

City of Denton



City Hall
215 E. McKinney
Street
Denton, Texas

AGENDA INFORMATION SHEET

DEPARTMENT: Materials Management

CM: Todd Hileman

DATE: January 9, 2018

SUBJECT

Consider adoption of an ordinance accepting competitive bids and awarding a contract for the supply of Electric Utility PVC Conduit, Fittings and Accessories for Denton Municipal Electric to be stocked in the City of Denton Distribution Center; providing for the expenditure of funds therefor; and providing an effective date (IFB 6558-awarded to the lowest responsive bidder meeting specification, Techline, Inc. in the three (3) year not-to-exceed amount of \$1,800,000).

FILE INFORMATION

This bid is for PVC Conduit, Fittings and Accessories that are used by Denton Municipal Electric for installation of underground facilities. Conduit is used to facilitate installation of underground primary, secondary, and communication cables. Conduit use enables cost effective cable installation, maintenance, and easier replacement when that is needed due to cable damage or failure.

The Distribution Center orders goods in coordination with DME for specific projects under construction. The items are temporarily stored in the Distribution Center until they are needed on the jobsite and then transferred to DME through an inventory management system. The items are ordered as needed, taking into account the contracted lead time and the need by date by the using department. The need by date is established by ensuring that citizen, customer, and developer timelines all form the basis of when the construction work must be complete by with an operational City of Denton service; furthermore, it factors in City of Denton construction crew schedules and construction sequencing with job site contractors.

Invitation for Bids were sent to 302 prospective suppliers of this item. In addition, specifications were placed on the Materials Management website for prospective suppliers to download and advertised in the local newspaper. Two (2) bids meeting specification were received (Exhibit 2). Techline, Inc. was ranked the highest and determined to be the best value for the City.

RECOMMENDATION

Award to Techline, Inc. in the three (3) year not-to-exceed amount of \$1,800,000.

PRINCIPAL PLACE OF BUSINESS

Techline, Inc.
Fort Worth, TX

ESTIMATED SCHEDULE OF PROJECT

This is an initial one (1) year contract with options to extend the contract for two (2) additional one (1) year periods, with all terms and conditions remaining the same.

FISCAL INFORMATION

The items in this bid will be funded out of the Distribution Center working capital account and charged back to the using department. Purchase orders will be issued on an as needed basis.

STRATEGIC PLAN RELATIONSHIP

The City of Denton's Strategic Plan is an action-oriented road map that will help the City achieve its vision. The foundation for the plan is the five long-term Key Focus Areas (KFA): Organizational Excellence; Public Infrastructure; Economic Development; Safe, Livable, and Family-Friendly Community; and Sustainability and Environmental Stewardship. While individual items may support multiple KFAs, this specific City Council agenda item contributes most directly to the following KFA and goal:

Related Key Focus Area: Organizational Excellence
Related Goal: 2.3 Promote superior utility services and City facilities

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Bid Tabulation
Exhibit 3: Ordinance
Exhibit 4: Contract

Respectfully submitted:
Karen Smith, 349-7100
Purchasing Manager

For information concerning this acquisition, contact: Karen Smith at 349-8436.