



# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

## Meeting Agenda

### Animal Shelter Advisory Committee

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Wednesday, July 9, 2025

10:00 AM

Animal Services Training Room

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After determining that a quorum is present, the Animal Shelter Advisory Committee will convene in a meeting on Wednesday, July, 9, 2025, at 10:00 a.m. in the Animal Services Training Room at the Linda McNatt Animal Care & Adoption Center, 3717 N. Elm Street, Denton, Texas at which the following items will be considered:

#### 1. ITEMS FOR CONSIDERATION

- A. [ASAC25-009](#) Consider approval of the minutes for May 14, 2025

Attachments: [Minutes May 14, 2025](#)

- B. [ASAC25-010](#) Receive a report and hold a discussion regarding Animal Services Department programs, metrics, shelter, and field operations.

Attachments: [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2-Department Update Report](#)

#### 2. CONCLUDING ITEMS

- A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Animal Shelter Advisory Committee or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting and under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

## CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on July 3, 2025, in advance of the 72-hour posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

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OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.



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## Legislation Text

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**File #:** ASAC25-009, **Version:** 1

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### AGENDA CAPTION

Consider approval of the minutes for May 14, 2025

## City of Denton Animal Shelter Advisory Committee

### Minutes May 14, 2025

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After determining that a quorum of the City of Denton, Texas, Animal Shelter Advisory Committee was present, the Committee convened in a Regular Meeting on Wednesday, May 14, 2025, at 10:00 a.m. in the training room at Linda McNatt Animal Care and Adoption Center, 3717 N. Elm Street, Denton, Texas.

**Present:** Chair Kathleen Duffy, Members Emily McComas, Jonathan Birden, Wanda Coonce, Lara Tomlin, Charles Hunter.

**Absent:** None

#### 1. PRESENTATIONS FROM MEMBERS OF THE PUBLIC

- None

#### 2. ITEMS FOR CONSIDERATION

- A. **ASAC25-004:** Receive nominations and elect a Chair and Vice-Chair for the Denton Animal Shelter Advisory Committee for 2025.

The item was presented, and discussion followed.

Following discussion, Chair Duffy nominated member Tomlin to service as Chair; Member Coonce seconded. Motion carried.

AYES (6): Chair Duffy, Members McComas, Birden, Coonce, Tomlin, Hunter

NAYS (0):

Member Coonce nominated herself to service as Vice-Chair; Member Hunter seconded. Motion carried.

AYES (6): Chair Tomlin, Members Duffy, McComas, Birden, Coonce, Hunter

NAYS (0):

- B. **ASAC25-005:** Consider approval of the minutes for March 12, 2025.

The item was presented, and discussion followed.

Following discussion, Member Birden moved to adopt the item as presented; Member Coonce seconded. Motion carried.

AYES (6): Chair Tomlin, Members Duffy, McComas, Birden, Coonce, Hunter

NAYS (0)

- C. **ASAC25-003:** Receive a report and hold a discussion regarding Animal Services Department programs, metrics, shelter, and field operations

The item was presented, and discussion followed.

- D. **ASAC25-006:** Receive a report, hold a discussion, and give staff feedback regarding the proposed Responsible Euthanasia Policy.

The item was presented, and discussion followed.

Following discussion, Member Hunter moved to adopt the item as presented; Member Duffy seconded. Motion carried.

AYES (6): Chair Tomlin, Members Duffy, McComas, Birden, Coonce, Hunter

NAYS (0)

- E. **ASAC25-007:** Receive a report, hold a discussion, and give staff direction on the proposed Animal Services rates and fees.

The item was presented, and discussion followed.

Following discussion, Member Hunter moved to adopt the item as presented; Member Coonce seconded. Motion carried.

AYES (5): Members Duffy, McComas, Birden, Coonce, Hunter

NAYS (0)

ABSTAINED (1): Chair Tomlin

- F. **ASAC25-008:** Consider recommending adoption of an ordinance of the City of Denton authorizing the City Manager to execute an Interlocal Agreement between the City of Denton, Texas, and Denton County, Texas, for the services of holding and dispositioning of animals and the collection of fees pursuant to the provisions of said agreement; authorizing the City Manager to perform all obligations of the City under the agreement; and providing an effective date.

The item was presented, and discussion followed.

Following discussion, Member Hunter moved to adopt the item as presented; Member Birden seconded. Motion carried.

AYES (5): Members Duffy, McComas, Birden, Coonce, Hunter

NAYS (0)

ABSTAINED (1): Chair Tomlin

### 3. CONCLUDING ITEMS

With no further business, the meeting was adjourned at 11:36 a.m.

LARA TOMLIN  
CHAIR  
CITY OF DENTON, TEXAS

MARK JACKSON  
ADMINISTRATION MANAGER  
CITY OF DENTON, TEXAS

MINUTES APPROVED ON: \_\_\_\_\_



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## Legislation Text

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**File #: ASAC25-010, Version: 1**

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### **AGENDA CAPTION**

Receive a report and hold a discussion regarding Animal Services Department programs, metrics, shelter, and field operations.



## City of Denton

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### AGENDA INFORMATION SHEET

**DEPARTMENT:** Animal Services

**DCM:** Cassey Ogden, Deputy City Manager

**DATE:** July 9, 2025

#### **SUBJECT**

Receive a report and hold a discussion regarding Animal Services Department programs, metrics, shelter, and field operations.

#### **BACKGROUND**

The purpose of this agenda item is for the Animal Services Department staff to provide periodic updates to the Animal Shelter Advisory Committee regarding programs, metrics, shelter, and field operations.

#### **EXHIBITS**

Exhibit 1: Agenda Information Sheet

Exhibit 2: Presentation

Respectfully submitted:  
Nikki Sassenus  
Director of Animal Services





# Animal Services Department Update

July 9, 2025



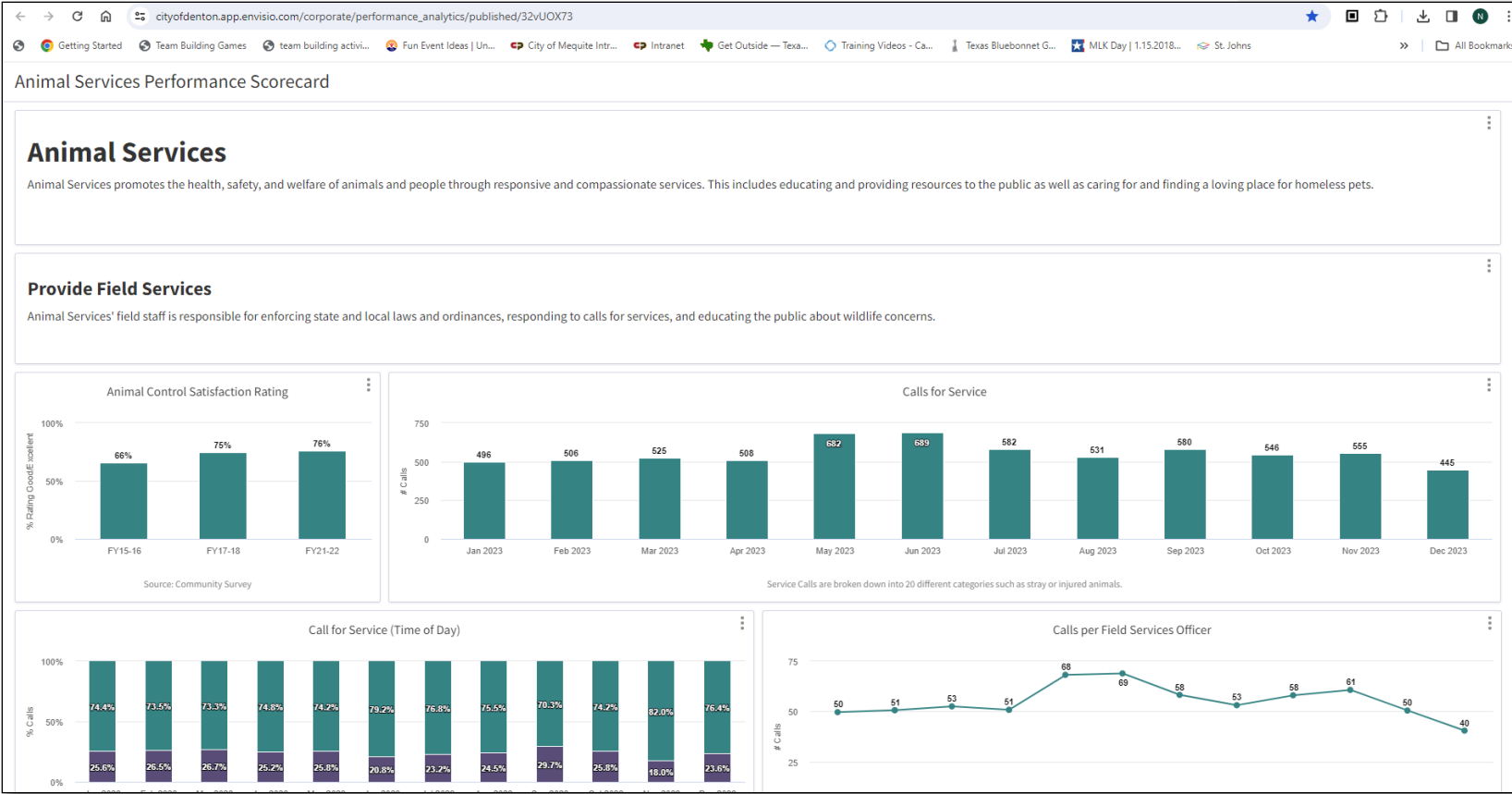
# Council Items Update

- Schedule of Fees
  - Approved 6.17.25
  - Effective 7.1.25
- Responsible Euthanasia Policy
  - Adopted 6.17.25
- County Interlocal Agreement
  - Approved 6.17.25
  - Sent to County for Commissioner's Court for adoption



# Animal Services Performance Scorecard

- Data Review





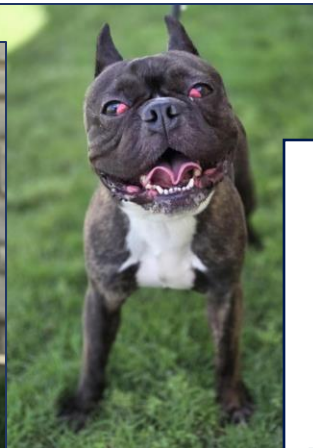
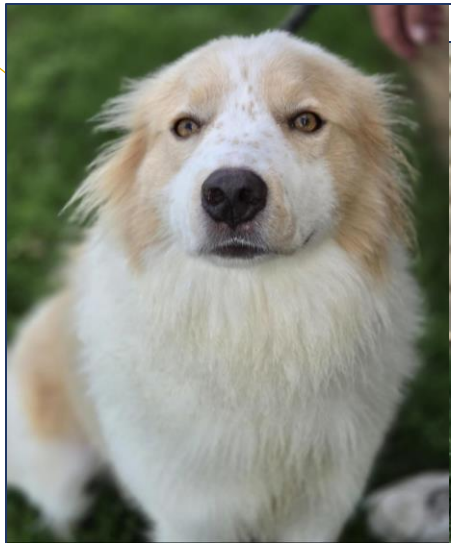
# Rescue Placements and Notable Adoptions

- Proactive Weekly Rescue Networking
- Rescues currently on the weekly outreach list include Operation Kindness, Operation Kindness Transport, SPCA, Hearts and Bones Rescue, and other breed / animal specific rescues based on each animal's needs.
- May Rescue - 12 cats and 4 dogs
- June Rescues – 1 cat, 2 dogs (with 3 additional dogs scheduled), 1 turtle, 1 goat



## Happy Tail!

Buddy, a 12-year-old Pyrenees/ Golden mix, was pulled by Great Pyrenees Rescue Society on 06/24/25.



## Happy Tails!

Gamora and Nebula (two Pyr mix sisters) are going to New York this week with Hearts and Bones Rescue.

Paws, the Boston Terrier, is also tagged by Hearts and Bones to fly to New York!



## Billy G

(a goat) also went to rescue this month! He was found emaciated and covered in wounds. After a lot of TLC, he was tagged by Piggy Sue's Rescue :D

# Vet Clinic Spay/Neuter Stats

Species	FY '25	FY '24	FY '23	FY '22
Cat	883	1,505	1,069	1,055
Dog	490	1,179	865	1,183
Other	5	16	13	21
<b>TOTAL</b>	<b>1,378 YTD</b>	<b>2,341</b>	<b>1,947</b>	<b>2,259</b>





# Foster Program Update

- 10 new fosters added to the foster roster since implementing new interest form
- 307 animals fostered in the last month (includes dogs & cats, & all fostering reasons)
- Interest form turnaround time two days or less
- Foster messages being answered promptly by appropriate channels – vet staff versus leadership
- Medical concerns being evaluated promptly by foster vet tech & foster team – care being provided promptly to animals showing symptoms of illness



# Behavior & Intervention Program

- Enrichment station moved to training room, allows for dedicated and accessible volunteer opportunities to make enrichment
- Enrichment schedule in the works to provide consistent enrichment
- Utilizing fosters for dogs with needs that cannot be provided in house
- Specialized protocol for addressing certain issues (playgroups for dog friendly dogs, potty training plans for dogs struggling with potty training, etc.)
- Additional hands-on training for staff and volunteers in the works – volunteer training being revamped



# Volunteer Program Update

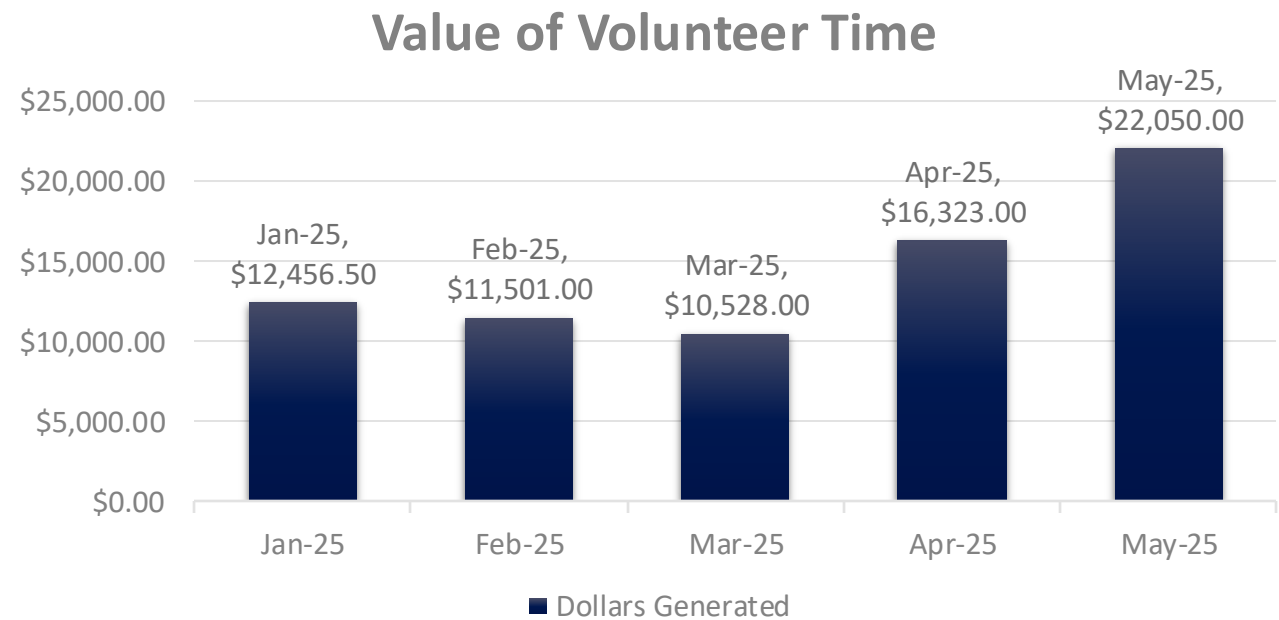
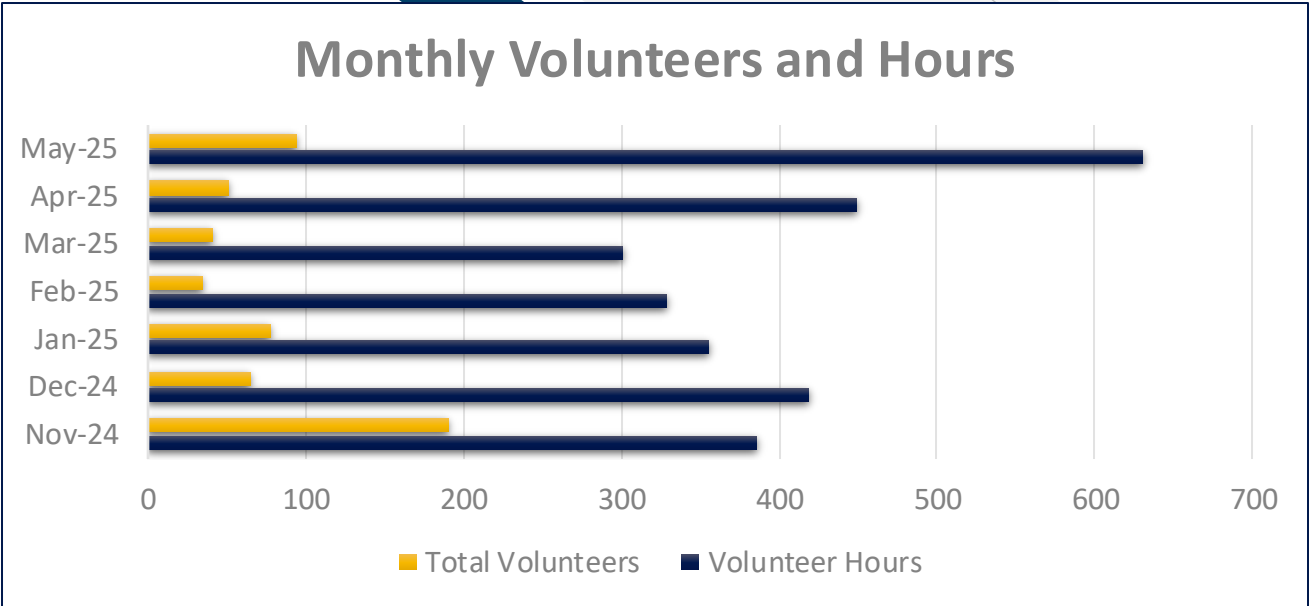
- Conducted 10 small group orientations across June and July to create safer, more engaged, and well-prepared volunteers
- Implemented a color-coded kennel card system to improve clarity on animal handling eligibility and enhance safety measures
- Launched a new volunteer newsletter and Facebook Community Page to keep volunteers informed, connected, and engaged
- Collaborated with Legal and Risk Management departments to review and update minimum age requirements for volunteer participation
- Initiated a partnership with Target's local leadership to support shelter operations through community engagement.
- Engaging with local schools and civic groups to expand group and team-building volunteer opportunities

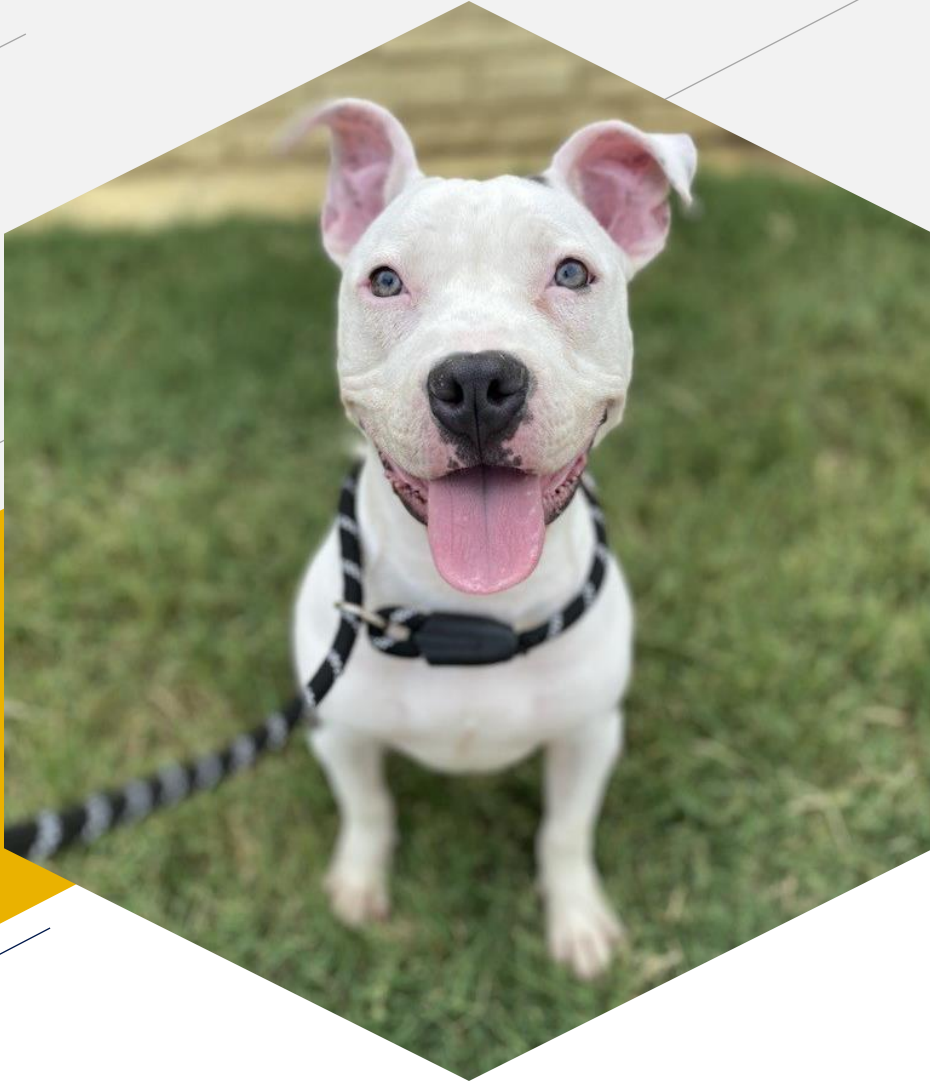




# Volunteer Program Update

- Animal Services accounts for 84% of all City of Denton volunteers.
- In May 2025, volunteers contributed 630 hours—surpassing the previous record of 418 hours set in December 2024
- Value of Volunteer Time contributed in May \$22,050





**Questions?**