



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

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## AGENDA INFORMATION SHEET

**DEPARTMENT:** Materials Management

**CM:** Todd Hileman

**DATE:** November 7, 2017

### **SUBJECT**

Consider adoption of an ordinance accepting competitive proposals and awarding a contract for the supply of Concrete Street Light Poles for the City of Denton to be stocked in the City of Denton Distribution Center; providing for the expenditure of funds therefor; and providing an effective date (RFP 6507-awarded to Wesco Distribution, Inc. in the three (3) year not-to-exceed amount of \$1,230,000).

### **BACKGROUND**

This RFP is for the annual contract to supply Concrete Street Light Poles used by Denton Municipal Electric (DME). This proposal includes both smooth white concrete poles, arms, and concrete aggregate (decorative) poles which are the approved standards for both the thoroughfare and residential street lighting used throughout the City. The white concrete poles are smooth, square, and tapered on which an arm and cobra head fixture are attached. The decorative concrete poles are San Jacinto Brown color and constructed from exposed aggregate concrete on which a Victorian style post-top streetlight fixture is set on top of the pole. Decorative concrete poles are utilized by DME in new residential subdivisions and in non-thoroughfare areas. Concrete streetlight poles do not require painting, will not rust, are impervious to sunlight, chemicals, insects and animals, and they do not require ground-line treatments. The concrete streetlight poles are designed to set directly in the ground the same as wood poles.

The items are stocked by the Distribution Center and used as needed. As these commodities are “common stock items” in the Distribution Center working capital inventory under City of Denton General Government, they are not reviewed by the Public Utilities Board. The Distribution Center orders goods in coordination with DME for specific projects under construction. The items are temporarily stored in the Distribution Center until they are needed on the jobsite and then transferred to DME through an inventory management system. The items are ordered as needed, taking into account the contracted lead time and the need by date by the using department. The need by date is established by ensuring that citizen, customer, and developer timelines all form the basis of when the construction work must be complete by with an operational City of Denton service; furthermore, it factors in City of Denton construction crew schedules and construction sequencing with job site contractors.

Requests for Proposals were sent to 235 prospective suppliers of this item. In addition, specifications were placed on the Materials Management website for prospective suppliers to download and advertised in the local newspaper. Two (2) qualified proposals were received. The proposals were evaluated based upon published criteria including performance, delivery, acceptance of standard terms and conditions, and price. Wesco Distribution Inc. was ranked the highest and determined them to be the best value for the City.

## **RECOMMENDATION**

Award a contract for Concrete Street Light Poles to Wesco Distribution, Inc. in the three (3) year not-to-exceed amount of \$1,230,000. This amount includes a contingency for unforeseen maintenance/repairs/new projects.

## **PRINCIPAL PLACE OF BUSINESS**

Wesco Distribution, Inc.  
Irving, TX

## **ESTIMATED SCHEDULE OF PROJECT**

This is an initial one (1) year contract with options to extend the contract for two (2) additional one (1) year periods, with all terms and conditions remaining the same.

## **FISCAL INFORMATION**

The items in this RFP will be funded out of the Distribution Center Working Capital account and charged back to the using department.

## **STRATEGIC PLAN RELATIONSHIP**

The City of Denton's Strategic Plan is an action-oriented road map that will help the City achieve its vision. The foundation for the plan is the five long-term Key Focus Areas (KFA): Organizational Excellence; Public Infrastructure; Economic Development; Safe, Livable, and Family-Friendly Community; and Sustainability and Environmental Stewardship. While individual items may support multiple KFAs, this specific City Council agenda item contributes most directly to the following KFA and goal:

**Related Key Focus Area: Public Infrastructure**  
**Related Goal: 2.3 Promote superior utility services and facilities**

## **EXHIBITS**

Exhibit 1: Agenda Information Sheet  
Exhibit 2: Evaluation and Scoring Sheet  
Exhibit 3: Ordinance  
Exhibit 4: Contract

Respectfully submitted:  
Karen Smith, 349-7656  
Purchasing Manager

For information concerning this acquisition, contact: Jerry Fielder at 940-349-7173.