AN ORDINANCE OF THE CITY OF DENTON, A TEXAS HOME-RULE MUNICIPAL CORPORATION, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH INVOICE CLOUD, INC., FOR THE INTEGRATED ONLINE PAYMENT SOLUTION FOR THE CUSTOMER SERVICE DEPARTMENT; PROVIDING FOR THE EXPENDITURE OF FUNDS THEREFOR; AND PROVIDING AN EFFECTIVE DATE (RFP 8922 – AWARDED TO INVOICE CLOUD, INC., FOR TWO (2) YEARS, WITH THE OPTION FOR FOUR (4) ADDITIONAL ONE (1) YEAR EXTENSIONS, IN THE TOTAL SIX (6) YEAR NOT-TO-EXCEED AMOUNT OF \$5,521,738.00).

WHEREAS, the City has solicited, received, and evaluated competitive proposals for the Integrated Online Payment Solution for the Customer Service Department; and

WHEREAS, the City Manager, or a designated employee, has received, reviewed, and recommended that the herein described proposal is the most advantageous to the City considering the relative importance of price and the other evaluation factors included in the request for proposals; and

WHEREAS, this procurement was undertaken as part of the City's governmental function; and

WHEREAS, the City Council has provided in the City Budget for the appropriation of funds to be used for the purchase of the materials, equipment, supplies, or services approved and accepted herein; NOW, THEREFORE,

#### THE COUNCIL OF THE CITY OF DENTON HEREBY ORDAINS:

<u>SECTION 1</u>. The items in the following numbered request for proposal for materials, equipment, supplies, or services shown in the "Request Proposals" on file in the office of the Purchasing Agent, are hereby accepted and approved as being the most advantageous to the City considering the relative importance of price and the other evaluation factors included in the request for proposals.

RFP <u>NUMBER</u>	<u>CONTRACTOR</u>	<u>AMOUNT</u>	
8922	Invoice Cloud, Inc.	\$5,521,738.00	

<u>SECTION 2</u>. That by the acceptance and approval of the above numbered items of the submitted proposals, the City accepts the offer of the persons submitting the proposals for such items and agrees to purchase the materials, equipment, supplies, or services in accordance with the terms, specifications, standards, quantities, and for the specified sums contained in the Proposal Invitations, Proposals, and related documents.

<u>SECTION 3</u>. That should the City and person submitting approved and accepted items wish to enter into a formal written agreement as a result of the acceptance, approval, and awarding of the proposals, the City Manager, or their designated representative, is hereby authorized to execute the written contract which shall be attached hereto; provided that the written contract is in accordance with the terms, conditions, specifications, standards, quantities, and specified sums contained in the Proposal and related documents herein approved and accepted.

<u>SECTION 4</u>. The City Council of the City of Denton hereby expressly delegates the authority to take any actions that may be required or permitted to be performed by the City of Denton under this ordinance to the City Manager of the City of Denton, or their designee.

<u>SECTION 5</u>. By the acceptance and approval of the above enumerated bids, the City Council hereby authorizes the expenditure of funds therefor in the amount and in accordance with the approved bids.

SECTION 6. This ordinance shall become effective immediately upon its passage and approval. The motion to approve this ordinance was made by \_\_\_\_\_ seconded by \_\_\_\_\_ . This ordinance was passed and approved by the following vote [\_\_\_ - \_\_\_]: Ave Nay Abstain **Absent** Mayor Gerard Hudspeth: Vicki Byrd, District 1: Brian Beck, District 2: Suzi Rumohr, District 3: Joe Holland, District 4: Brandon Chase McGee, At Large Place 5: Jill Jester, At Large Place 6: PASSED AND APPROVED this the \_\_\_\_\_\_ day of \_\_\_\_\_\_, 2025.

GERARD HUDSPETH, MAYOR

ATTEST: INGRID REX, INTERIM CITY SECRETARY
BY:
APPROVED AS TO LEGAL FORM: MACK REINWAND, CITY ATTORNEY
BY: <u>Leah Bush</u> Marcella Lunn



# **Docusign City Council Transmittal Coversheet**

RFP	8922
File Name	Integrated Utility Payment Solutions
Purchasing Contact	Christina Dormady
City Council Target Date	
Piggy Back Option	No
Contract Expiration	
Ordinance	

# RENEWAL AMENDMENT TO CONTRACT BETWEEN CITY OF DENTON, TEXAS AND INVOICE CLOUD, INC. (Contract #8922)

This Renewal Amendment to the Contract By and Between City of Denton, Texas and Invoice Cloud, Inc. (Contract 7697) (This Renewal Amendment shall be Contract 8922) (this "Amendment") is entered into between the City of Denton, Texas (City) and Invoice Cloud, Inc. ("Supplier") as of the last date signed by the parties below (the "Amendment Effective Date").

# **Background**

The City and Supplier entered into that certain Contract By and Between City of Denton, Texas and Invoice Cloud, Inc. (Contract 7697) on September 28, 2021 (the "**Agreement**"). Capitalized terms used but not otherwise defined in this Amendment will have the meanings set forth in the Agreement. The parties hereby amend the Agreement as follows:

# 1 Contract Term

The first sentence of Section 3 of Exhibit A of the Agreement is hereby deleted and replaced with the following provision:

The Contract term shall commence as of the execution date of the Biller Order Form and continue for a period of two (2) years after the Amendment Effective Date ("Instant Term") and will automatically renew for each of additional successive four (4) one-year terms ("Renewal Term") unless terminated as set forth herein. Any reference herein to the Initial Term shall be read to mean the Instant Term.

#### **2** Total Contract Amount

The first sentence of Section 1 of Exhibit A of the Agreement is hereby deleted and replaced with the following provision:

The contract total for the services provided after the Amendment Effective Date shall not exceed \$5,521,738.00.

# **3** Updated contract number

This Amendment, beginning on the Amendment Effective Date, incorporates, except as amended herein, all the terms and conditions in the Agreement and shall have contract number 8922.

#### **Confirmation of Agreement**

This Amendment (together with all exhibits attached hereto) constitutes the entire agreement between the parties regarding the matters of this Amendment and supersedes all prior and contemporaneous agreements and understandings regarding the matters of this Amendment. In the event of a conflict between this Amendment and the Agreement as it relates to the matters of this Amendment, the terms of this Amendment will control. Otherwise, all terms and conditions of the Agreement will remain in full force and effect and likewise apply to this Amendment.

Authorized Signatures:	
"CITY"	"SUPPLIER"
CITY OF DENTON, TEXAS	INVOICE CLOUD, INC.
By:	ByMark Daoust
Name:	Name: Mark Daoust
Title:	Title: Chief Customer Officer
Date:	Date: 10/8/2025
ATTEST:  CITY SECRETARY  BY:	THIS AGREEMENT HAS BEEN BOTH REVIEWED AND APPROVED as to financial and operational obligations and business terms.
	SIGNATURE PRINTED NAME
APPROVED AS TO LEGAL FORM: MACK REINWAND, CITY ATTORNEY	TITLE
DocuSigned by:  BMarula Lunn  4B070831B4AA438	DEPARTMENT

# **CONFLICT OF INTEREST QUESTIONNAIRE -**

**FORM CIQ** 

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a) and by City of Denton Ethics Code, Ordinance 18-757.

By law this questionnaire must be filed with the records administrator of the local government entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor. Name of vendor who has a business relationship with local governmental entity. INVOICE CLOUD, INC. Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed guestionnaire with the appropriate filing authority not later than the 7<sup>th</sup> business day after the date on which you became aware that the originally filed guestionnaire was incomplete or inaccurate.) Name of local government officer about whom the information in this section is being disclosed. Name of Officer Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relations hip with the local government officer. This section, (item 3 including subparts A, B, C & D), must be completed for each officer with whom the vendor has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the vendor? Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity? Yes Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of one percent or more?

ļ	X I have no Conflict of Interest to disclose.		-
	Signed by:		
	Mark Daoust	10/8/2025	
	Signature of 5AB95823B056437 Signature of vendor doing business with the governmental entity	Date	

Describe each employment or business and family relationship with the local government officer named in this section.

## CONFLICT OF INTEREST QUESTIONNAIRE

# For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/ Docs/LG/htm/LG176.htm. For easy reference, below are some of the sections cited on this form.

<u>Local Government Code § 176.001(1-a)</u>: "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

#### Local Government Code § 176.003(a)(2)(A) and (B):

- (A) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:
  - (2) the vendor
    - (A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that
    - (i) a contract between the local governmental entity and vendor has been executed; or
    - (ii) the local governmental entity is considering entering into a contract with the vendor,
      - (B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:
        - (i) a contract between the local governmental entity and vendor has been executed; or
        - (ii) the local governmental entity is considering entering into a contract with the vendor.

#### Local Government Code § 176.006(a) and (a-1)

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:
  - (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
  - (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
  - (3) has a family relationship with a local government officer of that local governmental entity.
- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:
  - (1) the date that the vendor:
    - (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
    - (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or
  - (2) the date the vendor becomes aware:
    - (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
    - (B) that the vendor has given one or more gifts described by Subsection (a); or
    - (C) of a family relationship with a local government officer.

# **City of Denton Ethics Code Ordinance Number 18-757**

#### Definitions:

Relative: a family member related to a City Official within the third 3<sup>rd</sup> degree of affinity (marriage) or consanguinity (blood or adoption)

City Official: for purpose of this article, the term consists of the Council Members, Department Heads, or member of the Board of Ethics, Planning and zoning Commission Members, Board of Adjustment, Historic Landmark Commission, or Public Utilities Board

<u>Vendor</u>: a person who provides or seeks to provide goods, services, and/or real property to the City in exchange for compensation. This definition does not include those property owners from whom the City acquires public right-of-way or other real property interests for public use.

#### Per the City of Denton Ethics Code, Section 2-273. – Prohibitions

(3) It shall be a violation of this Article for a Vendor to offer or give a Gift to City Official exceeding fifty dollars (\$50.00) per gift, or multiple gifts cumulatively valued at more than two hundred dollars (\$200.00) per a single fiscal year.

#### Per the City of Denton Ethics Code, Section 2-282. – Disposition (b), (5) Ineligibility

If the Board of Ethics finds that a Vendor has violated this Article, the Board may recommend to the City Manager that the Vendor be deemed ineligible to enter into a City contract or other arrangement for goods, services, or real property, for a period of one (1) year.



#### **Certificate Of Completion**

Envelope Id: 1E6F1914-C692-4D57-9DC7-6D778758D22D

Subject: Please DocuSign: City Council Contract 8922 Integrated Utility Payment Solutions

Source Envelope:

Document Pages: 5 Signatures: 3 Envelope O
Certificate Pages: 6 Initials: 1 Christina Do

Signature

Completed

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-06:00) Central Time (US & Canada)

Envelope Originator: Christina Dormady 901B Texas Street

Status: Sent

Denton, TX 76209

christina.dormady@cityofdenton.com

IP Address: 198.49.140.10

#### **Record Tracking**

Status: Original

10/7/2025 8:53:31 AM

Holder: Christina Dormady

Using IP Address: 198.49.140.10

christina.dormady@cityofdenton.com

Location: DocuSign

#### Signer Events

Christina Dormady

christina.dormady@cityofdenton.com

Buyer

City of Denton

Security Level: Email, Account Authentication

(None)

#### **Electronic Record and Signature Disclosure:**

Not Offered via Docusign

Lori Hewell

lori.hewell@cityofdenton.com

**Purchasing Manager** 

City of Denton

Security Level: Email, Account Authentication

(None)

LH

Signature Adoption: Pre-selected Style

Using IP Address: 198.49.140.10

# **Timestamp**

Sent: 10/7/2025 8:59:23 AM Viewed: 10/7/2025 8:59:37 AM Signed: 10/7/2025 9:00:22 AM

Sent: 10/7/2025 9:00:25 AM Viewed: 10/7/2025 9:14:15 AM

Signed: 10/7/2025 9:14:37 AM

#### **Electronic Record and Signature Disclosure:**

Not Offered via Docusign

Marcella Lunn

marcella.lunn@cityofdenton.com Senior Deputy City Attorney

City of Denton

Security Level: Email, Account Authentication

(None)

Marcella Lunn
4B070831B4AA438...

Signature Adoption: Pre-selected Style

Using IP Address:

2600:6c56:7f00:dc2:fc1f:7a61:eba2:c6f5

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#### **Electronic Record and Signature Disclosure:**

Not Offered via Docusign

Mark Daoust

MDaoust@invoicecloud.com Chief Customer Officer

Security Level: Email, Account Authentication

(None)

— Signed by:

Mark Daoust

548958238056437

Signature Adoption: Pre-selected Style

Using IP Address: 2a09:bac0:1000:16c::6a:127

Sent: 10/7/2025 11:36:04 AM

Resent: 10/7/2025 2:53:59 PM Resent: 10/7/2025 3:03:56 PM Resent: 10/8/2025 10:11:00 AM Resent: 10/8/2025 10:29:03 AM

Viewed: 10/8/2025 11:23:40 AM Signed: 10/8/2025 11:25:02 AM

#### **Electronic Record and Signature Disclosure:**

Accepted: 10/8/2025 11:23:40 AM

ID: d7c70718-2bba-4bce-a40a-1a4ef71bb4e6

Signer Events Signature Timestamp

Antonio Puente

antonio.puente@cityofdenton.com

**Denton Municipal Electric** 

Security Level: Email, Account Authentication

(None)

**Electronic Record and Signature Disclosure:** 

Accepted: 10/7/2025 9:48:29 AM

ID: 6a0e670e-fe4b-4a68-a510-40d88a279d3c

Cheyenne Defee

cheyenne.defee@cityofdenton.com

Security Level: Email, Account Authentication

(None)

**Electronic Record and Signature Disclosure:** 

Not Offered via Docusign

Sara Hensley

sara.hensley@cityofdenton.com

Security Level: Email, Account Authentication

(None)

**Electronic Record and Signature Disclosure:** 

Not Offered via Docusign

Ingrid Rex

ingrid.rex@cityofdenton.com

Security Level: Email, Account Authentication

(None)

**Electronic Record and Signature Disclosure:** 

Not Offered via Docusign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Chevenne Defee

cheyenne.defee@cityofdenton.com

Procurement Administration Supervisor

City of Denton

Security Level: Email, Account Authentication

(None)

**Electronic Record and Signature Disclosure:** 

Not Offered via Docusign

Thomas Gunnerson

Tgunnerson@invoicecloud.com

Security Level: Email, Account Authentication

(None)

**Electronic Record and Signature Disclosure:** 

Not Offered via Docusign

COPIED

COPIED

Sent: 10/7/2025 10:00:17 AM Viewed: 10/7/2025 10:33:50 AM

Sent: 10/7/2025 9:00:25 AM

Sent: 10/8/2025 11:25:05 AM

**Carbon Copy Events** 

Gretna Jones

gretna.jones@cityofdenton.com

Legal Secretary City of Denton

Security Level: Email, Account Authentication

**Status** 

COPIED

(None)

**Electronic Record and Signature Disclosure:** 

Not Offered via Docusign

City Secretary Office

citysecretary@cityofdenton.com

Security Level: Email, Account Authentication

(None)

**Electronic Record and Signature Disclosure:** 

Not Offered via Docusign

Autumn Perkins

**Envelope Updated** 

Envelope Updated

**Payment Events** 

Autumn.perkins@cityofdenton.com

Security Level: Email, Account Authentication

(None)

Electronic Record and Signature Disclosure:
Not Offered via Docusion

Not Offered via Docusign		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
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Envelope Sent	Hashed/Encrypted	10/7/2025 8:59:23 AM
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Security Checked

Security Checked

**Status** 

# **Electronic Record and Signature Disclosure**

#### **Timestamp**

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10/8/2025 10:29:02 AM

10/8/2025 10:29:02 AM

**Timestamps** 

#### ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Denton (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

## Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

# Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

# Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

# All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

# **How to contact City of Denton:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: purchasing@cityofdenton.com

# To advise City of Denton of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at melissa.kraft@cityofdenton.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address.. In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

# To request paper copies from City of Denton

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to purchasing@cityofdenton.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

# To withdraw your consent with City of Denton

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may; ii. send us an e-mail to purchasing@cityofdenton.com and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

# Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0,
	NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	
	•Allow per session cookies
	TI
	•Users accessing the internet behind a Proxy
	Server must enable HTTP 1.1 settings via
	proxy connection

<sup>\*\*</sup> These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

# Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify City of Denton as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by City of Denton during the course of my relationship with you.