



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Meeting Agenda

Library Board

Monday, July 13, 2026

5:30 PM

South Branch Library

After determining that a quorum is present, the Library Board of the City of Denton, Texas will convene in a Regular Meeting on Monday, July 13, 2026, at 5:30 p.m. in the Meeting Room at the South Branch Library at 3228 Teasley Lane, Denton, Texas at which the following items will be considered:

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

This section of the agenda permits a person to make comments regarding public business on items not listed on the agenda. This is limited to two speakers per meeting with each speaker allowed a maximum of four (4) minutes.

2. ITEMS FOR CONSIDERATION

- A. [LB26-032](#) Consider approval of the minutes from June 8, 2026.
Attachments: [Lib Board Minutes - Jun 8 2026](#)
- B. [LB26-033](#) Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.
Attachments: [Agenda Information Sheet-Friends](#)
- C. [LB26-034](#) Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.
Attachments: [Agenda Information Sheet-Foundation](#)
- D. [LB26-035](#) Receive a nomination and appoint a new Trustee to the Emily Fowler Library Foundation.
Attachments: [Agenda Information Sheet-Foundation Trustees](#)
[M Reeves Statement of Purpose](#)
[M Reeves Resume](#)
- E. [LB26-037](#) Receive a report, hold a discussion, and consider recommending approval of the following Denton Public Library Policy updates:
· Meeting Room Operating Policy
Attachments: [Agenda Information Sheet-Policy Updates](#)
[Meeting Room Operating Policy](#)
- F. [LB26-036](#) Receive a report, hold a discussion, and give staff direction regarding:
· Preservation Month
· Summer Reading Challenge
· 2023 Bond
· Staffing updates

· Recognition of Cindy Carter's years of service

Attachments: [Agenda Information Sheet](#)

3. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Library Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutory recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on July 7, 2026, in advance of the three (3) business day posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST TWO (2) BUSINESS DAYS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.

MINUTES
CITY OF DENTON
DENTON PUBLIC LIBRARY BOARD
North Branch Library – June 8, 2026

After determining that a quorum was present, the Denton Public Library Board convened on Monday, June 8, 2026, at 5:30 p.m. The meeting was held at the North Branch Library at 3020 N. Locust, Denton, Texas.

PRESENT: Patricia Peters, Jean Greenlaw, Rebecca Fridley, and Kerol Harrod

ABSENT: Kathryn Pole, Ellen Sullivan

Also present: Jennifer Bekker, Marcella Lunn

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

None.

2. ITEMS FOR CONSIDERATION

A. LB26-030 Consider approval of the minutes of May 11, 2026.

The Board accepted and approved the minutes. Kerol Harrod motioned, Rebecca Fridley seconded, all in favor.

B. LB26-029 The Board received an informational report regarding Teen Services at the Denton Public Library.

Rachel Yzaguirre, Teen Services Librarian at North Branch Library, provided an overview of Teen Services offered throughout the Denton Public Library.

Teen Services is a vital aspect of teen engagement at the Denton Public Library. The presentation included collection development, teen programming, and volunteering.

C. LB26-027 The Board received an informational report regarding the Friends of the Denton Public Libraries.

The Friends raised \$3,675.05 from the Big Book Sale held May 8-9. The additional Member's Only day on Friday remains popular, earning 28% of sales for just two hours of operation.

D. LB26-026 The Board received an informational report regarding the Emily Fowler Library Foundation.

The Foundation now banks with PNC. The Foundation currently has \$50,000 in an Athene brokerage account with a 4.6% interest account. The remainder of funds are in a money market account for Special Collections projects.

The Foundation met on May 13, 2026. Trustees voted and approved minutes from the February 4th meeting. They also discussed membership recruitment and fundraising opportunities. A formal Agreement between the Foundation and the City of Denton will need to be created now that the Foundation is becoming active.

The Foundation meets again on August 5, 2026.

E. LB26-028

The Board received a report, held a discussion, and considered approval of the following Denton Public Library Policy updates:

- *Internet and Computer Use Operating Policy* – Board approved with minor correction. Jean Greenlaw motioned, Kerol Harrod seconded. All in favor.
- *Lost and Found Operating Policy* – Rebecca Fridley motioned, Kerol Harrod seconded. All in favor.
- *Study Room Operating Policy* – Kerol Harrod motioned, Jean Greenlaw seconded. All in favor.

F. LB26-025

The Board received a report and held a discussion regarding:

Leadership Training - The Library Leadership team is embarking on a 3-month strategic planning journey to refresh and develop leadership values and norms. Discussions will include identifying leadership norms, strategic planning, workforce planning, and change management. These norms and goals will be shared with each branch in August. Each location will have a half-day closure for the trainings. Dates are 8/7 for North Branch, 8/14 for Emily Fowler Central Library, and 8/21 for South Branch.

Staffing Update - The library is in the process of onboarding a full-time Adult Services Librarian at Emily Fowler and a part-time Library Specialist in Technical Services. Six part-time seasonal page positions are in the process of being filled. Two part-time Library Assistant positions became vacant at Emily Fowler and North Branch.

Practicum Students - Three Library Science students from the University of North Texas and Texas Woman's University are fulfilling their practicum requirements with the Denton Public Library in May, June, and July. Students will receive hands-on training in all aspects of librarianship. Staff will receive supervisory experience as they mentor students.

Voting Locations - North Branch and South Branch Libraries are voting locations for the Primary Runoff Election and the May Joint Runoff Election. Both elections run throughout May and June.

3. CONCLUDING ITEMS

None.

The Meeting adjourned at 6:06 p.m.

Patricia Peters, Chair

Cynthia Carter, Administrative Assistant
City of Denton, TX

Minutes approved on: _____



City of Denton

City Hall
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AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Frank Dixon
DATE: July 13, 2026

SUBJECT

Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.

BACKGROUND

The Friends of the Denton Public Libraries is a nonprofit organization that supports the Denton Public Library through community service and fundraising to provide materials and equipment to improve and extend Library services. This report provides an update on the organization's activities and fundraising efforts.

The Friends meet on Thursday, July 9, 2026.

2026 Friends Executive Board Meetings (in North Branch Meeting Room at 5:30 p.m.)
Thursday, July 9, 2026
Thursday, October 8, 2026

2026 Friends Big Book Sales (in North Branch Meeting Room)
Friday, August 7, 2026 (members-only presale) & Saturday, August 8, 2026
Friday, November 13, 2026 (members-only presale) & Saturday, November 14, 2026

EXHIBITS

1. Agenda Information Sheet-Friends

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries



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AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Frank Dixon
DATE: July 13, 2026

SUBJECT

Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.

BACKGROUND

The Emily Fowler Library Foundation is a nonprofit organization that supports the Denton Public Library's mission. This report provides an update on the Foundation's activities, goals, and fundraising efforts.

The Foundation currently has \$50,000 in a brokerage account. Another \$50,000 dedicated to Special Collections projects is in a money market account.

There have been no changes since the last meeting. The Foundation meets again on August 5, 2026.

2026 Upcoming Meetings:

Wednesday, August 5, 3:30 p.m.

Wednesday, November 4, 3:30 p.m.

RECOMMENDATIONS

EXHIBITS

1. Agenda Information Sheet-Foundation

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries



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AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Frank Dixon
DATE: July 13, 2026

SUBJECT

Receive a nomination and appoint a new Trustee to the Emily Fowler Library Foundation.

BACKGROUND

Per the 2009 Modification of the Emily Fowler Library Foundation Trust Agreement:

At any time, the City of Denton Library Board shall have the right, without the consent of the other then members of the Board of Trustees, (1) to appoint a new member in addition to the other then members of the Board of Trustees, and (2) to appoint a new member to fill any vacancy in the Board of Trustees, and (3) to discharge any member of the Board of Trustees.

The Emily Fowler Library Foundation currently has three members of the Board of Trustees, including Treasurer Alexis Clingan, and Trustees Lisa Jenkins and Charlie Hunter.

The Foundation seeks to expand membership to support fundraising activities. Madison Reeves Clingan has expressed interest in serving on the Emily Fowler Library Foundation. They have been invited to introduce themselves and bring a brief resume or summary of their work, volunteer, and community engagement experience. Madison's statement of purpose and resume are attached as Exhibit 2 and Exhibit 3 respectively.

RECOMMENDATION

Staff recommends the Library Board receive nominations and appoint a new Trustee to the Emily Fowler Library Foundation Board of Trustees.

EXHIBITS

1. Agenda Information Sheet-Foundation Trustees
2. M Reeves Statement of Purpose
3. M Reeves Resume

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries

Statement of Purpose





In the Spring of 2023, Alexis Clingan joined the Emily Fowler Library Foundation Trustee board. After she was elected to the board they started doing the libraries flash tattoo fundraisers. That is where I realized I had not been utilizing our public libraries. When I met people from the library at the event, that's how I found out that they have an audiobook portal. Since I joined the audiobook library I have read 62 books in the last few years. Stories that have hurt me, given me understanding, and changed my life.

I want this same thing for everyone. I want my libraries to be here for my community, and share the resources to help people live, learn, and enjoy the knowledge not only in books but also in the stories and activities that are provided by the library.

I work for the University of North Texas in the College of Information. My office houses one of the biggest Master's in Library Science programs in the state of Texas. They are accredited by the American Library Foundation. However, I have noticed that a lot of our students are not getting experience working in libraires. What I would like to provide for our Denton Libraries is volunteers. Students in our library programs, getting experience before they graduate. This experience will help them find jobs in their community libraries.

If y'all allow me on the trustee board for the Emily Fowler Library Foundation, I promise to use my position to better the libraries and support all the activities/fundraising that the Denton libraries have.

Madison Reeves Clingan

[REDACTED] 
[REDACTED] 
Madison.Reeves@UNT.edu 
www.linkedin.com/in/madison-reeves-clingan-1164811a2 

Clerical professional with over 10 years of public trust experience and data entry with legal document handling and authentication. Seeking to expand my responsibilities within my community and our Denton Public Libraries.

Skills

- Managerial Experience with Students
- Time Management
- Multi-Tasker
- Results Oriented
- Record Keeping
- Microsoft: Excel, Word, & Outlook

Experience

JULY 2022 – PRESENT

Student & Program Specialist / University of North Texas

- Evaluating and granting admission for graduate students.
- Recording all admission documents and applications.
- Answering applicant questions via email and video conference.
- Managing student assistants and approving work hours.

AUGUST 2016 – JUNE 2022

Deputy Clerk I & II / Denton County Tax Office

- Motor vehicle and title transactions.
- Well versed in conducting property tax transactions.
- Auditing and proofreading paperwork.

Education

University of North Texas Fall 2025 – Present

Bachelors in General Business

MAY 2012

Mount Vernon High School / High School Diploma

Graduated High School with a 3.8 GPA, and 500 Hours of Community Service hours



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AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Frank Dixon
DATE: July 13, 2026

SUBJECT

Receive a report, hold a discussion, and consider recommending approval of the following Denton Public Library Policy updates:

- Meeting Room Operating Policy

BACKGROUND

The following policy update is recommended to the Library Board:

Meeting Room Operating Policy-Exhibit 2

The redline draft shows proposed minor updates. The proposed Meeting Room Operating Policy is attached as Exhibit 2 for additional information.

RECOMMENDATIONS

Library staff recommends approval of the policy updates.

EXHIBITS

1. Agenda Information Sheet
2. Meeting Room Operating Policy

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries



DENTON PUBLIC LIBRARY

MEETING ROOM OPERATING POLICY

Approved by Denton Public Library Board, September 5, 2002
Reviewed by the Library Management Team, April 17, 2025

1. POLICY STATEMENT:

- 1.1.1. Certain Denton Public Library meeting rooms are available for public use. The library meeting rooms are primarily for the use of library sponsored programs. It is intended that these meeting rooms be used to the fullest extent for this primary purpose and then made available to other users. Library meeting rooms may be used for meetings which are in harmony with the primary purposes of the library. The library reserves the right to cancel any scheduled activity at any time that conflicts with the primary purpose of the meeting rooms.
- 1.1.2. Groups and/or activities for which the meeting rooms may be reserved:
 - A. Library programs and elections and voting sites receive first consideration in scheduling meeting room events.
 - B. The use of the rooms by other city departments pursuant to Policy 500.06 will receive the next highest consideration in scheduling.
 - C. Non-profit, educational, civic and community groups, and area businesses may reserve the meeting rooms in the Denton Public Library facilities. NO SOLICITATION or exchange of goods or services for profit is allowed and no admission charges may be made.
 - D. Requests for meeting rooms or meetings that are social in their purpose will not be granted. Examples of social are: birthday, anniversary, going away, or retirement parties, wedding receptions, and/or parties held to honor a particular person or holiday. Student recitals of for-profit teachers are interpreted to be commercial/social.
 - E. Multiday, short-term training sessions may be held in library meeting rooms on an annual basis as space permits with approval by the Branch Manager.
- 1.1.3. Reservations will be revoked if the library determines in its sole discretion the meeting room use is not in compliance with this policy. The library is not responsible for any expenses incurred by a group or individual if a reservation is revoked.

2. RESERVATIONS

- 2.1.1. Requests for use of a meeting room should be completed in writing using the official “Application for Use of Meeting Room” [form](#) and be submitted to the designated staff member within seven days of the initial request for a reservation. All groups must identify on the application who shall be its formal representative and agent while the meeting room is being used [and provide accurate contact information](#). If no form is received within this timeframe, the date/room will be released for others to reserve.
- 2.1.2. Reservations for meeting rooms may be accepted for a period of up to three (3) months in advance. If a reservation is not used, [the Branch Manager may cancel remaining reservations](#) ~~may be cancelled~~, and no new reservations may be made for a period of three (3) months after the no-show reservation.
- 2.1.3. Groups are limited to one (1) meeting [reservation](#) per month per library building.
- 2.1.4. Meetings will [normally](#) be held only during regular library hours.
- 2.1.5. Meetings must terminate 15 minutes before closing time, or at the request of the designated staff member.
- 2.1.6. Set-up and clean-up time must be included in the reservation time.
- 2.1.7. Room use must be under the direct supervision of the adult making the reservation, or their designated representative, as stated on the application.
- 2.1.8. No group shall assign its space or reservation to another group.
- 2.1.9. Meetings are confined to the reserved meeting room but may be transferred to a —new room at the library’s discretion. [The Library will make efforts to contact the reservation holder as soon as possible.](#)
- 2.1.10. Groups may not disturb regular library activity. If a group chooses to use a microphone or audible device during its meeting time, the sound level must not disrupt or disturb regular library activity or library patrons.
- ~~2.1.11.~~ Audiovisual equipment may be available at some locations. Arrangements to use equipment must be made in advance at the time of the request for use of a meeting room. Please see the “Application for Use of Meeting Room” for types of equipment available. If groups choose, they may use their own equipment, [however library staff are unable to troubleshoot or provide tech support for equipment not provided by the library.](#)

3. FEES

- 3.1.1. Organizations using any library facility are fully responsible for any damages based upon actual repair or replacement costs of library facilities or equipment.

- 3.1.2. No fees are charged for the use of library meeting rooms. Groups using library rooms may not charge admission.

4. REFRESHMENTS

- 4.1.1. Alcoholic beverages are only permitted during a city-approved activity or event if approval for the possession or consumption of alcoholic beverages is given in advance by the city.
- 4.1.2. Each group shall leave the kitchen area and meeting facilities as clean and orderly as found.
- 4.1.3. All paper goods, food and drink items, including coffee makings and the contents of the refrigerator, are strictly for library program use. The group or organization may use appliances but are responsible for bringing all paper goods and refreshment items.

5. USER RESPONSIBILITIES

- 5.1.1. The library staff shall be consulted prior to moving library furnishings outside of meeting room areas.
- 5.1.2. City ordinance prohibits the use of tobacco products in all forms including the use of electronic cigarettes.
- 5.1.3. The library will not store property or equipment for a group prior to the meeting without arrangements made in advance and will not be held responsible for any property or equipment left after the conclusion of any reservation.
- 5.1.4. The group or organization using a meeting room shall be responsible for setting up chairs, tables, etc. and shall replace them to meet the posted room configuration.
- 5.1.5. Groups must remove their equipment and supplies at the end of the reservation time.
- 5.1.6. Nails, thumbtacks, etc. must not be used to attach decorations to the structure or to the furnishings. Decorations may be used on tables only. No fire, flame, or candles are permitted.
- 5.1.7. Organizations may collect donations to cover incidental expenses connected to the reserved meeting only, but may not solicit donations or make sales.
- 5.1.8. Nonprofit 501(c) (3) organizations may use meeting rooms for fundraising events.
- 5.1.9. Anything being taken into or out of meeting rooms by the public may be subject to examination at the request of the library.

5.1.10. Due to fire code regulations, the number of persons in attendance shall not exceed 88 in the South Branch Library Meeting Room, 100 in the North Branch Library, and 82 in the Emily Fowler Library.

APPLICATION FOR USE OF MEETING ROOM DENTON PUBLIC LIBRARY

Approved by Denton Public Library Board, September 5, 2002
Reviewed by the Library Management Team, April 17, 2025

Please indicate which library:

North Branch
3020 N. Locust St., 76209
Fax: (940) 387-5367

South Branch
3228 Teasley Ln., 76210
Fax: (940) 349-8383

Emily Fowler Central
502 Oakland St., 76201
Fax: (940) 349-8211

Organization: _____

Purpose of Meeting: _____

Meeting Date(s): _____

Beginning and ending time for room reservation (Please include room set up and clean up time):

_____ Estimated Attendance: _____

Beginning and ending time of **actual meeting**: _____

Will this meeting be advertised to the public? Yes No

If yes, where?: _____

Person Responsible for meeting room and clean up: _____

Mailing Address: _____

Telephone: _____ Email: _____

Organizations are responsible for bringing their own paper goods, serving ware, and refreshments.

We, the Organization, have requested the use of the following items in advance of the requested meeting date:

- | | |
|--|---|
| <input type="checkbox"/> Digital Projector | <input type="checkbox"/> Speaker's podium |
| <input type="checkbox"/> Laptop | <input type="checkbox"/> VGA/HDMI cable |

The undersigned agrees on behalf of the above-named organization to be financially responsible for any damage or loss sustained to library property while being used by the organization, to all rules and regulations set forth in the Denton Public Library Meeting Room Policy, and to return the room to the original condition.

I, as the Organization's designee, agree to abide by the above stipulations.

Signature of person accepting responsibility for the equipment

Date

Reservation Confirmed Disapproved Room Name: _____

Library Representative: _____ Date: _____

| [Submit form to libraryrooms@cityofdenton.com](mailto:libraryrooms@cityofdenton.com)



City of Denton

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AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Frank Dixon
DATE: July 13, 2026

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding:

- Preservation Month
- Summer Reading Challenge
- 2023 Bond
- Staffing updates
- Recognition of Cindy Carter's years of service

BACKGROUND

The fifth annual Denton Revealed: Preservation Month programming series took place in May in honor of National Preservation Month. A collaboration between the City of Denton and Denton County, the series includes programs that focus on historic preservation. This year, there were ten events held throughout the month of May that took place within Denton and the greater county. A variety of events were offered, including historic walking tours, story times, and professional presentations. A total of 653 community members attended the events and helped celebrate the past, present, and future of Denton. To see the full schedule of programs or to get more information on Denton Revealed, please visit <https://www.cityofdenton.com/1012/Denton-Revealed-Preservation-Month>.

The 2026 Summer Reading Challenge continues through the end of July. As of July 6, 1,783 people had registered for the program. Participants have logged 995,363 reading minutes.

A presentation about the 2023 Bond projects will be a work session item at the July 14 City Council meeting. The presentation provides status updates about each of the projects.

The new Adult Services Librarian at Emily Fowler Central Library, Meghan Sprabary, and the North Branch Part-Time Library Assistant, Jackie Schwier, have joined the library team. Both come with strong library backgrounds and community service and engagement experience.

The library recognizes the upcoming retirement of Cindy Carter, Library Administrative Assistant III, in August, 2026. We appreciate the years of service, expertise, and kindness she has brought to the library. Cindy has been vital in creating a welcoming environment, both for staff and visitors. We thank her for her incredible contributions and wish her the best in her next chapter.

EXHIBITS

1. Agenda Information Sheet

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries