



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement

ACM: Christine Taylor

DATE: October 21, 2025

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with North Texas Umpire Association, for softball umpire services for the Parks and Recreation Department; providing for the expenditure of funds therefor; and providing an effective date (IFB 8677 – awarded to North Texas Umpire Association, for one (1) year, with the option for two (2) additional one (1) year extensions, in the total three (3) year not-to-exceed amount of \$168,000.00).

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Strengthen Community and Quality of Life.

INFORMATION/BACKGROUND

The adult softball league, managed by the Parks and Recreation Department (PARC) staff, is offered during the winter, spring, summer, and fall seasons and serves as one of the department's most popular recreational programs. In FY2023-2024, a total of 162 softball teams registered to compete across various leagues, showcasing the community's strong interest in recreational sports.

Team registration for these leagues generated \$52,650 in revenue, which fully covered the cost of hiring professional umpires to officiate the games. This revenue not only ensured the smooth operation of the leagues but also highlighted the league's self-sustainability. Beyond the financial benefits, the program fosters community engagement, promotes physical activity, and provides an opportunity for participants to connect through sportsmanship and teamwork. The consistent success of the Adult Softball league demonstrates its value as a cornerstone of the Parks and Recreation Department's offerings, supporting its mission to enhance community well-being through accessible and quality recreational activities.

Under this new contract, North Texas Umpire Association (NTUA) would be scheduled to officiate approximately 2,400 softball games for the Parks and Recreation Department throughout the course of this new contract. NTUA will provide officials and scorekeepers for the City of Denton Parks & Recreation Adult Softball Leagues.

Services	Estimated Expenditure
Year 1 (estimated 800 games at \$70 a game)	\$56,000
Year 2 (estimated 800 games at \$70 a game)	56,000
Year 3 (estimated 800 games at \$70 a game)	56,000
Total	\$168,000

Invitation for Bids was sent to 58 prospective suppliers of this item. In addition, specifications were placed on the Procurement website for prospective suppliers to download, and advertised in the local newspaper. Two (2) bids meeting specifications were received. The lowest bid was received by North Texas Umpire Association.

NIGP Code Used for Solicitation:	961 - (Service Only) - Miscellaneous Services, No. 1 (Not Otherwise Classified)
Notifications sent for Solicitation sent in IonWave:	520
Number of Suppliers that viewed Solicitation in IonWave:	24
HUB-Historically Underutilized Business Invitations sent out:	61
SBE-Small Business Enterprise Invitations sent out:	209
Responses from Solicitation:	2

RECOMMENDATION

Award a contract with North Texas Umpire Association, for softball umpire services for the Parks and Recreation Department, in a one (1) year, with the option for two (2) additional one (1) year extensions, in the total three (3) year not-to-exceed amount of \$168,000.

PRINCIPAL PLACE OF BUSINESS

North Texas Umpire Association
Denton, TX

ESTIMATED SCHEDULE OF PROJECT

This is an initial one (1) year contract with options to extend the contract for two (2) additional one (1) year periods, with all terms and conditions remaining the same.

FISCAL INFORMATION

These services will be funded from Parks and Recreation Operating Funds. Requisitions will be entered on an as-needed basis. The budgeted amount for this item is \$168,000. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Bid Tabulation
Exhibit 3: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Jason Barrow, 940-349-7218.

Legal point of contact: Marcella Lunn at 940-349-8333.