



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Meeting Agenda

Library Board

Monday, January 12, 2026

5:30 PM

South Branch Library

After determining that a quorum is present, the Library Board of the City of Denton, Texas will convene in a Regular Meeting on Monday, January 12, 2026, at 5:30 p.m. in the Meeting Room at the South Branch Library at 3228 Teasley Lane, Denton, Texas at which the following items will be considered:

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

This section of the agenda permits a person to make comments regarding public business on items not listed on the agenda. This is limited to two speakers per meeting with each speaker allowed a maximum of four (4) minutes.

2. ITEMS FOR CONSIDERATION

- A. [LB26-089](#) Receive nominations and election of a Chair, and Vice-Chair for the Library Advisory Board.

Attachments: [Agenda Information Sheet-Election of Officers](#)

- B. [LB26-090](#) Library Board Chair will appoint Library Advisory Board members to serve as liaison to:
- The Friends of the Denton Public Libraries Executive Board
 - The Emily Fowler Library Foundation Board

Attachments: [Agenda Information Sheet-Appointments](#)

- C. [LB26-087](#) Consider the approval of the minutes of December 8, 2025.

Attachments: [Library Board Minutes - Dec 8 2025](#)

- D. [LB26-088](#) Receive an informational report and hold a discussion about the Winter Reading program.

Attachments: [Agenda Information Sheet-Winter Reading](#)

- E. [LB26-091](#) Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.

Attachments: [Agenda Information Sheet-Friends](#)

- F. [LB26-092](#) Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.

Attachments: [Agenda Information Sheet-Foundation](#)

- G. [LB26-093](#) Receive a report, hold a discussion, and give staff direction regarding:

- 2026 Library Board Presentation Topics
- Santa Story Times
- South Branch 30th Anniversary

Attachments: [Agenda Information Sheet](#)

3. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Library Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on January 6, 2026, in advance of the three (3) business day posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST TWO (2) BUSINESS DAYS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.



City of Denton

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AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Frank Dixon
DATE: January 12, 2026

SUBJECT

Receive nominations and election of a Chair, and Vice-Chair for the Library Advisory Board.

BACKGROUND

Per the City of Denton Handbook for Boards, Commissions, and Council Committees,

- *The chair and vice-chair will be elected by voting board members.*
- *Election of officers shall be annually and occur in January or February. For those boards not meeting regularly, the election shall be held during the first board meeting of the calendar year. If, for any reason, the chair or vice-chair vacates their seat, a special election shall be held to fill the unexpired term. A temporary chair may be selected by the board pursuant to Roberts Rules of Order.*
- *The staff liaison, designated by the City Manager, shall serve as the official secretary to the board or commission to ensure records are maintained in accordance with requirements of the City Secretary's office.*
- *The City Council shall reserve the right, as deemed necessary in individual instances, to appoint the chair and vice-chair for any special issue or temporary advisory committees. If the City Council chooses not to make the appointment for chair and vice-chair, then the procedure outlined in this policy will apply.*

Nominations and elections for Library Board officer positions will take place at the January 12, 2026 meeting.

RECOMMENDATION

Library staff recommends nominations and elections for Library Board officer positions at the January 12, 2026 meeting.

EXHIBITS

1. Agenda Information Sheet-Election of Officers

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:

Jennifer Bekker
Director of Libraries



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AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Frank Dixon
DATE: January 12, 2026

SUBJECT

Library Board Chair will appoint Library Advisory Board members to serve as liaison to:

- The Friends of the Denton Public Libraries Executive Board
- The Emily Fowler Library Foundation Board

BACKGROUND

Once elected, the Chair will appoint Library Board members to serve as liaison to the Friends of the Denton Public Libraries Executive Board and as liaison to the Emily Fowler Library Foundation Board of Trustees:

From the Denton Public Library Board Bylaws:

Committees/Board Liaison Appointments

All members of the Board serve on the Library's Ejection/Trespass Review Committee. This committee reviews all appeals submitted in writing to the Library's Ejection/Trespass Review Committee at regularly scheduled meetings, and makes a recommendation to the Director of Libraries.

The Chair may appoint ad hoc committees as needed. Standing committees must be established by a vote of the Board. If a committee member is unable to serve, a replacement will be appointed by the Chair. In October of each year, the Chair will appoint:

- *One (1) Board member to serve as liaison to the Friends of the Denton Public Libraries Executive Board.*
- *One (1) Board member to serve as a representative to the Emily Fowler Library Foundation Board of Trustees.*
- *All Members of the Board serve as the Arts Advisory Committee, to serve in an advisory capacity to the Director of Libraries and Library personnel in the acquisition and acceptance of the art objects for the Library.*

No committee shall have other than advisory power.

EXHIBITS

1. Agenda Information Sheet-Appointments

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries

MINUTES
CITY OF DENTON
DENTON PUBLIC LIBRARY BOARD
North Branch Library – December 8, 2025

After determining that a quorum was present, the Denton Public Library Board convened on Monday, December 8, at 5:30 p.m. The meeting was held at the North Branch Library at 3020 N. Locust, Denton, Texas.

PRESENT: Jean Greenlaw, Ellen Sullivan, Kerol Harrod, and Kathryn Pole
ABSENT: Patricia Peters and Rebecca Fridley

Also present: Jennifer Bekker, Rachel Reeves, and Marcella Lunn

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

None.

2. ITEMS FOR CONSIDERATION

A. LB25-086 Consider approval of the minutes of November 10, 2025.

The Board accepted and approved the minutes. Jean Greenlaw motioned, Ellen Sullivan seconded, all in favor.

B. LB25-081 The Board received an informational report regarding Cataloging.

Catalog Librarian Shannon Young provided an overview of the purpose and processes for Cataloging.

Cataloging is the process of creating metadata records for information resources provided by the library. It involves building a record that provides information such as the name of the author or creator of an item, the title, publisher information, a physical description of the item, and subject terms that describe the resource and subjects it covers. The records produced by catalog librarians are how libraries organize information in order to make the resources they provide easily accessible to the public.

C. LB25-083 The Board received an informational report regarding the Friends of the Denton Public Libraries.

The Friends held their November Big Book Sale on November 7 and 8. They raised \$3,126.

D. LB25-082

The Board received an informational report regarding the Emily Fowler Library Foundation.

There have been no changes since the last meeting, and the Foundation will be scheduling a meeting in December.

E. LB25-078

The Board received a report, held a discussion, and considered approval of the 2026 Library Advisory Board meeting schedule.

Jean Greenlaw motioned, Ellen Sullivan seconded, all in favor.

F. LB25-079

The Board received a report, held a discussion, and considered approval of the library's 2026 Spring Classes & Events.

Ellen Sullivan motioned, Kathryn Pole seconded, all in favor.

G. LB25-084

The Board received a report, held a discussion, and considered approval of the following Denton Public Library Policy updates:

Members voted to approve each policy individually. Kathryn Pole motioned, Jean Greenlaw seconded. All in favor.

- *Inclement Weather Operating Policy* – Jean Greenlaw motioned, Ellen Sullivan seconded. All in favor.
- *Exhibit Operating Policy* – after much discussion, a motion to table the policy for modified language was made. Kathryn Pole motioned, Jean Greenlaw seconded, all in favor.
- *Gift Operating Policy* – Kathryn Pole motioned, Ellen Sullivan seconded, all in favor.

H. LB25-080

The Board received a report and held a discussion regarding the proposed 2026 Library Strategic Plan action items.

The 2025 Library Strategic Plan action items have been updated to show the status online:

https://performance.envisio.com/dashboard/Library_Strategic_Plan.

Some projects are multi-year and will be included in the 2026 Library Strategic Plan action items. Library staff recommend approval of the proposed 2026 Library Strategic Plan action items.

Jean Greenlaw motioned, Ellen Sullivan seconded, all in favor.

I. LB25-077

The Board received a report and held a discussion regarding:

Winter Reading Program - The annual Winter Reading Program kicked off December 1, 2025, and runs through January 31, 2026. The initiative

promotes literacy, encourages the development of a love of reading, and supports lifelong learning.

Staffing Updates – The South Branch Manager position posted and staff conducted interviews at the end of November. The hiring process is underway, and we hope to have a new South Branch Manager early in the new year.

Tonies on Tour Update – The Tonies on Tour event at the North Branch took place Sunday, November 2. There were over 175 people in attendance and patrons appreciated the event.

3. CONCLUDING ITEMS

None.

The Meeting adjourned at 6:24 p.m.

Kerol Harrod, Chair

Cynthia Carter, Administrative Assistant
City of Denton, TX

Minutes approved on: _____



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Receive an informational report and hold a discussion about the Winter Reading program.

BACKGROUND

Youth Services Librarian, Karli Pierce, will provide an overview of the literacy initiative.

The Winter Reading program was developed to encourage reading throughout the year for all ages. The program runs December 1-January 31. Participants can register online using the library's reading program software. Participants who read and three books are entered into prize drawings.

EXHIBITS

1. Agenda Information Sheet

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Rachel Reeves
Technical Services Manager



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AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Frank Dixon
DATE: January 12, 2026

SUBJECT

Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.

BACKGROUND

The Friends of the Denton Public Libraries is a nonprofit organization that supports the Denton Public Library through community service and fundraising to provide materials and equipment to improve and extend Library services. This report provides an update on the organization's activities and fundraising efforts.

The Friends Executive Board meets on Thursday, January 8, 2026. A representative from the Denton Noon Rotary will present about their Road to Reading initiative. The Board will also discuss new tote bags, membership fees, the bookstore, and meeting attendance. The Director of Libraries will review the library's 2026 funding requests that were provided at the October 9, 2025, meeting and the Board will vote on the funding requests.

2026 Friends Executive Board Meetings (in North Branch Meeting Room at 5:30 p.m.)

Thursday, January 8, 2026
Thursday, April 9, 2026
Thursday, July 9, 2026
Thursday, October 8, 2026

2026 Friends Big Book Sales (in North Branch Meeting Room)

Friday, February 6, 2026 (members-only presale) & Saturday, February 7, 2026
Friday, May 8, 2026 (members-only presale) & Saturday, May 9, 2026
Friday, August 7, 2026 (members-only presale) & Saturday, August 8, 2026
Friday, November 13, 2026 (members-only presale) & Saturday, November 14, 2026

EXHIBITS

1. Agenda Information Sheet-Friends

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker

Director of Libraries



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AGENDA INFORMATION SHEET

DEPARTMENT: Library
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SUBJECT

Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.

BACKGROUND

The Emily Fowler Library Foundation is a nonprofit organization that supports the Denton Public Library's mission. This report provides an update on the Foundation's activities, goals, and fundraising efforts.

The Foundation currently has a \$100,000 CD that will come to maturity in April 2026. The Foundation checking account has a balance of \$9,091.51 as of the latest statement in November 2024. The Foundation's goal is to focus on bequests or planned giving donations that can be used for large scale Library initiatives or capital projects.

Foundation Trustees met on December 17, 2025. Trustees discussed, voted, and approved to switch banks for the Foundation checking account. They also discussed, voted, and approved to move forward with moving \$50,000 of the \$100,000 CD to a brokerage account to earn additional a higher interest rate and allow Special Collections to use the remaining \$50,000 for identified projects regarding art and textile cleaning and restoration. A flash tattoo fundraiser for April was discussed. Trustees also voted to approve proposed bylaws and approved the use of up to \$500 to hire a graphic designer to create a logo for the organization.

2026 Upcoming Meetings:

Wednesday, February 4, 3:30 p.m.

Wednesday, May 13, 3:30 p.m.

Wednesday, August 5, 3:30 p.m.

Wednesday, November 4, 3:30 p.m.

RECOMMENDATIONS

Trustees and library staff request nominee input from the Library Board for two additional Board of Trustees members to expand the current Emily Fowler Library Foundation membership.

EXHIBITS

1. Agenda Information Sheet-Foundation

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries



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AGENDA INFORMATION SHEET

DEPARTMENT: Library

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SUBJECT

Receive a report, hold a discussion, and give staff direction regarding:

- 2026 Library Board Presentation Topics
- Santa Story Times
- South Branch 30th Anniversary

BACKGROUND

Library staff provide brief informational presentations about library services and operations at each Library Board meeting. Library staff are preparing the 2026 topics and seek input on topics that may be able to be included in the 2026 presentations.

Each year, Santa Story Time events are scheduled and presented at each library location in December. The Christmas-themed special Story Times include a visit from Santa. This year's events drew significantly larger crowds than have attended in the past. The event at Emily Fowler Central Library drew an audience of 97, just under the room capacity limit. Attendance at the North Branch event had to be capped at 88 attendees to meet room capacity fire and safety limits. Unfortunately, some families were unable to participate but were encouraged to attend the Santa Story Time at South Branch four days later. Staff adjusted to the new attendance levels pivoted to hold the South Branch Santa Story Time in the open children's area of the building, accommodating the 154 people who attended. Staff plan to add additional Santa Story Time events at North and South Branches in 2026 to address the increased attendance.

South Branch Library celebrates its 30th anniversary this January with special events on Saturday, January 31. Activities include a special Happy Birthday Story Time, face painting and balloon twisting, cupcake decorating, and retro gaming and displays featuring South Branch history.

EXHIBITS

1. Agenda Information Sheet

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries