



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Parks and Recreation
ACM: Christine Taylor, Assistant City Manager
DATE: September 16, 2025

SUBJECT

Consider adoption of an ordinance of the City of Denton authorizing the City Manager to execute a Facility Use Agreement between the City of Denton Parks and Recreation Department and Span Inc. for Meals on Wheels of Denton County; and providing an effective date.

BACKGROUND

For several decades, the Parks and Recreation Department (PARC) and Span Meals on Wheels (MOW) have had an ongoing partnership serving meals to Denton area residents. Currently, the Denton Senior Center is a distribution site for MOW volunteers to pick up and deliver meals to homebound seniors in the community. Span MOW staff and volunteers utilize the kitchen and two storage spaces at the Senior Center for their daily operations. To continue providing quality service to the community, a facility usage agreement should be established for a mutual understanding of expectations, which is to be reviewed annually for consideration of renewal.

Span is a private, nonprofit organization, proudly serving the community since 1974. They provide transportation and meal services to older adults, individuals with disabilities, veterans, and the general public. Specific to the use of the Denton Senior Center, the organization provides hot, nutritious meals to seniors and people with disabilities in the Denton area. The service they provide aids PARC staff in offering an affordable and nutritious lunch option for several members who participate at the Senior Center most of the day.

This relationship was formalized by approved Ordinance 24-1747 in September of 2024 to establish a clear outline in which Span MOW can operate using City-owned facilities and equipment. It also gives clear direction on what each party is responsible for as it relates to the overall operation of serving meals to the community and patrons of the senior center.

RECOMMENDATION

Staff recommend the approval of the ordinance to continue this agreement supporting Meals on Wheels service to the older adult (60+) community.

PRIOR ACTION/REVIEW (Council, Boards, Commissions)

On September 17, 2024, City Council approved a Facility Use Agreement between the City of Denton Parks and Recreation Department and Span Inc. and Meals on Wheels of Denton County under Ordinance 24-1747.

FISCAL INFORMATION

This is a non-financial contract between the City of Denton and Span Inc. and Meals on Wheels Denton County. Span MOW is a non-profit organization that fundraises and suggests donations from meal recipients.

OPERATIONAL IMPACT

PARD is required to provide the necessary space and kitchen appliances to accommodate the Span MOW meal service for the community. A PARD staff member will be on-site during all times of Span MOW operational hours at the facility.

EXHIBITS

Exhibit 1- Agenda Information Sheet

Exhibit 2- Ordinance

Exhibit 3- Facility Use Agreement

Respectfully submitted:

Gary Packan, Parks and Recreation Director

Prepared by:

Shannon Kuhl

Recreation Coordinator, Parks and Recreation