



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Meeting Agenda

Library Board

Monday, December 8, 2025

5:30 PM

North Branch Library

After determining that a quorum is present, the Library Board of the City of Denton, Texas will convene in a Regular Meeting on Monday, December 8, 2025, at 5:30 p.m. in the Meeting Room at the North Branch Library at 3020 N. Locust, Denton, Texas at which the following items will be considered:

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

This section of the agenda permits a person to make comments regarding public business on items not listed on the agenda. This is limited to two speakers per meeting with each speaker allowed a maximum of four (4) minutes.

2. ITEMS FOR CONSIDERATION

- A. [LB25-086](#) Consider the approval of the minutes of November 10, 2025.

Attachments: [Library Board Minutes - November 10 2025](#)

- B. [LB25-081](#) Receive an informational report and hold a discussion about Cataloging.

Attachments: [Agenda Information Sheet-Cataloging](#)
[Cataloging Presentation](#)

- C. [LB25-083](#) Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.

Attachments: [Agenda Information Sheet-Friends](#)

- D. [LB25-082](#) Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.

Attachments: [Agenda Information Sheet-Foundation](#)

- E. [LB25-078](#) Receive a report, hold a discussion, and give staff direction regarding the 2026 Library Advisory Board meeting schedule.

Attachments: [Agenda Information Sheet-2026 Meeting Schedule](#)
[2026 Library Board Meeting Schedule](#)

- F. [LB25-079](#) Receive a report, hold a discussion, and give staff direction regarding the library's 2026 Spring Classes & Events.

Attachments: [Agenda Information Sheet-2026 Spring Classes & Events](#)
[Proposed 2026 Spring Classes and Events](#)

- G. [LB25-084](#) Receive a report, hold a discussion, and consider recommending approval of the following Denton Public Library Policy updates:

- Inclement Weather Operating Policy

- Exhibit Operating Policy
- Gift Operating Policy

Attachments: [Agenda Information Sheet-Policy Updates](#)
[Inclement Weather Operating Policy](#)
[Exhibit Operating Policy](#)
[Gift Operating Policy](#)

- H. [LB25-080](#) Receive a report, hold a discussion, and give staff direction regarding the proposed 2026 Library Strategic Plan action items.

Attachments: [Agenda Information Sheet-2026 Strategic Plan Action items](#)
[2026 Strategic Plan Action Items](#)

- I. [LB25-077](#) Receive a report, hold a discussion, and give staff direction regarding:

- Winter Reading Program
- Staffing Updates
- Tonies on Tour Update

Attachments: [Agenda Information Sheet](#)

3. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Library Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on December 2, 2025, in advance of the three (3) business day posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST TWO (2) BUSINESS DAYS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.

MINUTES
CITY OF DENTON
DENTON PUBLIC LIBRARY BOARD
Emily Fowler Central Library – November 10, 2025

After determining that a quorum was present, the Denton Public Library Board convened on Monday, November 10, at 5:30 p.m. The meeting was held at the Emily Fowler Central Library at 502 Oakland St., Denton, Texas.

PRESENT: Jean Greenlaw, Rebecca Fridley, Ellen Sullivan, Kerol Harrod, Patricia Peters, and Kathryn Pole

Also present: Jennifer Bekker and Marcella Lunn

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

None.

2. ITEMS FOR CONSIDERATION

A. LB25-074

Consider approval of the minutes of October 13, 2025.

The Board accepted and approved the minutes. Rebecca Fridley motioned, Kathryn Pole seconded, all in favor.

B. LB25-070

The Board received an informational report regarding the Municipal Archive.

Archivist Matt Davis will provide an overview of the Municipal Archive located at the Emily Fowler Central Library.

The Municipal Archive was created in 2018 and houses unique materials from the City of Denton and items of local historical significance. The Municipal Archive processes and preserves historical documents and ephemera, organizes them, provides finding aids, and makes most items available for public access as in library use. Municipal Archive collections can be found through the Municipal Archive site that is available on the library's online catalog or <https://denton.lyrasistechnology.org/>.

Collection examples include:

- Parks and Recreation Department cemetery records, administrative records, visual media, audio media, printed materials, scrapbooks, and subject files for Water Works Park and the Denton Community Network.

- KDTN Channel 2 collection of internal documents and litigation documents related to licensing and construction permit agreements.
- Denton Centennial Collection of scrapbooks, memorabilia, printed materials, Centennial Group membership lists, photographs, and film.
- League of United Latin American Citizens (LULAC), Denton Council 4366 collection of organizational files, histories, visual media, audio media, and subject files.

C. LB25-068

The Board received an informational report regarding the Friends of the Denton Public Libraries.

Library staff presented funding requests to the Friends Executive Board at the October 9, 2025, meeting. The Board approved 2025 additional funding requests for the special \$25,000 donation made to the Friends and an additional \$5,000 due to their successful fundraising this year. The 2026 funding request was submitted and will be voted on at their January 8, 2026, meeting.

The Friends are preparing for their November 8 Big Book Sale. They have purchased new book bags with their new logo. They are working on several fundraising efforts for 2026. The Board also approved the 2026 meetings and book sale schedule.

D. LB25-069

The Board received an informational report regarding the Emily Fowler Library Foundation.

The Foundation currently has a \$100,000 CD that will come to maturity in April 2026. The Foundation checking account has a balance of \$9,091.51 as of the latest statement in May 2025. The Foundation's goal is to focus on bequests or planned giving donations that can be used for large scale Library initiatives or capital projects.

Foundation Trustees met on Tuesday, November 4, 2025, to discuss proposed bylaws, use of the \$100,000 CD that comes to maturity in April 2026, and banking options to maximize interest on accounts. The funds in the \$100,000 are restricted for use to support Special Collections.

E. LB25-071

The Board received a report, held a discussion, and considered approval of the following Denton Public Library Policy updates:

- Rules of Conduct Operating Policy
- Unattended Children Operating Policy (Board approved with minor update)
- Library Material Statement of Concern Operating Policy (Board approved with minor update)
- Collection Development Operating Policy

- Materials Disposition Operating Policy

Jean Greenlaw motioned, Patricia Peters seconded, all in favor.

F. LB25-072

The Board received a report and held a discussion regarding an appeal request for a library suspension:

Per the Library Rules of Conduct a patron issued a library suspension may appeal their suspension by submitting a letter of appeal. The appeal will be brought to the Library Board for discussion, and the Board will provide a recommendation to the Director of Libraries

A library suspension of one year was issued to a library patron due to an incident on August 24, 2025. The patron left before the suspension could be given. The patron returned on October 23, 2025, and was provided with the suspension form. The appeal letter was submitted and received by Library Administration on October 30, 2025.

The Library seeks a recommendation from the Library Board regarding the appeal whether to uphold the suspension, reduce the suspension, or waive the suspension. The summary of documentation provided to Library Board members is attached to the minutes.

After some discussion, the Library Board brought forward a vote to reduce the suspension to 6 months allowing access to online resources during the remainder of the suspension. Rebecca Fridley motioned, Ellen Sullivan seconded, 4 in favor, 2 against. Suspension reduction passes.

G. LB25-073

The Board received a report and held a discussion regarding:

2026 Strategic Plan Action Items - Library staff are identifying items for 2026 strategic plan action items. Several current strategic plan action items are multi-year and will continue in 2026. No more than eight new items could be added in the new year. A final list of all 2026 strategic plan action items will be presented to the Library Board at the December 8, 2025 meeting. Some of the new action items proposed and being reviewed by staff are:

- Strategic assessment of library operations
- Investigate budget account options for revenue funds for supplies or retail that is sold at the library and a furniture and equipment replacement account
- Develop a Library grant process to accompany the City's grant process
- Assess and refresh Discovery Kits
- Develop a system for management and access of system-wide equipment and resources (staff equipment or program equipment)

housed at one branch that could be used at other branches for specific events or projects)

- Develop a library technology plan
- Develop a structure, clean out, and organize the department shared drive and Teams channels

Material Vendor Impacts - The largest library book vendor, Baker & Taylor, will cease operations by January 2026. Denton Public Library has spent the last 18 months diversifying material vendors and has multiple print vendors for library materials. In addition to print materials, the library also used Baker & Taylor's BTCat cataloging software utility and Content Café and FirstLook book cover images and reviews in the online library catalog. Alternative software options have been identified, and the library is in the procurement process to replace those products.

South Branch 30th Anniversary - South Branch will be celebrating its 30th anniversary in 2026. A celebration event is being planned for the spring of 2026. Board members are invited to participate but must RSVP two weeks prior to the event.

Parent Guide - Library staff are developing a parent guide to help families best curate their child's experience at the library. It includes information about library collections and the ages and reading levels they target, information about how parents can actively engage in selecting the best book for their child, and resources for parents to learn more about titles and find reviews and summaries. The parent guide is expected to be available on the library website before the end of 2025.

3. CONCLUDING ITEMS

None.

The Meeting adjourned at 6:34 p.m.

Kerol Harrod, Chair

Cynthia Carter, Administrative Assistant
City of Denton, TX

Minutes approved on: _____

Library Suspension Appeal

November 10, 2025

Incident and Staff Correction Summary

Date	Incident description	Policy Violation	Staff Response
7/28/25	Staff observed patron on the bench outside library entry doors yelling as other patrons passed by.	Rules of Conduct (#4 and #16)	Staff called emergency services for a wellness check. Officers reported that she did not need assistance relayed staff instructions that she can stay if she was able to keep her voice down.
7/31/25	Patron was laying down on the bench outside library doors, appearing to sleep. Later, patron was still on the bench and began screaming loudly and yelling curse words.	Rules of Conduct (#4 and #16)	Staff told the patron they needed to sit up and appear awake. Once the patron began screaming, staff asked if she was all right. After getting acknowledgment that she was all right, staff instructed her that she could not scream and curse while on library property.
8/24/25	Patron yelled and cursed at multiple patrons inside and outside the library. Patron went into the restroom and continued screaming. Patron went outside and approached a couple and began screaming at them, then turned to yell at another man. After the couple left, the patron walked away from the library towards another City building.	Rules of Conduct (#4)	Staff asked if she was okay when she was in the bathroom. She said she was leaving. Staff called 911 when it appeared that a physical altercation might take place as she was yelling at the couple. Officers intercepted her at the Civic Center and issued a Criminal Trespass Warning. Staff prepared a suspension form, but it was not provided to her as she was offsite.
10/24/25	Patron came in to use the library. Patron indicated that she did not remember the incident or receiving a Criminal Trespass Warning.		Staff issued the suspension form relating to the 8/24/25 incident and reminded her that a Criminal Trespass Warning was in effect. Suspension is for 8/24/25-8/23/26, based on the date of the incident. Staff provided appeal information for the library suspension and information regarding how to find appeal information for the Criminal Trespass Warning.



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AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Frank Dixon

DATE: December 8, 2025

SUBJECT

Receive an informational report and hold a discussion about Cataloging.

BACKGROUND

Catalog Librarian Shannon Young will provide an overview of the purpose and processes for Cataloging.

Cataloging is the process of creating metadata records for information resources provided by the library. It involves building a record that provides information such as the name of the author or creator of an item, the title, publisher information, a physical description of the item, and subject terms that describe the resource and subjects it covers. The records produced by catalog librarians are how libraries organize information in order to make the resources they provide easily accessible to the public.

EXHIBITS

1. Agenda Information Sheet
2. Cataloging Presentation

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Rachel Reeves
Technical Services Manager



Cataloging definition: the process of creating metadata representing information resources such as books, sound recordings, moving images, etc.

Brief MARC record from vendors:

- Minimal data
- Limited findability access points
- Controlled vocabulary terms often not used
- MARC standards for formatting and punctuation often incorrect

MARC Leader		##### n a m a 2 2 ##### 5 4 5 0 0									
LOCATIONS		ac ,af ,n									
y	008			240812	s	2025	nyu	e		1	eng
l	010			BD25116017							
i	020			9781250283931 ; c\$29.00:Hardcover							
i	020			1250283930							
y	082	0	4	[Fic] 223							
a	100	1		Bishop, Katie, eauthor.							
t	245	1	0	High season: ba novel							
y	264		1	New York : bSt. Martin's Press, c[2025]							
n	500			Brodart Bibz On-Order Record							

Full MARC record

MARC Leader	#####	n	a	m	a	2	2	#####	5	4	5	0	0
LOCATIONS	ac ,af ,n												
001													1452443100
003													OCOLC
005													20251031130800.00
008													240812 s 2025 nyu e 1 eng
020													9781250283931 qhardcover
020													1250283930 qhardcover
035													(OCOLC)1452443100
092													F BIS
100	1												Bishop, Katie, eauthor.
245	1	0											High season / cKatie Bishop.
250													First U.S. edition.
264	1												New York : bSt. Martin's Press, c[2025]
300													376 pages ; c25 cm
336													text btxt 2rdacontent
337													unmediated bn 2rdamedia
338													volume bnc 2rdacarrier
520													On a beautiful summer's night twenty years ago, troubled seventeen-year-old Tamara Drayton was found floating face-down in the pool of her family's idyllic mansion in the south of France, leaving her twin brother, golden-boy Blake, to pick up the pieces of their shattered family. Also left behind was their sister Nina who, at six years old, became the youngest person ever to testify in a French murder trial. Because she's the only one who saw what happened, who watched as her babysitter, Josie Jackson, pushed Tamara under the water, and held her there until she stopped breathing. Didn't she? Twenty years later, Nina's memories have faded, leaving her with no idea of what really transpired that night. When a new true crime documentary about her sister's murder is announced, Nina thinks this might be her chance to finally find out.
650	0												Siblings vFiction.
650	0												Families vFiction.
650	0												Rich people vFiction.
650	0												Child witnesses vFiction.
650	0												Memory vFiction.
650	0												True crime television programs vFiction.
651	0												Riviera (France) vFiction.
655	0												Mystery fiction.
655	0												Thrillers (Fiction)

Edit Mode (INS)

How do we get there?

- Original cataloging
- Copy cataloging

Search interface showing a search bar with "TITLE" selected, a "Search" button, and a "Remote" dropdown. Below the search bar is a "Select Databases" modal window with a list of databases and checkboxes:

Database	Selected
SkyRiver	<input type="checkbox"/>
Library of Congress (Endeavor)	<input checked="" type="checkbox"/>
Colorado Unified	<input checked="" type="checkbox"/>
University Of North Texas	<input checked="" type="checkbox"/>
OhioLINK (INNOPAC)	<input checked="" type="checkbox"/>
Tulsa City-County Library	<input type="checkbox"/>
Z39.50 Access to DENTP databas	<input type="checkbox"/>

Buttons: OK, Clear, Cancel

Book record for "What your food ate : how to heal our land and reclaim our health / David R. Montgomery and Anne Biklé."

By: [Montgomery, David R., 1961-](#), Author
Contributors: [Biklé, Anne](#), Author
Published: W.W. Norton & Company, Inc., New York, N.Y., [2022]
Edition: First edition.

Available: 1 of 1 copies remaining

Request item | Item availability

Full record | MARC record

Staff view | Download

Search interface for WorldCat:

Search in database: **WorldCat** (Updated: 2025-11-06)
OCLC catalog of books and other materials in libraries worldwide

Keyword:

Author:

Title:

ISBN: (format: NNNNNNNNNN) ?


Year: (format: YYYY-YYYY) ?


Search | Clear




LANG	eng English	CAT DATE	07-18-2025	BCODE3	- -
SKIP	0	BIB LVL	m MONOGRAPH	COUNTRY	nyu New York
LOCATION	multi	MAT TYPE	b Book		
o	001		1452443100		
y	003		OCOLC		
y	005		20251031130800.00		
y	008		240812 s 2025 nyu e 1 eng		
l	010		2025008958		
i	020		9781250283931 qhardcover		
i	020		1250283930 qhardcover		
y	035		(OCOLC)1452443100		
c	092		F BIS		
a	100	1	Bishop, Katie. eauthor.		
t	245	1 0	High season //cKatie Bishop.		
e	250		First U.S. edition.		
y	264	1	New York : bSt. Martin's Press, c[2025]		
r	300		376 pages : c25 cm		
r	336		text btxt 2rdacontent		
r	337		unmediated bn 2rdamedia		
r	338		volume bnc 2rdacarrier		
n	520		On a beautiful summer's night twenty years ago, troubled seventeen-year-old Tamara Drayton was found floating face-down in the pool of her family's idyllic mansion in the south of France, leaving her twin brother, golden-boy Blake, to pick up the pieces of their shattered family. Also left behind was their sister Nina who, at six years old, became the youngest person ever to testify in a French murder trial. Because she's the only one who saw what happened, who watched as her babysitter, Josie Jackson, pushed Tamara under the water, and held her there until she stopped breathing. Didn't she? Twenty years later, Nina's memories have faded, leaving her with no idea of what really transpired that night. When a new true crime documentary about her sister's murder is announced, Nina thinks this might be her chance to finally find out.		
d	650	0	Siblings vFiction.		
d	650	0	Families vFiction.		
d	650	0	Rich people vFiction.		
d	650	0	Child witnesses vFiction.		
d	650	0	Memory vFiction.		
d	650	0	True crime television programs vFiction.		
d	651	0	Riviera (France) vFiction.		
d	655	0	Mystery fiction.		


Search results filters that come directly from cataloging metadata:







- Format
- Content (Fiction vs. Nonfiction)
- Topic
- Author
- Language
- Form/Genre
- Publication date


Keyword search: **high season** [Save search](#) 


[Broaden search](#) 


Available at  Sort by: Relevance  1 to 10 of 48 results 


Format 


-  Books 
 - ☐ Book (16)
-  Movies & TV 
 - ☐ DVD (30)
 - ☐ Blu-ray Disc (2)
-  Music & Sound 
 - ☐ Music CD (1)


New at the library 


Titles I can... 


Content 


Audience 


Form/Genre 


Topic 

Regions 


Author 

Language 



Publication date 

Rating 


High Season
by Bishop, Katie
★★★★☆ (15 ratings)

 Book, 2025
F BIS
All copies in use [View location availability](#)
Holds: 0 on 1 copy



[Place hold](#)

 For Later 


High Season
by Loomis, Jon
★★★★☆ (12 ratings)

 Book, 2007
F LOO
Available [View location availability](#)



[Place hold](#)

 For Later 

Monster High
Season Two

 DVD, 2025
On order [View location availability](#)
Holds: 0 on 1 copy

[Place hold](#)

 For Later 

LANG	eng English	CAT DATE	07-18-2025	BCODE3	- -
SKIP	0	BIB LVL	m MONOGRAPH	COUNTRY	nyu New York
LOCATION	multi	MAT TYPE	b Book		
o 001	1452443100				
y 003	OCOLC				
y 005	20251031130800.00				
y 008	240812 s 2025 nyu e 1 eng				
l 010	2025008958				
i 020	9781250283931 qhardcover				
i 020	1250283930 qhardcover				
y 035	(OCOLC)1452443100				
c 092	F BIS				
a 100 1	Bishop, Katie. eauthor.				
t 245 1 0	High season / cKatie Bishop.				
e 250	First U.S. edition.				
y 264 1	New York : bSt. Martin's Press, c[2025]				
r 300	376 pages : c25 cm				
r 336	text btxt 2rdacontent				
r 337	unmediated bn 2rdamedia				
r 338	volume bnc 2rdacarrier				
n 520	On a beautiful summer's night twenty years ago, troubled seventeen-year-old Tamara Drayton was found floating face-down in the pool of her family's idyllic mansion in the south of France, leaving her twin brother, golden-boy Blake, to pick up the pieces of their shattered family. Also left behind was their sister Nina who, at six years old, became the youngest person ever to testify in a French murder trial. Because she's the only one who saw what happened, who watched as her babysitter, Josie Jackson, pushed Tamara under the water, and held her there until she stopped breathing. Didn't she? Twenty years later, Nina's memories have faded, leaving her with no idea of what really transpired that night. When a new true crime documentary about her sister's murder is announced, Nina thinks this might be her chance to finally find out.				
d 650 0	Siblings vFiction.				
d 650 0	Families vFiction.				
d 650 0	Rich people vFiction.				
d 650 0	Child witnesses vFiction.				
d 650 0	Memory vFiction.				
d 650 0	True crime television programs vFiction.				
d 651 0	Riviera (France) vFiction.				
d 655 0	Mystery fiction.				

Subject and genre

SUBJECT

[Siblings — Fiction.](#)

[Families — Fiction.](#)

[Rich people — Fiction.](#)

• [Child witnesses — Fiction.](#)

[Memory — Fiction.](#)

[True crime television programs — Fiction.](#)

[Riviera \(France\) — Fiction.](#)

GENRE


[Mystery fiction.](#)

[Thrillers \(Fiction\).](#)

Subject and genre headings: authorized vocabulary terms

- Can pull search results from keyword searches
- Can be clicked to see every item with the same term

Importance of authorized subject headings

Heading	Bib Records 	Authorized/Reference	Thesaurus
Bishop, Katie	0	Authorized	Name Authority Headings
Bishop, Katie, 1992-	0	Authorized	Name Authority Headings

Riviera di Levante (Italy)	0	Reference	LCSH (Library of Congress Subject Authority Headings)
Riviera di Ponente (Italy)	0	Reference	LCSH (Library of Congress Subject Authority Headings)
Riviera (France)	<u>394</u>		Library of Congress Subject Headings
Riviera (France)	<u>394</u>	Auth/Ref	LCSH (Library of Congress Subject Authority Headings)



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AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Frank Dixon

DATE: December 8, 2025

SUBJECT

Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.

BACKGROUND

The Friends of the Denton Public Libraries is a nonprofit organization that supports the Denton Public Library through community service and fundraising to provide materials and equipment to improve and extend Library services. This report provides an update on the organization's activities and fundraising efforts.

The Friends held their November Big Book Sale on November 7 and 8. They raised \$3,126.

2026 Friends Executive Board Meetings (in North Branch Meeting Room at 5:30 p.m.)

Thursday, January 16, 2026

Thursday, April 10, 2026

Thursday, July 10, 2026

Thursday, October 9, 2026

2026 Friends Big Book Sales (in North Branch Meeting Room)

Friday (members only) & Saturday, February 7-8, 2026

Friday (members only) & Saturday, May 9-10, 2026

Friday (members only) & Saturday, August 8-9, 2026

Friday (members only) & Saturday, November 7-8, 2026

EXHIBITS

1. Agenda Information Sheet-Friends

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Rachel Reeves
Technical Services Manager



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AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Frank Dixon
DATE: December 8, 2025

SUBJECT

Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.

BACKGROUND

The Emily Fowler Library Foundation is a nonprofit organization that supports the Denton Public Library's mission. This report provides an update on the Foundation's activities, goals, and fundraising efforts.

The Foundation currently has a \$100,000 CD that will come to maturity in April 2026. The Foundation checking account has a balance of \$9,091.51 as of the latest statement in May 2025. The Foundation's goal is to focus on bequests or planned giving donations that can be used for large scale Library initiatives or capital projects.

There have been no changes since the last meeting, and the Foundation will be scheduling a meeting in December.

EXHIBITS

1. Agenda Information Sheet-Foundation

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Rachel Reeves
Technical Services Manager



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AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Frank Dixon

DATE: December 8, 2025

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding the 2026 Library Advisory Board meeting schedule.

BACKGROUND

The Library Board traditionally meets on the second Monday of each month at 5:30 p.m. The meeting location rotates between the three libraries.

The 2026 proposed meeting schedule is attached as Exhibit 2.

RECOMMENDATION

Staff recommends that the Library Board adopts the proposed 2026 Library Board meeting schedule.

EXHIBITS

1. Agenda Information Sheet
2. 2026 Library Board Meeting Schedule

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Rachel Reeves
Technical Services Manager

2026 Library Board Meeting Schedule

All meetings are held the second Monday of each month
at 5:30 p.m. unless otherwise specified.

January 12, 2026 - South Branch

February 9, 2026 - Emily Fowler

March 9, 2026 - North Branch

April 13, 2026 - South Branch

May 11, 2026 - Emily Fowler

June 8, 2026 - North Branch

July 13, 2026 - South Branch

August 10, 2026 - Emily Fowler

September 14, 2026 - North Branch

October 12, 2026 - South Branch

November 9, 2026 - Emily Fowler

December 14, 2026 - North Branch





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AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Frank Dixon

DATE: December 8, 2025

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding the library's 2026 Spring Classes & Events.

BACKGROUND

Denton Public Library observes three programming seasons, Winter/Spring, Summer, and Fall. Prior to each programming season, proposed classes and events are presented to the Library Board for discussion and approval. Library programs are developed by professional library staff members and follow the library's mission to transform lives, strengthen community, and inspire imagination. The library offers a wide range of programs for all ages and interests with events representing and responding to the needs of the diverse community it serves.

The proposed draft of 2026 Spring Classes and Events list is attached as Exhibit 2. It includes proposed programs for January-April, 2026.

RECOMMENDATION

Library staff recommends approval of the 2026 Spring Classes and Events list.

EXHIBITS

1. Agenda Information Sheet
2. Proposed 2026 Spring Classes & Events

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Rachel Reeves
Technical Services Manager

Denton Public Library

Proposed 2026 Spring Classes & Events

Early Childhood (0-5) Programs - Early Learning

[Music & Movement](#)

Join us for a groovy good time full of music and fun! This joyful, interactive program supports early literacy through song, dance, and play. This program is designed for ages 3 - 5 and their caregivers. Due to limited room capacity, this is a ticketed event. Tickets will be given out at service desk 30 minutes before program starts.

Fri 1/9, 3/6 Emily Fowler 9:30 a.m.

Mon 2/9, 4/6 Emily Fowler 9:30 a.m.

[Bilingual Story Time](#)

Join us at the library for Bilingual Story Time/Hora de Cuentos Bilingues. Once a month, we will have bilingual stories and songs! Venga a la biblioteca por Hora de Cuentos Bilingues/Bilingual Story Time. Una vez por mes, tenemos cuentos y canciones! Ages 1-5.

Mon 1/12, 2/9, 3/9, 4/13 South Branch 9:30-11 a.m.

[Small Scientists](#)

Know a Small Scientist in need of a lab? Bring your little learner to the library for a hands-on STEAM experience designed to nurture curiosity and encourage creativity. Sometimes messy but always fun! This program is designed for children age 3 - 5 and their caregivers. STEAM = Science, Technology, Engineering, Art, Math

Sat 1/24, 3/7 Emily Fowler 10 a.m.

[Lunar New Year Story Time](#)

Celebrate the Year of the Horse with your family in this special story time featuring stories, songs, and rhymes about the Lunar New Year. Afterward, families are invited to stay and make a lantern craft to celebrate! Ages 1-5. Ages 1-5.

Tues 2/10 North Branch 11 a.m.

[123 Grow with Me*](#)

Join us for a special 5-week class designed for parents and caregivers with young children. Enjoy quality time together while exploring engaging play activities, creative art projects, and the chance to meet new friends. Learn from community resource specialists who will share valuable insights on child development, speech and hearing, nutrition, and the importance of play and movement.

Ages 1-3. *Please register once for your family. Each registrant will be signed up for all five sessions. Registration is first-come, first-served, so sign up early to secure your spot. Ages 1-3.

Sat 2/21, 2/28, 3/7, 3/14, 3/21 North Branch 11 a.m.

[Preschool Prom](#)

It's time to celebrate at our Preschool Prom! Come dressed up for a day of dancing, fun activities, and plenty of memories to make with your little ones. Ages 1-5. Ages 1-5.

Thurs 4/23 North Branch 11 a.m.

Early Childhood (0-5) Programs - Literacy

[Kindergarten Prep*](#)

This program is designed for 4-5 year olds to spend an hour in a more independent learning environment, while still having the comfort and safety of their caregiver being in the same room. Sessions will help children learn skills that they need for kindergarten. Each session will have songs, stories, and hands-on math and literacy activities for young learners, and will help introduce social-emotional learning through sharing and cooperation with other children. Registration is required, as space is limited to provide an authentic and high quality experience. Please only count your child(ren) as attendees when registering. Ages 4-5. Ages 4-5.

Mon 1/5, 2/2, 3/2, 4/6 South Branch 11 a.m.

[Toddler Time](#)

Participate with your toddler in these special classes that promote literacy and social interaction through stories, songs, and toddler-appropriate activities. Ages 1-3 and their caregiver. Due to limited room capacity, this is a ticketed event. Tickets will be given out at service desk 30 minutes before program starts. Books of the Week: ***Books are subject to change based on availability.

Tues 1/13, 1/20, 1/27, 2/3, 2/10, 2/17, 2/24, 3/3, 3/10, 3/17, 3/24, 3/31, 4/7, 4/14	South Branch	10 a.m.
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Tues 1/13, 1/20, 1/27, 2/3, 2/10, 2/17, 2/24, 3/3, 3/10, 3/17, 3/24, 3/31, 4/7, 4/14	South Branch	11 a.m.
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Wed 1/14, 1/21, 1/28, 2/4, 2/11, 2/18, 2/25, 3/4, 3/11, 3/18, 3/25, 4/1, 4/8, 4/15	Emily Fowler	9:30 a.m.
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Thurs 1/15, 1/22, 1/29, 2/5, 2/12, 2/19, 2/26, 3/5, 3/12, 3/19, 3/26, 4/2, 4/9, 4/16	North Branch	9:30 a.m.
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[Story Time](#)

Join us for interactive preschool classes that use stories, songs, and puppets to build early literacy skills and prepare children to learn to read. For children ages 1-5 and their caregivers. Due to

limited room capacity, this is a ticketed event. Tickets will be given out at service desk 30 minutes before program starts. Books of the Week: ***Books are subject to change based on availability.

Wed 1/14, 1/21, 1/28, 2/4, 2/11, 2/18, 2/25, 3/4, 3/11, 3/18, 3/25, 4/1, 4/8, 4/15 **Emily Fowler** **11 a.m.**

Thurs 1/15, 1/22, 1/29, 2/5, 2/12, 2/19, 2/26, 3/5, 3/12, 3/19, 3/26, 4/2, 4/9, 4/16 **South Branch** **11 a.m.**

Fri 1/16, 1/23, 1/30, 2/6, 2/13, 2/20, 2/27, 3/6, 3/13, 3/20, 3/27, 4/3, 4/10, 4/17 **North Branch** **11 a.m.**

[Baby Story Time](#)

Bond with your baby in classes featuring stories, songs, and activities designed to strengthen your connection and foster early literacy. Due to limited room capacity, this is a ticketed event. Tickets will be given out at service desk 30 minutes before program starts. Books of the Week: ***Books are subject to change based on availability.

Thurs 1/15, 1/22, 1/29, 2/5, 2/12, 2/19, 2/26, 3/5, 3/12, 3/19, 3/26, 4/2, 4/9, 4/16 **South Branch** **9:30 a.m.**

Fri 1/16, 1/23, 1/30, 2/6, 2/13, 2/20, 2/27, 3/6, 3/13, 3/20, 3/27, 4/3, 4/10, 4/17 **North Branch** **9:30 a.m.**

[Hora de Cuentos](#)

Venga a la biblioteca para una hora de cuentos muy especial. Habrá cuentos, canciones y actividades, ¡todo en español! Por edades 1 a 5 con adulto. Come to the library for a very special story time. There will be stories, songs, and activities - all in Spanish! For ages 1 - 5 with caregiver. Ages 5 and under.

Fri 1/16, 2/6, 3/6, 4/3 South Branch 10:30 a.m.

[Family Story Time](#)

Join us for interactive preschool classes that use stories, songs, and puppets to build early literacy skills and prepare children to learn to read. For children ages 1-5 and their caregivers. Due to limited room capacity, this is a ticketed event. Tickets will be given out at service desk 30 minutes before program starts. Books of the Week: ***Books are subject to change based on availability.

Sat 1/17, 1/24, 1/31, 2/7, 2/14, 2/21, 2/28, 3/7, 3/14, 3/21, 3/28, 4/4, 4/11, 4/18 **South Branch** **10 a.m.**

Student Age (6-10) Programs - STEM

[LEGO® Club](#)

Attention young builders! Join the excitement at our LEGO® Club, where learning, problem-solving, and endless creativity come together for a fun-filled experience. All the LEGO® bricks you need will

be waiting for you at the library—come let your imagination soar and turn your ideas into awesome creations! Ages 6-10.

Wed 1/7, 2/11, 3/11, 4/8 Emily Fowler 4:30 p.m.

Thurs 1/15, 2/19, 3/19, 4/16 North Branch 4 p.m.

[Makers Gonna Make](#)

Meet and make at the library! Each session will have different projects exploring aspects of STEAM (science, technology, engineering, arts, and math). Ages 6-17.

Mon 1/12, 2/16, 3/16, 4/13 North Branch 10:30 a.m.-12 p.m.

[Dream STEAM: Paper Roller Coasters](#)

Design the roller coaster of your dreams! Join us for hands-on STEAM fun as we explore kinetic and potential energy. This program is designed for children age 6 - 10.

Wed 1/14 Emily Fowler 4:30 p.m.

[STEAM Explorers](#)

Get ready to imagine, build, experiment, and explore! STEAM Explorers is a hands-on program for curious kids who love to ask questions and try new things. Each session features a fun, new theme. With guided activities and creative challenges, elementary students will dive into the exciting world of STEAM and discover how science, technology, engineering, art, and math shape the world around us. Ages 6-10.

Winter

Tues 1/20 South Branch 4:30 p.m.

Valentine's Day

Tues 2/10 South Branch 4:30 p.m.

Spring

Tues 3/17 South Branch 4:30 p.m.

Space

Tues 4/14 South Branch 4:30 p.m.

[Seedling Scouts Gardening Club](#)

Join us for a hands-on exploration of nature, history, and science! Each month, children will dig into new topics from building safe habitats for beneficial bugs and learning the science behind pollinators, to exploring cultural practices in gardening. This program is a perfect mix of outdoor discovery, STEM activities, and appreciation for the natural world. Ages 6-10.

February: Build Bug Boxes

Thurs 2/12 North Branch 4 p.m.

March: Learn about Bees with Master Craftsman Beekeeper, Michelle Boerst

Thurs 3/12 North Branch 4 p.m.

April: Sensory Gardens

Thurs 4/9 North Branch 4 p.m.

Student Age (6-10) Programs - Literacy

[Book Adventures](#)

This fun and engaging story time is designed especially for elementary-aged students. Get inspired through stories and self-expression! Join us for a special read-aloud of a picture book that sparks creativity, followed by an open-ended art invitation based on the story. Children will have the opportunity to make real-life connections to stories that will help them develop comprehension skills and foster a love of reading. Ages 6-10.

A Hat For House

Tues 1/6 South Branch 4:30 p.m.

One

Tues 2/3 South Branch 4:30 p.m.

Spider in the Well

Thurs 3/5 South Branch 4:30 p.m.

Finn's Little Fibs

Tues 4/7 South Branch 4:30 p.m.

[Read to Rover](#)

Give your child an opportunity to practice reading one-on-one with a trained, certified therapy dog. This program is made possible by a partnership with the Therapy Pals of Golden Triangle. Space is limited, first-come, first-served. Ages 6-10.

Sat 1/17, 2/21, 3/21, 4/18 South Branch 10:30 a.m.

Sat 1/17, 2/21, 3/21, 4/18 North Branch 2 p.m.

[Bendy Bookworms](#)

A yoga story time adventure for school-aged children that blends storytelling, gentle yoga poses, and mindfulness activities to help children build gratitude and body awareness. No experience needed- just bring your imagination, comfy clothes, and a grateful heart! Yoga mats are optional. For ages 6-10. Caregivers are also welcome to participate!

Tues 3/10 South Branch 4:30 p.m.

[Women's History Month Story and Craft](#)

Celebrate Women's History Month with a journey through story, music, and art. In this special story time for elementary aged students, children will explore the societal contributions of women throughout history, and the challenges that those women faced along the way. We'll learn about several influential female artists- and create our own kid-friendly versions of their art to take home. Ages 6-10.

Tues 3/24 South Branch 4:30 p.m.

Student Age (6-10) Programs - Arts Culture and History

[Pokémon Club](#)

If you love Pokémon, I Choose you... to join fellow trainers for crafts, games, and more! Ages 6 - 10.

Wed 1/21, 2/25, 3/25, 4/22 Emily Fowler 4:30 p.m.

[Cardboard Creations: Candy Heart Piñatas](#)

Join us for some sweet creativity and decorate your own conversation heart piñata! Best for ages 6 - 10 and their caregiver.

Tues 2/10 Emily Fowler 5-6:30 p.m.

[Art Exploration: Black History Month](#)

Join us as we explore and learn about different artists and art styles! Ages 6 - 10. Younger children welcome with caregiver participation. This month we'll explore the art of Rachel Jones.

Wed 2/18 Emily Fowler 4:30 p.m.

[Art Exploration: Women's History Month](#)

Join us as we explore and learn about different artists and art styles! Ages 6 - 10. Younger children welcome with caregiver participation. In honor of Women's History Month, we'll explore the art of Yayoi Kusama.

Wed 3/18 Emily Fowler 4:30 p.m.

[Cardboard Creations: Earth Day](#)

Celebrate Earth Day with sustainable art! Join us to transform cardboard boxes and household recyclables into dazzling creations. Best for ages 6 - 10.

Sat 4/18 Emily Fowler 2-4 p.m.

Young Adult (11-17) Programs - STEM

[Brain Break](#)

Chill out in the Teen Room and make art, play games, hang out, and more. Activities change daily. Ages 11-17.

Tues 1/6, 1/13, 1/20, 1/27, 2/3, 2/10, 2/17, 2/24, 3/3, 3/17, 3/24, 4/7, 4/14, 4/21, 4/28	North Branch	4-5:30 p.m.
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Wed 1/7, 1/14, 1/28, 2/4, 2/11, 2/18, 2/25, 3/4, 3/18, 3/25, 4/1, 4/8, 4/15, 4/22	North Branch	4-5:30 p.m.
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Thurs 1/8, 1/15, 1/22, 1/29, 2/5, 2/12, 2/19, 2/26, 3/5, 3/19, 3/26, 4/2, 4/9, 4/16, 4/23, 4/30	North Branch	4-5:30 p.m.
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Fri 1/9, 1/16, 1/23, 1/30, 2/6, 2/13, 2/20, 2/27, 3/6, 3/20, 3/27, 4/3, 4/10, 4/17, 4/24	North Branch	4-5:30 p.m.
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Mon 1/12, 1/26, 2/2, 2/9, 2/23, 3/2, 3/23, 3/30, 4/6, 4/13, 4/20, 4/27	North Branch	4-5:30 p.m.
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[Solar System Ambassador](#)

Learn about space objects such as galaxies, planets, and stars, plus NASA missions, from Solar System Ambassador Michael Davis. Topics change monthly. Ages 11+.

Tues 1/27, 2/10, 3/10, 4/14 North Branch 6 p.m.

[Valentine's Chocolatiers*](#)

Whether you're making sweets for your sweetheart or savoring the single life, join us in making some great chocolate!

Wed 2/4 South Branch 7-8:30 p.m.

[Periodic Table Day](#)

Celebrate the periodic table and learn how and why it was created. From there we'll discover ways you can "collect" the elements for yourself!

Fri 2/6 South Branch 4:30 p.m.

[Sound Engineering](#)

Learn how engineering can help make unique sounds with the guitar. This demonstration program will introduce you to the world of pedal boards and how vital they are for the modern rock band!

Wed 3/18 South Branch 7 p.m.

[Superhero Science Day](#)

How much force would it take for someone to be able to leap a tall building in a single bound? What could go wrong with running at the speed of sound, or faster? Find out the answer to these questions and more as we explore how superheroes might work in real life!

Wed 4/8 South Branch 7 p.m.

Young Adult (11-17) Programs - Literacy

[Science Fiction Day Celebration](#)

Celebrate the origins of science fiction and share your favorite examples of the genre! We'll be celebrating with a trivia game, writing exercise, and more!

Fri 1/2 South Branch 4:30 p.m.

[Writer's Workshop: Critique Day](#)

Do you have a great story but want some feedback to take it to the next level? Come join our workshop for constructive criticism and feedback! No experience necessary but please bring something you are working on!

Wed 1/28 South Branch 7 p.m.

[How to Get Organized](#)

Too many projects, tests, and extracurriculars clouding your calendar? In this workshop, you will learn how to organize your digital calendar to keep you on track and break down tasks for success. Ages 11-17.

Sat 1/31 North Branch 2 p.m.

[Mythology Symposium](#)

We're going to be celebrating myths from around world while looking to their modern impacts! Come join us to discover these ancient ideas!

Wed 2/25 South Branch 7 p.m.

[How to Write an Essay](#)

Tired of the same, boring essay format each time you write? Learn how to jazz up your essay skills with digital organizers and outlines. Ages 11-17.

Sat 3/28 North Branch 2 p.m.

Young Adult (11-17) Programs - Arts Culture and History

[Dragon's Den: After-school Adventures](#)

Explore game systems designed to facilitate cooperative world-building and group narrative creation. We will provide the tools necessary to begin learning to play games such as Dungeons and Dragons and others like it. Ages 11-17.

Tues 1/6, 1/20, 2/3, 2/17, 3/3, 3/17, 4/7, 4/21 North Branch 5-8 p.m.

[Teen Advisory Board](#)

Participate in a monthly service project benefiting the Denton community.

Wed 1/7, 2/11, 3/4, 4/1 South Branch 6 p.m.

Wed 1/21, 4/29 North Branch 4-5:30 p.m.

Tues 2/24, 3/31 North Branch 4-5:30 p.m.

[Cozy Creators](#)

Come join us in The Forge Makerspace! In this low-stimulation environment creators can bring their own project from home to work on and trade tips & tricks with other crafters; limited supplies provided. Ages 11-17.

Fri 1/9, 2/13, 3/13, 4/10 The Forge at North Branch 4-5:30 p.m.

[EYEKON KLUB](#)

Fans of KATSEYE-- as well as other K-Pop artists-- are invited to learn dances, watch/discuss performances, and create DIY K-Pop merchandise (photocards, buttons, totes, etc.) alongside other enthusiasts! Ages 11-17.

Thurs 1/22, 3/19 North Branch 4:30 p.m.

Thurs 2/19, 4/16 The Forge at North Branch 4:30 p.m.

[Repair & Repurpose](#)

Do you have a pile of thrifted clothing you keep saying you'll spruce up? Learn about sustainable fashion from The P.E.T.A.L. Project and flip your clothing to best suit your size and style. Ages 13+.

Tues 3/10 North Branch 11 a.m.-1 p.m.

[Perler Bead Pixel Art*](#)

Learn how to use perler beads to make wonderful works of pixel art! No experience needed and supplies will be provided!

Wed 3/11 South Branch 6 p.m.

[Intro to Improv](#)

Discover the performing art of improv! Learn how to think on your feet and have a blast while doing it! No experience necessary!

Wed 3/25 South Branch 6:30 p.m.

[Film Score Day](#)

Ready, set, action! Learn how film scores enhance the movie experience and the history behind how music adapted to motion pictures.

Fri 4/3 South Branch 4:30 p.m.

[Intro to Starfinder*](#)

Are you wanting to adventure in the vast reaches of space? Well, you're in luck Starfinder! Come learn how to play this great game and have fun with your fellow science fiction fans!

Wed 4/15 South Branch 6-8 p.m.

Young Adult (11-17) Programs - Business Career and Financial

[Teen Volunteer Orientation](#)

Learn about teen volunteer opportunities and get your paperwork started. Attending Teen Volunteer Orientation is required for teens to volunteer at the library. Ages 11-17.

Sat 1/10 North Branch 3 p.m.

[What Is Poverty?](#)

In honor of Poverty Awareness Month, we are offering a class for teens to teach the basics of poverty. If you've ever wanted to know about this social status, what it means, what to do, who can help; this is the class for you.

Wed 1/14 South Branch 6 p.m.

Adult (18+) Programs - STEM

[Gardening with Kitchen Scraps](#)

Many fruits and vegetables used in the kitchen can be regrown from parts that are usually thrown out! From avocados to celery to lettuce to potatoes, create your own indoor garden from the scraps of food you eat every day. Presented by Sustainable Denton.

Sat 1/31 Emily Fowler 10 a.m.

[Recycling 101](#)

Join us while we review what's accepted in Denton's curbside recycling, where your recycling goes, why certain items are not accepted, and what your recycling becomes. We will also discuss some sustainable alternatives to recycling such as reuse and repair. Presented by Sustainable Denton.

Thurs 2/19 Emily Fowler 6 p.m.

[Turf Lawn Alternatives](#)

Join City of Denton Sustainability staff to learn how to switch up your turf grass for beautiful, water conscious, alternatives! Leave the class with new knowledge on grass alternatives and the benefits they can have on your landscape and water bill.

Thurs 3/5 Emily Fowler 6 p.m.

[Texas Birds*](#)

Over 600 bird species have been observed in Texas. Some live here year-round; some come for the summer to raise their chicks; others come to spend a comfortable winter; still others just pass through Texas on their way to more extreme breeding or wintering grounds. Come learn which birds to expect in your backyard, how to identify them, and how to make your yard welcoming and safe for them. Denton Public Library was awarded the Flight Path programming honorarium from Spark of Science@ My Library. This program is part of the Flight Path programming series. Learn more at <https://community.starnetlibraries.org/flightpathapplication/>.

Sat 3/21 Emily Fowler 10 a.m.

[Spring into Cricut Design*](#)

Join Heidee Vincent and find out ways to use Cricut Design Software to personalize your own Spring-themed decorative sign. Supplies provided by the library. Ages 18+.

Mon 3/30 The Forge at North Branch 6-8 p.m.

[Astronomy Beyond Our Solar System](#)

Have you ever wondered if there might be life elsewhere in the Universe, or what kinds of planets might be lurking beyond our Solar System? Join members of UNT's Astronomy Program for a discussion of all things exoplanets: what they are, how we've found them, and what else we still have yet to discover! Ages 18+.

Mon 4/6 North Branch 6:30-8 p.m.

[Intro to The Forge Makerspace*](#)

Want to know what The Forge makerspace is all about? Find out what you can make and do in The Forge. Ages 18+.

Wed 4/22 The Forge at North Branch 6:30-8 p.m.

Adult (18+) Programs - Literacy

[Rise and Shine Book Club](#)

Join us to discuss the selected fiction genre of the month. If it isn't your cup of tea, just choose something different to talk about at this casual book club. Ages 16+.

Something Old

Sat 1/10 North Branch 10 a.m.

Something New

Sat 2/14 North Branch 10 a.m.

Something Funny

Sat 3/21 North Branch 10 a.m.

Something Blue

Sat 4/18 North Branch 10 a.m.

[Romantasy Book Club](#)

Have you enjoyed the enchanting realms of *A Court of Thorns and Roses* or *Fourth Wing*, and find yourself yearning for more? From star-crossed lovers to epic quests, discuss tales of that ignite passion and the imagination. Connect with fellow romantasy fans and find your next spellbinding read. Ages 18+.

The Cruel Prince by Holly Black

Wed 1/14 North Branch 6:30-8 p.m.

Burn for Me by Ilona Andrews

Wed 2/11 North Branch 6:30-8 p.m.

Serpent & Dove by Shelby Mahurin

Wed 3/11 North Branch 6:30-8 p.m.

Fear the Flames by Olivia Rose Darling

Wed 4/8 North Branch 6:30-8 p.m.

[Books on Tap](#)

We're bringing book discussions to local bars & breweries. Join us to rant and rave about our favorite books or least favorite tropes. Check our staff booklist for recommendations, come with your own, or listen to what others' are reading! No required book or booklist. Ages 21+.

Mon 1/26 Steve's Wine Bar (TBD) 6:30-8 p.m.

Mon 2/16 DCBC 6:30-8 p.m.

Mon 3/16 Miss Angeline's (TBD) 6:30-8 p.m.

Mon 4/20 Harvest House 6:30-8 p.m.

[Safe Riders Child Seat Distribution & Education*](#)

Safe Riders aims to reduce the number of motor vehicle crash injuries and fatalities to children in Texas. This program distributes and educates on proper child safety seat use. Families who meet eligibility criteria and attend the course will receive a car seat. This program is in partnership with Women, Infants, and Children (WIC).

Sat 4/11 North Branch 9:30 a.m.-2:30 p.m.

[Distribución y Educación de Asientos Infantiles de Safe Riders*](#)

Safe Riders tiene como objetivo reducir la cantidad de heridas y muertes de niños por accidentes automovilísticos en Texas. Este programa distribuye y educa sobre el uso adecuado de asientos de seguridad para niños. Las familias que cumplan con los criterios de elegibilidad y asistan al curso recibirán un asiento para el automóvil.

Sat 4/11 North Branch 9:30 a.m.-2:30 p.m.

[Letter Writing 101](#)

Take a break from doomscrolling and send your friends and loved ones some snail mail! In this workshop you'll learn how to write, address, and mail a letter for the low price of 78 cents. You can even take turns typing on an old-school typewriter. Ages 18+.

Sat 4/11 North Branch 4-5:30 p.m.

Adult (18+) Programs - Arts Culture and History

[Crafter's Corner](#)

Bring your current crafting project to work on and meet others in the local crafting community. Share ideas, get tips and inspiration, and learn something new at this come and-go program. Fridays 9-11:30 a.m. at North Branch

Fri 1/2, 1/9, 1/16, 1/23, 1/30, 2/6, 2/13, 2/20, 2/27, 3/6, 3/13, 3/20, 3/27, 4/3, 4/10, 4/17, 4/24	North Branch	9:30-11:30 a.m.
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Thurs 1/8, 1/15, 1/22, 1/29, 2/5, 2/12, 2/19, 2/26, 3/5, 3/12, 3/19, 3/26, 4/2, 4/9, 4/16, 4/23, 4/30	Emily Fowler	9:30-11:30 a.m.
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[Denton County Genealogical Society Meeting](#)

If you are a genealogy enthusiast or just curious about family history, please consider visiting the next meeting. You will meet other genealogist, share tips on how to go about the research, and learn some new information. Visitors are welcome!

Choosing Genealogy Services and Software presented by Tony Hanson

Thurs 1/8 Emily Fowler 6:30-8:30 p.m.

Avoiding Bias: Consider All the Possibilities presented by Barbara Coakley

Thurs 2/12 Emily Fowler 6:30-8:30 p.m.

The 20 Websites Every Genealogist Should Use presented by Emily Coffman Richardson Ed.D.

Thurs 3/12 Emily Fowler 6:30-8:30 p.m.

Click, Learn, Discover: Lifelong Learning for Family Historians presented by Laura Douglas

Thurs 4/9 Emily Fowler 6:30-8:30 p.m.

[Denton County Health & Wellness Series*](#)

Self-Care for the New Year - Saturday, Jan 10 Healthy eating with Family-Friendly Bento Boxes - Saturday, Feb 7th Women, Infants, and Children - Friday, Feb 13 Better Sleep Practices (For National Sleep Month!) - Saturday, Mar 21st Disease Prevention and Treatment - Saturday, Apr 4

Sat 1/10, 2/7, 3/21, 4/4 Emily Fowler 2:30 p.m.

Fri 2/13 Emily Fowler 2:30 p.m.

[Connections, a Genealogy Discussion Group*](#)

Join us for a group that explores genealogical research through discussion of articles published in the TxSGS Journal STIRPES. As a registrant, you will receive the focus article and a list of questions to guide our conversation. This group is for anyone interested in learning more about genealogical research and the historical context of their family history.

Finding and Using City Directories for Family History Research by Sandra Crowley, published September 2024, pages 25-31

Fri 1/23 Emily Fowler 11 a.m.

Researching the Slave Ancestry of my African American Cousins by Duane Helweg, published June 2018, pages 33-41

Fri 2/27 Emily Fowler 11 a.m.

Tracing Female Ancestors: A Journey Through History by Sandra Crowley, published June 2024, pages 17-23

Fri 3/27 Emily Fowler 11 a.m.

Story Triggers: Finding Inspiration for Writing Family History by Sandra Crowley, March 2025, pages 46-48

Fri 4/24 Emily Fowler 11 a.m.

[Beginning Genealogy*](#)

Are you curious about your family history, just not sure how to start? It may be easier than you think. In this session we will discuss the basic concepts and processes of genealogical research, the first steps in gathering information, how to locate and evaluate records, and how to find free or low-cost training to grow your genealogical skills.

Fri 1/30 Emily Fowler 10 a.m.-12 p.m.

[Needle Felted Paintings*](#)

Learn the basics of needle felting to use wool and “paint” your own piece of felted artwork. Great for beginners, all supplies provided by the library. Ages 18+.

Tues 2/3 North Branch 2:30-4:30 p.m.

[Bad Art Night*](#)

No artistic skills? None needed for this art program! Come make the strangest, silliest piece of art you possibly can. Materials provided; judgment and worry left at the door. MON 2/9/26 North Branch 6-7:30 pm Ages 18+.

Mon 2/9 North Branch 6-7:30 p.m.

[Denton County's African American schools](#)

Join local historian Robin Cole-Jett for a program exploring the history of Denton County's African American schools and communities, specifically highlighting the Lewisville and Hickory schools.

Sat 2/21 Emily Fowler 10 a.m.

[Sewing a Tomato Pin Cushion*](#)

Learn how to make this classic, easy-to-sew tomato pin cushion, which is a must-have tool for any sewing enthusiast. Great for beginners. All supplies provided. Ages 18+.

Tues 3/10 The Forge at North Branch 2-4 p.m.

[Wire Braided Bracelets*](#)

Create a wire bracelet using a braiding technique and beads. No previous experience needed, but registration is required to attend. Ages 18+.

Fri 3/27 South Branch 2:30-4:30 p.m.

[Women Airforce Service Pilots of World War II*](#)

Join TWU professor Katherine Sharp Landdeck as she discusses the brave women who became service pilots during World War II. You can also read her book *The Women with Silver Wings: The*

Inspiring True Story of the Women Airforce Service Pilots of World War II, available at the Denton Public Library.

Sat 3/28 Emily Fowler 10 a.m.

[Kumihimo Braiding Workshop*](#)

Learn the fun and relaxing art of kumihimo, Japanese braiding, with local craftswoman Mary Cresson! This traditional Japanese braiding technique is used to create decorative braids and cords for bracelets, necklaces, key chains, hair accessories, and more. All supplies provided. Ages 18+.

Tues 4/14 North Branch 10 a.m.-12 p.m.

Adult (18+) Programs - Business Career and Financial

[Small Business Connections](#)

Make connections, share experiences, and exchange ideas with other local entrepreneurs and small business owners. Ages 18+.

Tues 2/10, 3/17, 4/21 North Branch 4:30 p.m.

[Medicare Made Simple: A Friendly Guide*](#)

Confused by Medicare? Join us for a relaxed, no-pressure session where we break down the basics, explain coverage options, and answer your questions. Perfect for those turning 65, caregivers, or anyone navigating Medicare. Come learn in a welcoming environment! Ages 18+.

Thurs 2/19 South Branch 5:30-8:30 p.m.

[Funding Your Future: Small Business Loans and Beyond*](#)

Join Kissena Sheets, business consultant with KLS Funding, to explore a variety of small business financing solutions, from traditional bank loans to alternative lending. Learn what each option involves and how to find the right fit for your business. Get practical tips on securing the funding you need to grow your business. Ages 18+.

Tues 3/31 North Branch 10-11:30 a.m.

[First Time Homebuyers Seminar*](#)

Buying your first home is an exciting milestone—but it can also feel overwhelming. This presentation will guide you through the essential steps of homeownership, from understanding your budget to navigating the mortgage process. We'll break down key considerations, common pitfalls, and insider tips to help you make informed decisions with confidence. Ages 18+.

Thurs 4/9 South Branch 4:30-8:30 p.m.

General (All Ages) Programs - STEM

[Citizen Science: An Overview*](#)

Learn how to become a citizen scientist and help researchers gather data on a variety of projects. Anyone can participate in meaningful scientific research with easy to access tools. Join Sustainability staff to find out more about the various citizen science platforms that are available. Ages 18+.

Sat 1/17 South Branch 12 p.m.

[Bird Watching Basics](#)

Learn the basics of bird watching including what tools to use and how your power of observation can be used to determine what type of birds you are seeing. The class will be taught by Texas Master Naturalist and bird enthusiast Scott Kiester. Just in time for the Global Bird Count held on February 13–16, 2026. All ages. Denton Public Library was awarded the Flight Path programming honorarium from Spark of Science@ My Library. This program is part of the Flight Path programming series. Learn more at <https://community.starnetlibraries.org/flightpathapplication/>.

Wed 2/4 North Branch 6 p.m.

[Enjoying Spring Local Ecology](#)

Join the Petal Project for tips on how to get started enjoying nature around you this spring. Learn about local hiking areas and trails with helpful preparation tips. Includes beginner information on identifying different plants, birds, and animals you may encounter and apps to learn more about nature while you explore. All Ages.

Wed 3/18 North Branch 6:30 p.m.

[Plant Swap](#)

Join us at the North Branch for a spring plant swap! Bring your cuttings, plants, and seeds - plus any supplies you no longer need - to swap with other gardening enthusiasts. There will also be free seeds and free books with handouts with gardening tips and tricks.

Sat 3/28 North Branch 3:30 p.m.

[Blackland Prairie Live Raptor Experience](#)

There's no better way to learn about the birds of prey in North Texas than to meet them in person! These hawks, owls and falcons are well trained, and with the assistance of BPRC education specialists, show you what makes them an important part of our environment. You will discover their roles in the food chain and their unique adaptations to hunt in woodland, wetlands, and prairies. Denton Public Library was awarded the Flight Path programming honorarium from Spark of Science@ My Library. This program is part of the Flight Path programming series. Learn more at <https://community.starnetlibraries.org/flightpathapplication/>.

Tues 4/14 Emily Fowler 6:30 p.m.

[Quakertown Birdwalk](#)

Join Denton Public Library and Sustainable Denton on a leisurely walk through Quakertown Park to discover the different types of birds that live around us! No experience needed. A limited number of binoculars will be available to borrow, so please bring your own if you have them. No registration required. Denton Public Library was awarded the Flight Path programming honorarium from Spark of Science@ My Library. This program is part of the Flight Path programming series. Learn more at <https://community.starnetlibraries.org/flightpathapplication/>.

Sat 4/18 Emily Fowler 9:30 a.m.

General (All Ages) Programs - Literacy

[Denton StoryWalks®](#)

Visit our StoryWalk® on the Square and StoryWalk® at Fred Moore Park this summer! Thanks to partnerships with local businesses on Denton Square and the Parks and Recreation Department, these stories are available for families to read, walk, and visit the outdoors. For more information, visit library.cityofdenton.com/screens/dpl_storywalk

[Get Site to Site Like a Dentonite*](#)

Learn to get where you need with confidence! In this class, explore what alternative transportation options are available, how to use them, and where they travel to in Denton. Ages 18+.

Sat 4/4 South Branch 12 p.m.

General (All Ages) Programs - Arts Culture and History

[Poster Exhibit – City of Hope: Resurrection City and the 1968 Poor People's Campaign](#)

City of Hope: Resurrection City and the 1968 Poor People's Campaign honors Dr. Martin Luther King Jr.'s daring vision for economic justice and opportunity for every U.S. citizen. The poster exhibition examines the Poor People's Campaign—a grassroots, multiracial movement that drew thousands of people to Washington, D.C. seeking social reforms. City of Hope: Resurrection City and the 1968 Poor People's Campaign is organized by the Smithsonian Institution Traveling Exhibition Service in collaboration with the National Museum of African American History and Culture.

January - February

[South Branch's Birthday Party](#)

You are cordially invited to the South Branch Library's 30th birthday party! Join us for cake, music, fun, and community as we celebrate memories and look forward to the future of the South Branch.

Fri 1/30 South Branch 2-5 p.m.

[Raising Backyard Chickens*](#)

Curious about keeping chickens right here in Denton? Join us for an engaging presentation on the joys and responsibilities of raising a small flock in your own backyard. Learn about daily care, the many benefits of keeping hens, and the local regulations you'll need to know before getting started.

Whether you're dreaming of farm-fresh eggs, teaching your kids about nature, or simply adding a little "country" to your city backyard, this family-friendly program is for you!

Sat 3/7 South Branch 3-5 p.m.

[Zellige Mosaic Workshop*](#)

Dive into the intricate world of Moroccan artistry with our immersive Zellij Mosaic Workshop. Start with an engaging overview of the rich history and vibrant traditions of Moroccan zellij, exploring its stunning impact on architecture, décor, and craftsmanship. Then, roll up your sleeves for a hands-on experience where you'll create your very own mosaic masterpiece to take home. Ages 18+.

Wed 4/15 South Branch 11 a.m.-1 p.m.



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Frank Dixon

DATE: December 8, 2025

SUBJECT

Receive a report, hold a discussion, and consider recommending approval of the following Denton Public Library Policy updates:

- Inclement Weather Operating Policy
- Exhibit Operating Policy
- Gift Operating Policy

BACKGROUND

The following policy updates are recommended to the Library Board:

Inclement Weather Operating Policy-Exhibit 2

The redline draft shows proposed clarifying language.

Exhibit Operating Policy-Exhibit 3

The redline draft shows proposed clarifying language.

Gift Operating Policy-Exhibit 4

The redline draft shows proposed clarifying language.

RECOMMENDATIONS

Library staff recommends approval of the policy updates.

EXHIBITS

1. Agenda Information Sheet
2. Inclement Weather Operating Policy
3. Exhibit Operating Policy
4. Gift Operating Policy

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:

Rachel Reeves
Technical Services Manager



DENTON PUBLIC LIBRARY

INCLEMENT WEATHER OPERATING POLICY

Reviewed by the Library Management Team, December 7, 2023

All instructions regarding the closing of City offices or facilities will be issued by the City Manager. The Library will then follow the Library Emergency Contact Protocol: the Director of Libraries will notify library division managers, central administrative staff, and Facilities of any closing. Managers will then notify Assistant Branch Managers, Circulation Supervisors, and their direct report staff members. Assistant Branch Managers and Circulation Supervisors will notify their direct report staff members. Assigned staff will then notify seasonal temporary employees, interns, volunteers, and community service participants. (*See Library Emergency Contact Protocol chart.*)

The procedure for reporting absence due to inclement weather conditions is the same as for any other absence.

Staff who are able to work remotely may be assigned remote work during inclement weather.

Library staff may be assigned to assist with other City departments or participate in City community assistance efforts during inclement weather.

If library facilities are open during inclement weather:

Libraries should not open to the public unless there are at least two people available for public service. One of the two should be a Librarian or Circulation Supervisor. Efforts to secure an additional two employees by noon should be made. If additional staff are not available by noon, staff should contact the library director, who will then contact the City Manager's Office.

If inclement weather and weather conditions cause non-exempt employees to arrive later or leave earlier than their assigned work hour, the employee will be allowed to make up the time within the same **work week**.

If weather conditions cause employees to be absent, the supervisor may account for their absence by use of one of the following three methods:

- Allow the non-exempt employee to make up the lost time within the **work week** to ensure compliance with FLSA.
- If the employee has no accrued time, allowing the employee to use approved leave WITHOUT pay.

- Allow the employee to use accumulated vacation time at the discretion of the supervisor.

If library facilities are closed during inclement weather:

In the event City offices are closed by the City Manager due to inclement weather, employees will refer to City of Denton Inclement Weather Policy 110.03.

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DENTON PUBLIC LIBRARY

EXHIBIT OPERATING POLICY

Approved by the Denton Public Library Board, September 2, 2004
Library Board approved revision, January 8, 2024

Exhibit space is available to groups and individuals on an equitable basis. Groups or individuals wishing to exhibit cohesive collections of items or art that support the library's mission shall make a request to the library branch exhibit coordinator. Requests must be submitted at least one month in advance of desired dates of exhibition.

The library reserves the right to limit the number of exhibits in each location at one time. Requests for exhibition dates and times are scheduled on a first-come, first-served basis. First priority is given to Library and City of Denton exhibits. Secondary priority is given to other government agency exhibits. Third priority is given to local non-profit organizations. The display of any items does not imply advocacy or endorsement by the library or the City of Denton.

The Library will consider a wide range of expression in deciding on potential exhibitors. However, in deciding the suitability of any exhibit, the Library is mindful that the exhibit area is used by all segments of the community and viewed by all age groups. Exhibits may not include defaming or obscene materials as defined by the U.S. Supreme Court or material which would lead to breach of peace or which advocates the violation of State criminal laws.

The Library will use the following criteria for selection:

- Community needs and interest
- Availability of display place
- Historical or educational significance
- Connection to other community or national programs, exhibitions, or events
- Relation to library collections, resources, exhibits, and programs
- Ease of installation
- ~~subject, technique and style suitable for intended audience~~
- ~~artistic expression~~
- ~~appropriateness to special events, anniversaries, holidays, etc.~~
- ~~historical or regional relevance~~
- ~~relation to other events or exhibits in the community~~
- ~~ease of installation~~
- ~~representation of an influential movement, genre, trend or national culture~~
- ~~significance of the contributor~~
- ~~attention of viewers and the public~~

The exhibit space is not to be used for advancing a political cause, advertising ~~for~~ commercial enterprises, religious in nature, or promoting hate speech or political candidates.

All exhibited items must fit in the assigned space. Exhibit spaces may include enclosed display cabinets, wall spaces, or open areas for freestanding displays.

The ~~Branch Manager~~ library branch exhibit coordinator must approve all exhibits and reserves the right to prohibit any person or group from displaying materials.

By exhibiting material, the individual/group grants permission for Denton Public Library and the City of Denton to photograph any displayed work for publicity purposes unless otherwise stated in writing. Denton Public Library may publicize exhibits using a variety of print and electronic platforms.

BOOKING

Groups wishing to display their items must complete an Exhibit Loan Agreement Form. This form does not guarantee placement of an exhibit.

The library reserves the right to remove an exhibit without prior notice.

~~Reservations will be revoked if the Library determines in its sole discretion the exhibit is not in compliance with this policy and any expenses incurred by a group will be that group's responsibility.~~

The Library reserves the right to change, reschedule or cancel exhibits when necessary.

SETTING UP AND REMOVAL

Exhibitors must arrange time(s) for hanging exhibits through the Library. The work must be prepared for hanging or display. The Library does not provide storage space. No modification of the library facility is permitted for the installation of an exhibit. No tape or stickers shall be affixed to the walls.

If the exhibit is not claimed within a two-week time period after the closing date of said exhibit, and after notification to the exhibitor in writing, the Library is not responsible for the exhibit and may dispose of the items as it sees fit.

LIABILITY

The Library does not carry insurance on materials loaned to the Library for exhibit. The Library assumes no responsibility for the preservation, protection, or possible damage or theft of any item exhibited. All items placed in the library for exhibit are so placed at the owner's risk.

PUBLICITY

The Library provides very limited publicity. Information about exhibits and receptions may be included in the library's marketing, but it is not guaranteed. Exhibitors are welcome to do any other desired publicity on their own.

SALES

The library will not act as the exhibitor's agent in the sale of his or her work.

The views in the works exhibited are those of the exhibitor and are not necessarily those of the Library.

Exhibit Loan Agreement

Approved by Denton Public Library Board, September 2, 2004
Library Board approved revision, January 8, 2024

The Library does not carry insurance on items loaned to the Library for exhibit. The Library assumes no responsibility for the preservation, protection, or possible damage or theft of any item exhibited. All items placed in the library for exhibit are so placed at the owner's risk.

Title of Exhibit

Dates of Exhibit

Inventory of Contents

This certifies that I have read and understand the Denton Public Library Exhibit Policy. In signing this agreement, and in consideration for the placement of the exhibit on display in the library, I consent to honor the Exhibit Policy, and agree to the terms thereof.

Signature

Date _____

Organization _____

Phone _____

Email:

Submitting this form does not guarantee placement of an exhibit.

To be completed at end of exhibit period:

This certifies that I have removed the display and received all contents listed above.

Signature _____

Date _____



DENTON PUBLIC LIBRARY

GIFT OPERATING POLICY

Approved by Denton Library Board September 6, 2001
Library Board approved revision, January 8, 2024

POLICY STATEMENT: The Denton Public Library welcomes ~~gifts of new and used books, audio recordings, CDs and DVDs~~ monetary donations and gifts of new or gently used items to support library operations. ~~Items may be added to the collection in accordance with the collection development policy of the Library based on need and space limitations.~~

BOOK DONATIONS: ~~Book~~ Donations are accepted during regular library hours at the North Branch Library, ~~2030~~ 3020 N. Locust St. Once donated, items become the property of Denton Public Library. Donated ~~items that are not added to the collection~~ books may be sold by the Friends of the Denton Public Libraries in their book sale, given to local non-profit agencies, used at library events, recycled or discarded. Items will not be returned to the donor and the library will not accept any item that is not an outright gift. ~~The library reserves the right to decide when a gift added to the collection must be withdrawn.~~

~~According to the Denton Public Library Collection Policy, the following items are not added to the collection or therefore accepted as donations~~ The following items are not accepted as donations:

- Textbooks
- ~~Back Issues of~~ Magazines and Newspapers
- Encyclopedias
- Audiovisual Materials (DVDs, CDs, Cassettes, Video Tapes, etc.)
- ~~Items or formats not part of the DPL Collection Development Policy~~

While donations of materials are appreciated, the staff costs and space available to sort and evaluate these donations is also an important consideration. Because of this, the library limits the amount of material accepted to two boxes not to exceed 15x14x20 or two grocery bags per household per day.

ITEM DONATIONS: Donated items that can be used to support library operations must comply with the City of Denton Ethics Policy 10.00. With approval of the Branch Manager, donated items that can be used to support library operations may be accepted during regular library hours at the intended library location. Once donated, items become the property of Denton Public Library. Items will not be returned to the donor and the library will not accept any item that is not an outright gift. The library reserves the right to refuse any donation for any reason.

A donation receipt form ~~will~~can be provided to any customer making a donation of materials to the Denton Public Library. Library staff is prohibited by law from appraising gifts for tax deduction purposes. If items are being donated to obtain a tax benefit, it is the donor's responsibility to establish fair market value or obtain expert assistance in establishing any value.

~~While donations of materials are appreciated, the staff costs and space available to sort and evaluate these donations is also an important consideration. Because of this, the library limits the amount of material accepted to two boxes not to exceed 15x14x20 or two grocery bags per household per day.~~

MONETARY GIFTS: Outright monetary gifts are welcome and can be made to the Denton Public Library or Emily Fowler Library Foundation Fund. Monetary donations to the Denton Public Library may be made at any library branch.

MEMORIALS/HONORARIUMS/DESIGNATED GIVING: Monetary donations are welcome for the purchase of memorials and honorariums, or to support specific library programs. New materials destined for memorials and honorariums will be purchased by the Technical Services Department through the Library Donation Fund. Suggestions for subject areas or other areas of interest are welcome and will be followed to the extent possible.

Books, videos, and other materials purchased with donor contributions will be identified with special donor plates whenever possible. The donor must provide contact information if the family/recipient is to be notified of the memorial or honorary donation.

Acceptance of donations of equipment, artifacts, works of art, collections, etc. may be considered based on the suitability to the purposes and needs of the library, laws and regulations that govern the ownership of the gift, and the library's ability to cover insurance and maintenance costs associated with the donation. Acceptance of donations with a value of less than \$100 will be determined by a Branch Manager. With approval by the Library Director, donations of equipment, artifacts, works of art, collection, etc., with a value of \$100 or more will be brought before City Council for acceptance.

ACCEPTANCE OF SPECIAL COLLECTIONS MATERIALS: Special Collections accepts materials through gift, bequest, transferal, and through purchase. All materials should have a clear chain of custody (provenance) and the donor or seller must have legal title to those materials. Donated items will be accepted when accompanied by a Deed of Gift and inventory of items at the time of donation. Every attempt should be made to have the items and Deed of Gift submitted together, but should this not be possible, an inventory will be compiled which along with a Deed of Gift sent to donor to be returned to the library. Any and all restrictions or special conditions are noted in the Deed of Gift. If an item is considered a valuable addition to the collection but the owner does not wish to part with it, library staff will consider creating a copy so that the original can remain with the owner. It should be noted that Special Collections does not make monetary appraisals of donated materials. All donors are encouraged to have their collections

appraised by a knowledgeable appraiser. Donors are also encouraged to consult IRS tax law to determine if their gift is tax deductible.



Approved by Denton Library Board, August 13, 2007
Library Board approved revision, January 8, 2024

Date: _____

Email Address: _____ Phone Number: _____

Address: _____ Zip: _____

Signature of Donor: _____ Date: _____

Signature of Donor: _____ Date: _____

4

Individual Item Information

Item: ☐ Book ☐ Photograph ☐ Document ☐ Other: _____

Format: ☐ Physical ☐ Digital

Title or description: _____

Author or Creator: _____

Year of creation: _____ Place of creation: _____

Restrictions: _____

History of item: _____

For Internal Use: Collection: _____ Accession #: _____

Item: ☐ Book ☐ Photograph ☐ Document ☐ Other: _____

Format: ☐ Physical ☐ Digital

Title or description: _____

Author or Creator: _____

Year of creation: _____ Place of creation: _____

Restrictions: _____

History of item: _____

For Internal Use: Collection: _____ Accession #: _____

Internal Use Only – Send form to Administration Office

Date: _____ Approved by: _____ Acknowledged: _____



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Frank Dixon

DATE: December 8, 2025

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding the proposed 2026 Library Strategic Plan action items.

BACKGROUND

The 2025 Library Strategic Plan action items have been updated to show the status online: https://performance.envisio.com/dashboard/Library_Strategic_Plan. Some projects are multi-year and will be included in the 2026 Library Strategic Plan action items.

The proposed 2026 Strategic Plan Action Items are attached as Exhibit 2. Proposed action items include a mix of multi-year existing projects and new initiatives.

RECOMMENDATION

Library staff recommends approval of the proposed 2026 Library Strategic Plan action items.

EXHIBITS

1. Agenda Information Sheet
2. Proposed 2026 Strategic Plan Action Items

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Rachel Reeves
Technical Services Manager

Library Strategic Priorities-->		Strengthen Community	Transform Lives	Inspire Imagination
Library Strategic Goals-->		Build Community Connections	Champion Literacy	Spark Innovation
Each Priority has corresponding Goals listed below the Priority.		Celebrate Our History	Create a Culture of Lifelong Learning	Provide Enriching Experiences
		Provide Inclusive Access for All	Embrace Technology	Expand Horizons
2026 Strategic Plan Action Items				
	Strategic Priority	Strategic Goals	2026 Action Item	Estimated Timeframe
1	Inspire Imagination	Expand Horizons	Implement Library Marketing Plan to inform community members about library services and resources, provide transparency, and better engage with families with elementary school aged children, Spanish speaking families and individuals, and people with disabilities or mobility challenges.	18-24 months
2	Inspire Imagination	Expand Horizons	Enhance communications to new library card holders	12-18 months
3	Inspire Imagination	Provide Enriching Experiences	Assess and update library volunteer recruiting, communications, training, and assignment processes to better engage with community members and provide meaningful volunteer opportunities.	6-12 months
4	Inspire Imagination	Provide Enriching Experiences	Develop a centralized inventory, booking, and transport of shared equipment and resources for events and services across all library locations and outreach events	6-12 months
5	Inspire Imagination	Spark Innovation	Prepare for South Branch Library move and building project	2+ years
6	Inspire Imagination	Spark Innovation	Create a Library Staff Skills Matrix to assist with services and event planning.	6-12 months
7	Strengthen Community	Build Community Connections	Replace furniture and fixtures in all branch youth areas and the Emily Fowler Central Library conference room.	6-12 months
8	Strengthen Community	Celebrate Our History	Develop marketing initiative for Special Collections, including updated Special Collections web pages, social media content, and a DTV video to increase online and in-house use of Special Collections services and materials by 5%.	12-18 months
9	Strengthen Community	Provide Inclusive Access to All	Reorganize storage facility unit for quick, easy, and safe access to shelving furniture components.	6-12 months
10	Strengthen Community	Provide Inclusive Access to All	Develop and implement a Strategic Assessment of Library Operations Plan, identifying library operations and services to be reviewed, creating review guidelines, and establishing timelines for assessments.	2+ years
11	Strengthen Community	Provide Inclusive Access to All	Assess budgeting options for retail and supply sale revenues	6-12 months

	Strategic Priority	Strategic Goals	2026 Action Item	Estimated Timeframe
12	Strengthen Community	Provide Inclusive Access to All	Investigate and pursue options for online library card applications and online payment and donation options	12-18 months
13	Transform Lives	Champion Literacy	Develop and implement Story Time Totes as pilot program for school year 25-26	18-24 months
14	Transform Lives	Champion Literacy	Begin collection development review, analysis, and audit of picture book collections to improve catalog records for easy and accurate searchability and identify collection needs.	2+ years
15	Transform Lives	Champion Literacy	Enhance literacy skills among elementary school children through caregiver engagement and education, school outreach, and enriching youth collections	2+ years
16	Transform Lives	Create a Culture of Lifelong Learning	Establish standards and templates for Library informational and marketing materials	18-24 months
17	Transform Lives	Embrace Technology	Implement use of productivity software to improve department project management, communications, and reporting.	12-18 months
18	Transform Lives	Embrace Technology	Investigate software and technology tools to automate and improve library experiences with room and equipment reservations, sound systems, computer reservation system, and replacement card barcode numbers.	12-18 months
19	Transform Lives	Embrace Technology	Develop a comprehensive Library Technology Roadmap establishing goals, strategy, assessment, and staff training plans for library technology including hardware, software, and other services.	6-12 months
20	Transform Lives	Embrace Technology	Develop and implement file storage organization system for department drives and Teams channels	12-18 months



City of Denton

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215 E. McKinney Street
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AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Frank Dixon

DATE: December 8, 2025

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding:

- Winter Reading Program
- Staffing Updates
- Tonies on Tour Update

BACKGROUND

The annual Winter Reading Program kicked off December 1, 2025, and runs through January 31, 2026. The initiative promotes literacy, encourages the development of a love of reading, and supports lifelong learning.

The South Branch Manager position posted and staff conducted interviews at the end of November. The hiring process is underway, and we hope to have a new South Branch Manager early in the new year.

The Tonies on Tour event at the North Branch took place Sunday, November 2. There were over 175 people in attendance and patrons appreciated the event.

EXHIBITS

1. Agenda Information Sheet

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Rachel Reeves
Technical Services Manager