



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Christine Taylor
DATE: February 3, 2026

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to utilize a contract through the City of Midlothian Contract No. 2025-28, as awarded through City of Midlothian Ordinance No. 2025-402, for the purchase of Emergency Medical Services (EMS) for the City of Denton Fire Department; providing for the expenditure of funds therefor; and providing an effective date (File 8999 – awarded to Bound Tree Medical, LLC, as primary vendor, and Life-Assist Incorporated, as the secondary vendor, for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$2,130,278.00).

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Support Healthy and Safe Communities.

INFORMATION/BACKGROUND

In 2014, the City of Denton began purchasing medical supplies and medications directly from Bound Tree Medical through a Cooperative Purchasing Agreement. The Cooperative Purchasing Agreement provides lower costs for many of the individual items commonly used by the Fire Department. With the Midlothian contract, the department will have Life-Assist Inc. as a secondary option in the event Bound Tree cannot supply the needed product. This contract is utilized primarily by the Fire Department, but other departments will be able to use the contract to purchase gloves and first aid supplies.

Each individual fire station orders and maintains supplies as needed for par level and replacement after each call. Currently, the Denton Fire Department has eleven (11) fully stocked ambulances- eight (8) front line and three (3) reserve. In addition, nine (9) fire engines/trucks carry advanced support medical gear, and twenty (20) additional fire department vehicles carry first aid kits. Supply orders are placed online and are reviewed and approved by the EMS Battalion Chief before the order is processed. Supplies and medications are then shipped directly to the requesting station. The contract not-to-exceed amount is estimated based on the projected spend shown in the chart below.

Pricing obtained through the City of Midlothian has been competitively bid and meets the statutory requirements of Texas Local Government Code 271.102.

Medical Supplies Five (5) Year Expense Estimate

Expense Category	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fire Operations	\$280,000	\$302,400	\$326,592	\$352,720	\$380,938	\$1,642,650
Fire Life-Assist	25,000	27,500	30,250	33,275	36,603	152,628
Warehouse	61,000	63,000	63,000	63,000	65,000	315,000
Other Departments	3,500	3,800	4,000	4,200	4,500	20,000
Total	\$369,500	\$396,700	\$423,842	\$453,195	\$487,041	\$2,130,278

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On January 26, 2021, City Council approved the interlocal agreement with the City of Midlothian (Ordinance 2021-091).

RECOMMENDATION

Award a contract with Bound Tree Medical, LLC, as the primary vendor, and Life-Assist Incorporated, as the secondary vendor, for the purchase of Emergency Medical Services supplies for the City of Denton Fire Department, in a one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$2,130,278.

PRINCIPAL PLACE OF BUSINESS

Bound Tree Medical, LLC
Dublin, OH

Life-Assist Incorporated
Rancho Cordova, CA

ESTIMATED SCHEDULE OF PROJECT

This is an initial one (1) year contract with options to extend the contract for four (4) additional one (1) year periods, with all terms and conditions remaining the same.

FISCAL INFORMATION

These products and services will be funded through the using department's budget on an as-needed basis. Requisitions will be entered on an as-needed basis. The contract five year not-to-exceed amount is \$2,130,278.00. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

EXHIBITS

- Exhibit 1: Agenda Information Sheet
- Exhibit 2: Pricing Sheet
- Exhibit 3: Ordinance

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Lindsey Garrison, 940-349-8841.

Legal point of contact: Leah Bush at 940-349-8333.