



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

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## AGENDA INFORMATION SHEET

**DEPARTMENT:** Procurement  
**ACM:** Cassey Ogden  
**DATE:** November 14, 2023

### **SUBJECT**

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with 3C Industrial, LLC, for the replacement, installation, and repair related to air compressors for various City buildings for the Facilities Management Department; providing for the expenditure of funds therefor; and providing an effective date (RFP 8323 – awarded to 3C Industrial, LLC, for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$500,000.00).

### **STRATEGIC ALIGNMENT**

This action supports Key Focus Area: Enhance Infrastructure and Mobility.

### **INFORMATION/BACKGROUND**

This Request for Proposals is for services related to air compressors for various City buildings maintained by the City of Denton Facilities Department. This contract is to assist with the City's air compressor systems located at several building locations. The services related to air compressors will be performed on an as-needed basis to assist the City with renovations, remodels, and maintenance of existing facilities.

This service will include routine preventative maintenance as well as service calls. Preventative maintenance ensures all air compressors have the highest chance of operability, longevity, and efficiency. Service calls will allow Facilities Management staff to immediately address customer concerns.

This service contract is a critical provider of Air Compressors for replacement once the unit reaches the end of its useful life.

Request for Proposals was sent to 135 prospective suppliers, including five (5) Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download and advertised in the local newspaper. One (1) proposal was received, and references were checked to ensure the vendor could provide the services requested in the Scope of Work. The proposal was evaluated based upon published criteria including project schedule, compliance with specifications, probable performance, and price. Best and Final Offer (BAFO) was requested from the firm. The department is awarding the contract to 3C Industrial, LLC.

NIGP Code Used for Solicitation:	936 - Air Compressors and Accessories Maintenance and Repair
Notifications sent for Solicitation sent in IonWave:	135
Number of Suppliers that viewed Solicitation in IonWave:	4
HUB-Historically Underutilized Business Invitations sent out:	16
SBE-Small Business Enterprise Invitations sent out:	34
Responses from Solicitation:	1

## **RECOMMENDATION**

Award a contract with 3C Industrial, LLC, for the replacement, installation, and repair related to air compressors for various City buildings for the Facilities Management Department, for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$500,000.

## **SUSTAINABILITY MEASURES**

When replacing or repairing air compressors, the most cost-effective and efficient parts available will be used.

## **PRINCIPAL PLACE OF BUSINESS**

3C Industrial, LLC  
Fort Worth, TX

## **ESTIMATED SCHEDULE OF PROJECT**

This is an initial one (1) year contract with options to extend the contract for four (4) additional one (1) year periods, with all terms and conditions remaining the same.

## **FISCAL INFORMATION**

These services will be funded from Outside Contracted Services account 880200.6545. Requisitions will be entered into the Purchasing software system on an as-needed basis. The budgeted amount for this item is \$500,000. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

## **EXHIBITS**

Exhibit 1: Agenda Information Sheet  
Exhibit 2: Ordinance and Contract

Respectfully submitted:  
Lori Hewell, 940-349-7100  
Purchasing Manager

For information concerning this acquisition, contact: Thomas Gramer, 940-349-7467.

Legal point of contact: Marcella Lunn at 940-349-8333.