



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Christine Taylor
DATE: February 3, 2026

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Clean Harbors Environmental Services, Inc., for household hazardous waste disposal for the Solid Waste and Recycling Department; providing for the expenditure of funds therefor; and providing an effective date (RFP 8882 – awarded to Clean Harbors Environmental Services, Inc., for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$400,000.00).

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Promote Sustainability and the Environment.

INFORMATION/BACKGROUND

In 2006, the Solid Waste & Recycling Department implemented the Home Chemical Collections (HCC) program. The purpose of the program is to provide the residents of the City of Denton with a safe and convenient method to dispose of common household hazardous wastes. Materials collected by the program include, but are not limited to, household cleaners, pesticides, paint, motor oil, and batteries.

Improper disposal of these materials can negatively affect the environment and human health by contaminating groundwater, the watershed, area lakes, and ultimately potable water for Denton and many of our surrounding communities. This Solid Waste program allows for the diversion of these chemicals and keeps them out of the City's landfill. Therefore, saving valuable airspace and eliminating the potential for chemicals to leach down into the protective liner system, and causing damage.

Last year, the program collected and properly disposed of more than 206,338 pounds of household hazardous waste. The program is currently offered as both a curbside collection service and a drop-off location for City of Denton residents only. Following collection, Solid Waste staff sort and process the waste and arrange for disposal through a third-party vendor.

Request for Proposals was sent to 748 prospective suppliers of this item, including 28 Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download and advertised in the local newspaper. Five (5) proposals were received and evaluated based upon published criteria, including project schedule, compliance with specifications, probable performance, and price. Best and Final Offers (BAFO) were requested from the top two (2) firms. Based upon this evaluation, Clean Harbors Environmental Services, Inc. was ranked the highest and determined to be the best value for the City.

NIGP Code Used for Solicitation:	926-Environmental & Ecological Services & 968-Public Works & Related Services
Notifications sent for Solicitation sent in IonWave:	748
Number of Suppliers that viewed Solicitation in IonWave:	19
HUB-Historically Underutilized Business Invitations sent out:	86
SBE-Small Business Enterprise Invitations sent out:	241
Responses from Solicitation:	5

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item is being taken retroactively due to the January 26, 2026 Public Utilities Board being cancelled due to extreme weather conditions.

RECOMMENDATION

Award a contract with Clean Harbors Environmental Services, Inc., for household hazardous waste disposal for the Solid Waste and Recycling Department, for one (1) year, with the option for four (4) additional one (1) year extensions, for a total five (5) year not-to-exceed amount of \$400,000.

PRINCIPAL PLACE OF BUSINESS

Clean Harbors Environmental Services, Inc.
Norwell, MA

ESTIMATED SCHEDULE OF PROJECT

This is an initial one (1) year contract with options to extend the contract for four (4) additional one (1) year periods, with all terms and conditions remaining the same.

FISCAL INFORMATION

These services will be funded from the Home Chemical Collection’s Environmental Compliance account 660302.7855. Requisitions will be entered on an as-needed basis.

EXHIBITS

- Exhibit 1: Agenda Information Sheet
- Exhibit 2: Pricing Evaluation
- Exhibit 3: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: J.J. Tips, 940-349-8042.

Legal point of contact: Marcella Lunn at 940-349-8333.