



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Christine Taylor
DATE: December 16, 2025

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Tanner Industries, Inc., for the purchase of anhydrous ammonia for the Water Production Department; providing for the expenditure of funds therefor; and providing an effective date (IFB 8823-1 – awarded to Tanner Industries, Inc., in a three (3) year, with the option for two (2) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$264,000.00). The Public Utilities Board will consider this item on Monday, December 15, 2025.

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Support Healthy and Safe Communities.

INFORMATION/BACKGROUND

This item supports the purchase of water treatment chemicals for the Water Production department. This chemical is essential to the treatment processes that ensure the delivery of safe, potable water for the City of Denton and surrounding communities. This chemical serves a specific operational purpose and is critical to maintaining regulatory compliance and service reliability.

Anhydrous Ammonia is used to combine with chlorine or sodium hypochlorite to form chloramines for disinfection. The agreement will support uninterrupted operations at the water production facilities.

Chemical	Five (5) Year Spend
Anhydrous Ammonia	\$240,000.00
Contingency-10%	24,000.00
Total	\$264,000.00

Invitation for Bids was sent to 212 prospective suppliers of this item, including three (3) Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download, and advertised in the local newspaper. Three (3) bids were received. The lowest bid was received by Tanner Industries, Inc.

NIGP Code Used for Solicitation:	885 - Water and Wastewater Treating Chemicals
Notifications sent for Solicitation sent in IonWave:	212
Number of Suppliers that viewed Solicitation in IonWave:	16
HUB-Historically Underutilized Business Invitations sent out:	17
SBE-Small Business Enterprise Invitations sent out:	79
Responses from Solicitation:	3

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On December 15, 2025, this item will be presented to the Public Utilities Board (PUB) for consideration.

RECOMMENDATION

Award a contract with Tanner Industries, Inc., for the purchase of anhydrous ammonia for the Water Production Department, in a three (3) year, with the option for two (2) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$264,000.

PRINCIPAL PLACE OF BUSINESS

Tanner Industries, Inc.
Southampton, PA

ESTIMATED SCHEDULE OF PROJECT

This is an initial three (3) year contract with options to extend the contract for two (2) additional one (1) year periods, with all terms and conditions remaining the same.

FISCAL INFORMATION

These products and services will be funded through the department's budget on an as-needed basis. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Bid Tabulation
Exhibit 3: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Trever Heskett, 940-349-7627.

Legal point of contact: Marcella Lunn at 940-349-8333.