEB	10891	12530	9300	7899	9307	11704	6697	10469	13218	20919	13379
MARCH	12886	9240	10846	10659	13074	10055	12423	12719	15134	21655	15180
APRIL	12816	10226	9390	11314	11709	12090	10631	13601	14993	16992	13284
MAY	12431	11958	11914	14854	11172	12690	10704	9902	19470	19503	15839
JUNE	15308	11962	10342	12521	12468	11282	11519	15321	18549	22043	16270
JULY	17359	13190	11162	13553	11718	14274	14124	15936	19931	13869	18637
AUG	18143	11461	10514	14888	10392	13076	12868	17597	21408	14855	14955
SEP	14665	13523	11010	11477	12176	10911	13672	20217	20484	20090	18046
OCT	13208	13021	10870	13682	11444	11445	12837	17794	18362	23875	
NOV	10906	9195	10249	13276	11367	10508	12482	14415	18860	18914	
DEC	12020	9166	10899	11539	11379	10296	12051	14217	17977	14613	
Total:	157339	165052	137546	127566	148698	138529	138161	139146	212200	221946	141658





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ADMINISTRATIVE UPDATE

November 2025

2025 HALLO-WING

The 2025 HALLO-WING event was held on October 11, 2025, and marked a shift in format from previous years. This year, the event was hosted entirely by the City's fixed base operator, Sheltair. To manage costs associated with large crowds, attendance was limited to 150 vehicles, with a per-vehicle ticket price of \$25. The event sold out and welcomed an estimated 600 to 700 attendees. In addition to the popular aircraft trick-or-treat stations, a new outdoor movie attraction was introduced. While scaled down in size, the event was a success and offers a more sustainable model for future years.

West Side Agriculture Lease

The Airport recently executed a lease agreement for a parcel of land on its west side to be used for agricultural purposes (i.e. hay baling). The property was previously leased by Webster and Son, LTD and is now under agreement with Rafter B Farms, LLC. The lease is projected to generate \$2,640.00 in annual revenue and will remain in effect for an initial term of one (1) year, with four (4) additional one-year extension options available. This arrangement supports productive interim use of undeveloped airport property while maintaining compatibility with aviation operations.

Closure of a Portion of Skylane

As part of ongoing airfield improvements, Skylane Drive will permanently close between Airport Road and Spartan Drive beginning at 6:00 a.m. on Monday, December 15, 2025. Starting on this date, all airport roads south of Taxilane Hotel must be accessed via John Carrell Road. This closure is necessary to support the extension of Taxilane Hotel and connect it to the airport property east of Skylane Drive. The project is a key step in increasing airfield access to airport property and supporting airport growth.

Staff will be communicating this change via email, the Airport website, and on-site signage. We will encourage all airport users, tenants, and visitors to plan ahead and begin using John Carrell Road to access the southern end of the airport (see map below).

Airport Advisory Board/City Council Airport Related Items **Council Airport Committee – Dissolved 09/28/2021 ***Legal Review				
	Airport Advisory Board		City Council	
Description	Date	Action	Date	Action
Pending Items				
Chapter 3 Amendment	10/8/2025	Action	Pending	Pending
Airport Master Plan	11/12/2025	Action	12/2/2025	WS
Garver – Third Amendment – Pavement Design	Pending	Pending	Pending	Pending
Airport Land Lease – Leasing Policy Updates	Pending	Pending	Pending	Pending
Completed Items with Airport Advisory Board and City Council				
Airport Rules and Regulations Amendment	10/08/2025	Approved 5-0	n/a	n/a
Consent to Collateral Assignment – U.S. Aviation Academy, LLC	10/08/2025	Approved 5-0	10/21/2025	Approved 6-0
Consent to Lease Assignment – Ezell Aviation, Inc to Marklyn Jet Parts, LLC	06/11/2025	Approved 7-0	06/17/2025	Approved 7-0
Consent to Collateral Assignment – HC Aviation Property Holdings, Inc	06/11/2025	Approved 7-0	06/17/2025	Approved 7-0
Land Lease Agreement – Hangar Club, LLC – Site 3 & 4	06/11/2025	Approved 7-0	06/17/2025	Approved 7-0
918 Aeronca Lane – Airport Hangar Lease Agreement	04/09/2025	Approved 6-0	04/15/2025	Approved 7-0
922 Aeronca Lane – Airport Hangar Lease Agreement	04/09/2025	Approved 6-0	04/15/2025	Approved 7-0
926 Aeronca Lane – Airport Hangar Lease Agreement	04/09/2025	Approved 6-0	04/15/2025	Approved 7-0
5088 Sabre Drive – Airport Hangar Lease Agreement	04/09/2025	Approved 5-1	04/15/2025	Approved 7-0
Garver – Second Amendment – Pavement Analysis	04/09/2025	Approved 6-0	05/06/2025	Approved 7-0
Airport Rates and Fees	12/11/2024	Approved 6-0	02/18/2025	Approved 7-0
Drainage Study – Garver Proposal – Task Amendment 1	02/12/2025	Approved 4-0	02/18/2025	Approved 7-0
Feasibility Study – UAS/Drone	02/12/2025	Approved 4-0	02/18/2025	Approved 7-0
Wayne and Maribeth Yarbrough – Lease Assignment	01/08/2025	Approved 5-0	01/14/2025	Approved 7-0
HC Commercial – Lease Agreement – Site 10	11/13/2024	Approved 5-0	11/19/2024	Approved 7-0
First Financial Resources – Lease Assignment	11/13/2024	Approved 5-0	11/19/2024	Approved 7-0
Airport Leasing and Development Policy	09/11/2024	Approved 6-0	10/15/2024	Approved 7-0

Airport Advisory Board/City Council Airport Related Items **Council Airport Committee – Dissolved 09/28/2021 ***Legal Review				
	Airport Advisory Board		City Council	
Description	Date	Action	Date	Action
US Trinity Aviation, LLC – Lease Agreement – Site 9	10/09/2024	Approved 7-0	10/15/2024	Approved 7-0
GKY Holdings 1, LLC – Lease Amendment	08/14/2024	Approved 5-0	09/17/2024	Approved 7-0
Airport Master Plan	03/20/2024	Approved 5-0	04/02/2024	Approved 7-0
Airport Financial Update	03/20/2024	Work Session	N/A	N/A
Roanoke Air and Auto, Inc – Lease Agreement	03/20/2024	Approved 5-0	04/02/2024	Approved 7-0
Hangar 10 Flying Museum – Lease Assignment	02/14/2024	Approved 6-0	02/20/2024	Approved 7-0
GKY Holdings 1, LLC – Lease Amendment	12/06/2023	Approved 4-0	12/12/2023	Approved 6-0
Financial Analysis	12/06/2023	Approved 4-0	12/12/2023	Approved 6-0
Nebrig Properties, LP – Lease Assignment	12/06/2023	Approved 4-0	12/12/2023	Approved 6-0