



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Animal Services

ACM: Cassey Odgen, Interim City Manager

DATE: May 13, 2026

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding the Denton Animal Shelter Advisory Committee 2026 meeting schedule.

BACKGROUND

Ordinance 19-2865 (**Exhibit 2**) was adopted by City Council on January 28, 2020 and amended Section 2-29(h) of the Denton City Code to require Boards, Commissions, and Committees adopt a regular meeting schedule each year.

The requirement can be found in Section 2-29(h)(4)(c) and reads as follows:

Unless otherwise provided by law, each board, commission, or committee, shall adopt a regular meeting schedule by no later than the body's first meeting of the calendar year. All regular meeting schedules shall be sent to the City Secretary's Office for official record keeping purposes upon adoption. Regular meeting schedules should include all planned meetings the body intends to have during the calendar year.

As such, the Denton Animal Services Advisory Committee will discuss adopting the proposed meeting schedule for 2026 (**Exhibit 3**).

Per **Texas Health and Safety Code, § 823.005**, the animal shelter advisory committee must meet at least three times per year.

Because it is understood that the start time and meeting location can vary based on room availability, that information is not included as part of the proposed schedule. The requirement for an annual schedule was to clearly define the day/month. If at any point in time a meeting cannot/will not be held, a cancellation notice will be duly posted in coordination with the City Secretary's Office. There will be no need to amend the meeting schedule should a meeting have to be cancelled.

OPTIONS

Approve, deny or make revisions

RECOMMENDATION

Approve meeting schedule as presented.

ESTIMATED SCHEDULE OF PROJECT

N/A

EXHIBITS

Exhibit 1 - Agenda Information Sheet
Exhibit 2 - Ordinance 19-2865
Exhibit 3 - Proposed 2026 Meeting Schedule

Respectfully submitted:
Nikki Sassenus, Director of Animal Services